

Re "MUNICIPAL SUPERANNUATION ACT" 1938

1st. May, 1939.

TO ALL EMPLOYEES:

Dear Sir or Madam:

Arising out of the changes to the Superannuation Scheme occasioned by the repeal of the old Act, and the passing of the new Act which came into operation on April 1st, 1939, it is desirable that all employees should complete in duplicate the new application forms and return same (both copies) to the Paymaster as soon as possible in order that the amount of each employee's contribution may be deducted commencing with the May 15th Payroll.

The Superannuation Allowance consists of

1. A Service Pension derived from the employer's contributions;
  2. A Retirement Annuity derived from the employee's contributions.
1. The Service Pension, based on the Single Life Plan, is \$360.00 per annum for twenty years of service, with additional amounts for service over twenty years as follows:
    - (a) Employees other than Firemen and Policemen \$1.00 per annum for each complete month of service over 20 years;
    - (b) In the case of Firemen and Policemen, \$1.10 per annum for each complete month of service over twenty years.
  2. The Retirement Annuity is purchased by the employees from their individual contributions to the Fund, and annuities of any amount from \$1.00 per month up may be purchased, but the amount of the contribution to be made must not be less than 4% of salary.

The Act also provides for

1. Payment to the widow of one-half of the superannuation allowance based on the minimum retiring age, should employee die prior to pension age, and have been in the service of his employer at least five years.
2. Payment of a Total and Permanent Disability allowance.
3. If an employee resigns, or is dismissed from the service by the employer before reaching the minimum retiring age, the employee shall be entitled to the payment of the amount at the credit of his/her contributory account in the Fund at the time, or the amount may be left to the employee's credit in the Fund until reaching the minimum retiring age, in which event the employee shall be entitled to a Retirement Annuity.
4. Refunds in case of death.

The minimum and maximum retiring ages are shown on the attached tables.

For your information, Section 6 of the Act reads as follows:

6. "(1) From the salary from time to time payable to each employee to whom this Act applies, his employer shall cause to be deducted an amount equal to four per centum of the amount of the salary, or such greater amount as the employee may at his option by notice in writing filed with his employer and the Commissioner require; and the employer shall forthwith forward the amount deducted to the Commissioner as a contribution from that employee to the Fund.
- (2) Where, in addition to a cash salary, an employee enjoys emoluments, perquisites, or privileges incidental to his office or employment which are reducible to a cash value, such value shall be fixed by his employer, who shall notify the Commissioner of the amount thereof, and the same shall be deemed to form part of the employee's salary for all purposes of this Act."

The forgoing information is based on the "Municipal Superannuation Act" as passed on December 8th 1938 by the Legislative Assembly of the Province of British Columbia.

I would emphasize the desirability that employees complete and return to the Paymaster in duplicate the attached forms as early as possible.

Yours faithfully,

*Frank Jones*

City Comptroller

SCH/IB.