

OFFICE STAFF.

I would recommend that a Junior Clerk be added to the staff.

It is expected that there will be a considerable increase in the office work and the City Analyst is asking for the services of a Junior Clerk to take care of the detail work of his department, which will release him and his assistant for their more important duties.

With this addition, I believe the office staff will be able to carry on - at least for the present.

HEALTH INSPECTION.

District Inspection.

The general sanitation of the City is taken care of by five Inspectors, one of whom is the Senior Sanitary Inspector who directs the work, in addition to looking after his own district.

It is recognized that this section of the Department is considerably undermanned, and has been so for some years, as the Inspectors have to spend so much time investigating complaints over a large area that they are unable to attend to the general patrol work necessary to keep their respective districts in good order.

Additional Staff.

To properly take care of the increased area, with its widely scattered settlements and limited means of transportation, six additional Inspectors would be required, making eleven in all.

Transportation.

It will be necessary to have a car at the disposal of this branch in order to take care of special calls to outlying parts of the city off the lines of transportation. By this means much time would be saved.

Lodging House Inspection.

There is at present one Lodging House Inspector, and it is not proposed to ask for any additional assistance for this purpose, although the problem is becoming more acute from year to year. Practically whole districts of former residences are now converted for lodging house purposes.

I would, however, recommend that transportation be provided for the Lodging House Inspector, and suggest that an allowance be made him for the use of his private car, which he has used for some years for City work, practically without compensation.

INFECTIOUS DISEASES.

This Branch will, as at present, be under the supervision of the Assistant M. H. O.

	<u>Present</u>	<u>Proposed.</u>
Quarantine Officer (in Charge)	1	1
Assistant Quarantine Officers	2	4
Night Clerk	1	1
Relief Night Clerk (one day a week)	1	1
Ambulance Drivers	1	2
Relief Ambulance Driver (one day a week)	1	0

Inspectors.

The work of the Inspectors will be under the immediate direction of the Quarantine Officer, and on account of the large additional territory to be covered, two more Assistant Quarantine Officers will be required - making four in all.

They will receive their instructions from the Senior Quarantine Officer and will operate from the central office, reporting by telephone from time to time during the day for further directions.

Night Clerk.

The Night Clerk is on duty from 5 to 10 o'clock each evening and from 10 a.m. to 10 p.m. on Sundays and holidays. He is relieved one day a week and on holidays.

Ambulance Driver.

It will be necessary to employ another full time Ambulance Driver who will take the place of the present relief driver.

In addition to driving the ambulance and helping to handle the stretcher cases, the drivers are employed in driving the delivery car used in the removal of bedding and effects from infected houses to the steam sterilizer and returning the sterilized articles to the houses. This work will be greatly increased in the larger area, not only on account of the many additional cases to be handled, but also the long distances to be travelled.

Transportation.

The Department has at present an ambulance and an express car; the latter, in addition to the removal of bedding, etc., is used by the Inspectors for quarantining, fumigating and releasing houses and other visits they may have to make.

Two more cars will be necessary, one of which should have an express body and the other could be a run-about. These would be driven by the Inspectors, and would greatly facilitate the work - especially in the outlying districts.

Steam Sterilizer.

The present steam sterilizer, which is owned by the City, was originally installed in connection with the incinerator on Union Street. When this ceased to operate, the sterilizer was removed and installed at the Vancouver General Hospital. This is now very much overworked, and with the increased area it will be impossible for the one sterilizer to handle the work, and it will be necessary to arrange to install another at some more convenient place.

MILK & FOOD INSPECTION.

The present staff of the Milk & Food Division is quite inadequate to the needs of the City, and if the thorough system of inspection which is at present in force in the city is to be extended to South Vancouver and Point Grey, considerable additions will be necessary, as follows:-

<u>Staff.</u>	<u>Present</u>	<u>Proposed.</u>
Food Inspectors	1	2
City Veterinarian (Meat Inspection)	1	2
Restaurant & Bakeshop Inspectors	1	2
Milk Inspectors	1	3

To properly cope with the work of the larger area, there should be two Food Inspectors, two Meat Inspectors; two Restaurant & Bakeshop Inspectors and three Milk Inspectors.

Very little work has been attempted in either South Vancouver or Point Grey to control the dairies and the milk supply, and there are a great number of small dairies and cow-keepers whose premises will not be able to comply with the existing requirements of the City By-laws. To bring these into line will be a work of time, and the subsequent inspection over such a wide area will require the services of three men, at least.

Similarly the food stores, meat shops, restaurants and bakeshops in the new area will require special attention to bring them into line with the requirements of the City, and this will

all be in addition to carrying on the present system of inspection in the City, as at present constituted.

ANALYTICAL LABORATORY.

The City Analyst does not ask for any additional help in the chemical laboratory except the services of a Junior Clerk to relieve him and his assistant of some of the detail work which takes them from their more important duties. This was dealt with under the heading of "Office Staff."

I am of the opinion, however, that the time has come when the bacteriological examination of milk and water should be conducted at the City's own laboratory, by a competent Bacteriologist.

This work is at present being done at the Provincial Laboratory at the Vancouver General Hospital, but, on account of the great volume of work handled there, it is found impossible to give the City the service that is required.

Only a comparatively small number of samples of milk are examined bacteriologically each month, and this is not sufficient to keep a proper control over the cleanliness of the milk supply, and with the large number of new dairies coming under inspection by the Department in the larger area, it will be absolutely necessary to provide better laboratory facilities.

DIVISION OF CHILD HYGIENE.

This Department is operated under the supervision of the Assistant Medical Health Officer, who directs the general policy and arranges for the attendance of doctors at the Well Baby Clinics. This service on the part of the medical men is purely voluntary.

Staff - Present.

The staff consists of three nurses, one of whom is in charge and directs the details of the work.

Staff - Proposed.

It is proposed to add three more to the staff to take care of the needs of South Vancouver and Point Grey - making a total of six nurses in all.

CLINICS.

Vancouver. Four Well Baby Clinics a week are now held in Vancouver, and it is not proposed to add to this number. There is also a Sick Children's Clinic held at the Vancouver General Hospital.

South Vancouver. This is a very large district with many needy families. There is one Well Baby Clinic a week, operated by the Victorian Order of Nurses, which will, I presume, be taken over by the Health Department. This is held at the Municipal Hall.

South Vancouver (Cont.)

It will be necessary to open another clinic in the Collingwood district.

It will require the services of two nurses and a car (part of the time) to cover the South Vancouver area.

Point Grey.

This is also a very large district, although, to a great extent, populated by a fairly well-to-do class, though there are several poorer districts. It will be necessary, at least, to have a weighing station for babies and to allot the services of one nurse for visiting purposes.

Transportation.

I would recommend that the nurse in charge be provided with a car to enable her to travel about the very large district she will have to cover in the work of supervising the Clinics, etc.

I also recommend that one car be allotted for the use of the nurses in South Vancouver and Point Grey.

These two new districts are so large and scattered that a great deal of time would be wasted in trying to cover them by street car and on foot.