

THE CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS AND RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Port Coquitlam Recreation Office on March 21st, 1984, at 4:00 p.m.

In attendance were Alderman Keryluk, Alderman Stewart and Alderman Farnworth.

Also in attendance was K. Janna Taylor, Parks & Recreation Director.

CONFIRMATION OF MINUTES

That the minutes of the meeting of the Parks & Recreation held on Wednesday, March 7th, 1984, be taken as read and adopted.

Item No. 1 1984 May Day

Helen Fitch went over the schedule of events as outlined in her report. (Please see attached.) Helen mentioned that the float is being built by the students at PoCo High School and that the City will supply the materials for the students. Alderman Keryluk requested that we check into the aspect of liability for the participants in the bed race.

Recommended:

That we receive Helen's report for information. CARRIED

Item No. 2 P.C.A.A.A.

Please see attached letter from P.C.A.A.A. in which they ask City Council to recognize various persons for civic recognition.

Recommended:

1. Not to recognize the people identified by P.C.A.A.A. in their letter.
2. That the City look into the aspect of a civic recognition ceremony for volunteers in the community.

CARRIED

Continued...

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Item No. 3 Duke of Edinburgh Award in Canada

Please see attached letter and information. The Parks & Recreation Committee decided, at this time, that they wished to postpone a decision until a later date.

Recommended:

That this item be postponed until a later meeting.

CARRIED

Item No. 4 Genstar - Phase I Park Site

Janna Taylor went over the aspect of the park site in Phase I in the Genstar Development and whether the Committee wished to have chain link fence around the perimeter where the houses bordered on the fence. The Committee discussed the pros and cons of having a chain link fence and decided that, indeed, they should have one. This will stop the houses encroaching on the park and the fence will also provide uniform effect, rather than the houses having different fence sizes and styles.

Recommended:

To inform the City Engineer that a chain link fence is requested around the perimeter of the park site in Phase I.

CARRIED

Item No. 5 Canada Day

Letter from Gerry St. Germain. The Parks & Recreation Committee discussed the letter from Gerry St. Germain in regard to Canada Day.

Recommended:

That we send a letter to all the community associations informing them of the grant and if they are planning to get involved, they should let our department know in order that we can co-ordinate the promotion, etc.

CARRIED

Continued...

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Item No. 6 Batting Cage - Thompson Park

A letter has been received from the Minor Baseball Association (please see attached) in regard to installing a batting cage at Thompson Park. The cost estimate for the City to install the cement and pipe sleeves would amount to a figure of \$370. The Minor Baseball Association would be responsible for erecting the cage.

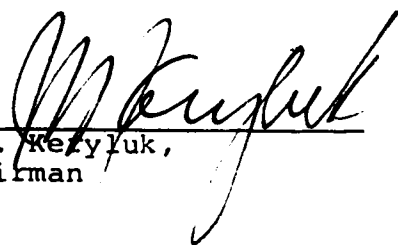
Recommended:

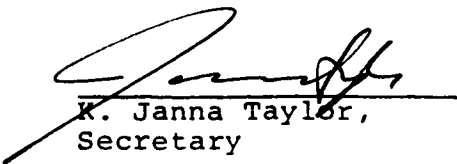
That the Minor Baseball Association be permitted to erect a batting cage in Thompson Park and that the City spend \$370 to install the cement pads and sleeves.

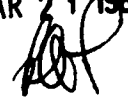
CARRIED

ADJOURNMENT:

At 5:30 p.m. the meeting adjourned.


J.J. Kezyuk,
Chairman


K. Janna Taylor,
Secretary

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1984 Port Coquitlam May Day

The City of Port Coquitlam will be hosting their 63rd annual May Day Festival May 10th, 11th, 12th and 13th. Port Coquitlam's first May Queen, Alice Holtby, was crowned in 1916 and the tradition continues. The 1983 May Queen, Tammy Lambertus will crown her successor on Saturday, May 12th, at the PoCo Arena following our parade. The possibility of rain aside, the May Day Festivities endure thanks to continued community participation and support.

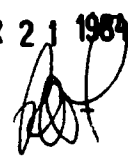
In conjunction with our festival, the Coquitlam Fine Arts Council will be showcasing their annual "Festival of the Arts". Opening ceremonies take place Friday evening, May 11th, at the Hyde Creek Centre. Activities continue throughout the weekend at Hyde Creek with art exhibits, demonstrations, Gallery Shoppe and Performing Arts. The Council is also hosting a CRAFT FAIPE, Saturday, May 12th, in the Mabbett Room at the PoCo Arena.

May Day should be a time for us as a community to renew old friendships and make new ones. In keeping with our theme of family participation we are pleased to offer our residents and friends the following events:

- May 10th - Thursday
- Fashion Show (Fashions provided by area merchants)
 - Hyde Creek Auditorium
 - 8:00 p.m.
 - Thelka Wright, Co-Ordinator
 - Admission: \$4.50 (Adults) \$2.00 (Seniors/Students)
 - Refreshments available
- May 11th - Friday
- Opening Ceremonies - "Festival of the Arts"
(sponsored by Coquitlam Fine Arts Festival) 7:00 p.m.
Hyde Creek Auditorium
Festival ongoing throughout weekend; Performing Arts,
Visual Arts Exhibit, Demonstrations, Gallery Shoppe,
David Spence, Co-Ordinator
 - Job's Daughters - Hostesses/Usherettes. Hyde Creek
Auditorium.

Continued...

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May 12th - Saturday

- "Guest" Breakfast 9:30 a.m. (Invitation only) - Hosted by Legion Ladies Auxiliary (Irene Small - President) at new Legion complex, Shaughnessy Street, Port Coquitlam.
- Elks May Day Breakfast - 8:30 a.m. to 11:30 a.m. Elks Hall, Shaughnessy Street, Port Coquitlam.
- 9:00 a.m. to 5:00 p.m. B.C. Highland Dancing Association Competitions (trophies donated by Bank of B.C.) New Arena - Port Coquitlam. Frank Stephens, Co-Ordinator.
- 11:00 a.m. to 4:00 p.m. Craft Faire, sponsored by Coquitlam Fine Arts Council. Mabbett Room, Port Coquitlam Recreation Centre.
- 12:00 noon Parade - under direction of J. Horn and Seaforth Army Cadets - Coquitlam Breakers.
- 2:00 p.m. Queen Pageant Crowning, May Pole Dancing, Lancer Dance. Music - George Pearkes Junior Secondary Band. Director - Gord Hambruff. Emcee - Mr. Charles Saunders.
- 12:00 noon to 3:00 p.m. Wilson Centre May Day Tea (Wilson Centre) sponsored by Silver Chord Choirs. Admission - \$2.00 (Adults)
- 12:00 noon to 3:00 p.m. - BMX (Bicycle Moto Cross) Demonstration, Novice Events. Outside arena complex - parking area.
- 6:00 p.m. Queen Pageant Banquet. Wilson Centre. Invited guests only.
- 8:30 p.m. Adult Dance, featuring Gillian Campbell, "Klondike Kate" and Band. Admission - \$7.00 per person. Refreshments served. Tickets presold - Hyde Creek Auditorium.

Continued...

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May 13th - Sunday

- Mother's Day Pancake Breakfast, sponsored by PoCo Lions Club, Wayne Fertich, President.
8:30 a.m. to 12:00 noon
George Pearkes Junior Secondary School
- Kinsmen Challenge Bed Race (Bernie Nicol - Liaison)
Route and times to be announced.
Finish area, Hyde Creek/Pearkes - by noon.
- 12:00 noon to 3:00 p.m. Penny Carnival for Children
Hyde Creek Auditorium - sponsored by Port Coquitlam Recreation Department
- Family Sports Day - George Pearkes, sponsored by Port Coquitlam Amateur Athletic Association.
Events begin after Bed Race.
Chairman Organizing Committee - Gord Rawlings.

For more information, call 941-3522

Helen Fitch,
May Day Co-Ordinator.

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PORT COQUITLAM AMATEUR ATHLETIC ASSOC.

P.O. BOX 132,

PORT COQUITLAM, B.C.,

V3C 3V5

February 20, 1984

Ms. J. TAYLOR,

DIRECTOR,

PORT COQUITLAM RECREATION DEPT.,

2253 LEIGH SQ.,

PORT COQUITLAM, B.C.

Dear Janna:

At our board meeting of June 7, 1983, we Passed a motion as follows:-

That the P.C.A.A.A. honor one adult (also means Mr. & Mrs.) from each member sport for their outstanding contribution to the sport. The contribution can be made in any form e.g. Coach, Referee, Executive Member, Time Keeper etc. The selection is to be made by the member sport executive and presented to Triple A by Nov. 1 each year. Triple A will then present the nominees with a Plaque at the Triple A Annual General Meeting. The prerequisite will be a minimum of five years involvement with the member sport.

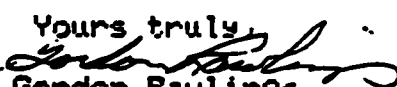
The following is a list of members so honoured at the Annual General Meeting on January 29, 1984:-

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Walter Bird	Jr. B Baseball
Ken Vass	Minor Hockey
Patti Greer	Minor Soccer
Tom Greer	Minor Baseball
Jon & Linda Baillie	Minor Softball
Barbara & Norris Moore	Minor Lacrosse
Bev & Frank Riedl	Marlins Swim Club
Leona Charnley	Ringette

The Port Coquitlam Amateur Athletic Association requests that the City of Port Coquitlam give recognition to the above listed members for, without their devotion, minor sports would not be what they are today.

Your cooperation in this matter will be greatly appreciated.

Yours truly,

Gordon Rawlings
Vice President

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CRITERIA FOR THE AWARDING OF THE
CITY OF PORT COQUITLAM CIVIC AWARDS

GENERAL

1. The recipient must be or must have been a resident of Port Coquitlam for at least six months prior to the nomination for the award.
2. No person or group of persons shall receive the award more than once for each specific award class.
3. Any person may nominate an individual or group of individuals by completing a nomination form, returning it to the City Clerk who will present it to the Council.
4. A majority vote of Council is required to authorize presentation of an award except for "Recognition" when approval of the Mayor will suffice.
5. An award or awards will not necessarily be awarded each year.

SPORTS

May be awarded to an individual or team who wins a competition at the highest Provincial level or for equivalent achievement.

ARTS & SCIENCES

May be awarded to an individual or group of individuals who achieves the highest Provincial level or equivalent recognition for a work of art, performance, composition, scientific achievement or similar work.

COMMUNITY SERVICE

May be awarded to an individual or group of individuals who performs an outstanding service to the City, the Province, or Canada, or who, over a period of years served the City, the Province, or Canada in an outstanding manner.

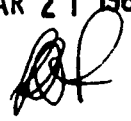
HEROISM

May be awarded to an individual or group of individuals who show outstanding heroism in the protection of life and/or property.

RECOGNITION

May be awarded to recognize Wedding Anniversaries, Birthdays, or other personal milestones reached by City residents; or, if applicable, by clubs or organizations.

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MEMORANDUM

TO: J. Taylor,
Recreation Director.

November 23rd, 1982.

FROM: R.A. Freeman,
City Clerk.

re. Civic Recognition Policy

With reference to your November 4th, 1982, memorandum concerning the above noted subject, this will advise that when the same was placed before a regular Council meeting held on November 15th, 1982, the following resolution was passed:

"THAT the following be accepted for insertion into the present Civic Recognition Policy;

SPORTS: May be awarded to an individual or team who placed first, second or third at the highest Provincial level or for equivalent achievement."

RAF/al

D. E. Nye
for City Clerk.

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**THE DUKE OF EDINBURGH'S AWARD
IN CANADA**

BRITISH COLUMBIA & YUKON DIVISION

1644 Hillside Ave., Victoria, B.C. V8T 2C5

31 January 1984

His Worship Len Traboulay
The Mayor of the City of Port Coquitlam
City Hall
2272 McAllister Avenue
Port Coquitlam, B. C.
V3C 2A8

Dear Mayor Traboulay:

Upon advice received from Mr. George Buxton, it is my understanding that you are to be invited, if not already, to attend a Boy Scout parent and son banquet to be held on Friday evening the 24th of February, 1984. In this regard and on behalf of our Chairman, His Honour, The Honourable Robert G. Rogers, it is requested that you would present a Bronze certificate and emblematic pin to an Award achiever named Eric Hetherington on that occasion.

As you may have recognized already from information passed to you from UBCM's offices in New Westminster, that with support from the full Executive, the establishment of Mayor's Awards Committees, pertaining to the Duke of Edinburgh's Award programme are being encouraged for establishment throughout all communities in British Columbia. The number of such committees continues to grow, as indeed so does the general awareness of the ideals of the Award programme grows also. In order that you and your Council might be more knowledgeable on this subject, I take pleasure in sending to you a package of information about the Award programme, such that hopefully sufficient copies might be reproduced and the subject be an agenda item at an early Municipal meeting. I should point out that there is available, a very good all Canadian movie about the Award programme entitled "The Challenge", which runs 28 mins. and it is available on 16mm film, as well as

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video tape cassette in the VHS and 3/4" dimension.

On behalf of our Chairman, President - Dr. Lawrie Wallace and our Council, please accept our much appreciated thanks for your overall support to this prestigious Award programme for youth.

Yours sincerely,

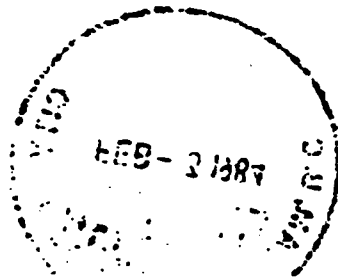
Peter Chance

Peter G. Chance,
Director.

PGC/cal

cc: Mr. George W. Buxton, Advisor
1st Port Coquitlam Venturer Company

Encls.



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[Signature]



**THE DUKE OF EDINBURGH'S AWARD
IN CANADA**

**BRITISH COLUMBIA & YUKON DIVISION
1644 Hillside Ave., Victoria, B.C. V8T 2C3**

**Memorandum To: His Worship the Mayor and Council of all
B.C. Municipalities
Establishment of Regional/Mayors Award Committees
in British Columbia**

You will recall that in the summer of 1982 the full Executive of UBCM saw fit to give unanimous support to (a) the ideals of the Duke of Edinburgh's Award programme for youth and (b) the establishment of Standing Committees for continuing local Award representation to be known as the Mayors Award Committee and, in some eight Municipalities, a Regional Awards Committee.

Since September of last year 1 Regional Committee has been established, in Prince George, 7 Mayors Committees established in other municipalities, initiated in a further 12 and a strong commitment to early initiation has been received from a further 18 communities.

In addition to the stated aims, as in the attached, the Mayor's Award Committee has been described as an enhancement of credibility of the Municipal Government through alignment with this apolitical but prestigious international challenge programme.

In light of the above, the following is offered as a practical approach for the establishing of your Awards Committee:

- 1) The Mayor, or one of his Aldermen, after discussion, will place the Mayor's Committee before Council in the form of a motion.
- 2) A Chairman is selected - most likely the Mayor or an Alderman.
- 3) A Secretary is appointed - the most suitable candidate is usually the Recreation Director for the Community.
- 4) Using the proposed membership in the Memorandum on this subject, copy attached, and with regard to the Municipal Services Directory, letters are sent from the Chairman inviting membership. (with a copy of Award information material) with a request;
 - a) to attend a general familiarization meeting at a convenient time and date, probably to be held in the Council chamber.
 - b) to allow their names and organizations to be gazetted as being in support to the Award and the Mayor's Committee.
 - c) Where applicable, the Secretary to be informed as to resource availability, i.e., adults in a leadership or assessor role pertinent to a special field of activity.
 - d) Unless otherwise desired the Committee would be invited to meet, perhaps twice a year, on one occasion to allow members to discuss Award development in the Municipality and on the other, certainly, to attend on the Mayor and Council when Award certificates and pins are presented on behalf of the Lieutenant-Governor and the Patron.

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It is a pleasure to advise that resulting from a letter sent to MLA's and M.P.'s, many replies have expressed support to the Award and a willingness to serve as a member on a Mayors or Regional Awards Committee.

On behalf of the B.C. & Yukon Council, may I request, if you haven't done so already, that you give early favourable consideration and action to establish a Mayors Awards Committee for your municipality

Your support, in this matter, is very much appreciated.

Peter Chance
Peter G. Chance,
Director.

for
L. J. Wallace,
President.

PGC/cal

cc: C. J. S. McKelvey,
Executive Director, UBCM.

MAR 21 1984
DR



**THE DUKE OF EDINEURGH'S AWARD
IN CANADA**

BRITISH COLUMBIA & YUKON DIVISION
1644 Hillside Ave., Victoria, B.C. V8T 2C5

MEMBERSHIP - REGIONAL/MAYORS AWARD COMMITTEE

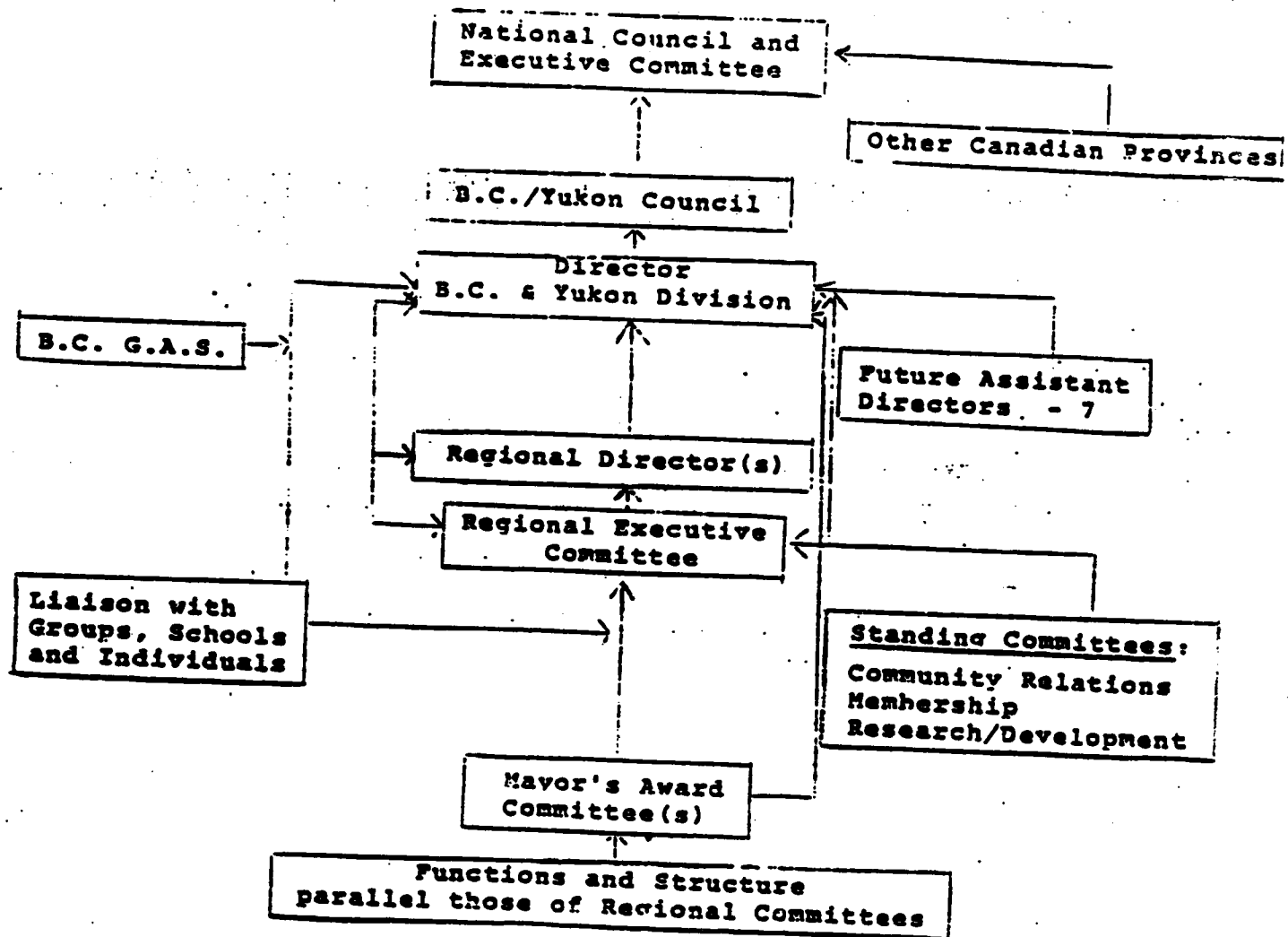
Membership on both the Regional Award Committees, eight projected, and the Mayors' Award Committee(s), should include those listed and/or delegated representatives from Organizations and Societies as indicated.

- Member(s) of Parliament
- Member(s) of the Legislative Assembly
- * Members B.C. & Yukon Council
- * Assistant Director(s), B.C. & Yukon Division
- The Mayor
- The President, The Chamber of Commerce
- The President, Service Clubs, Rotary, Lions, Kiwanis, etc.
- Director, Fitness and Recreation Branch
- Director, Community Recreation Centre
- Superintendent of the School District
- Principal(s) of Secondary Schools
- Canadian Red Cross
- St. John Ambulance
- Big Brothers/Big Sisters
- Salvation Army
- YM/YWCA
- RCMP
- Church Youth Groups
- Cadet Corp(s) and League(s)
- Scouts
- Guides
- 4-H
- Boys & Girls Clubs
- Demolay
- Junior Forest Wardens
- Newspaper(s)
- Radio Station(s)
- Television Stations(s)
- UBCM
- Corporate Sponsor(s)

* in Municipalities where appointed

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**BRITISH COLUMBIA & YUKON
REGIONAL AWARDS COMMITTEE**



To Date: April 1982

- Division Assistant Director appointed to the Prince George area (Mr. Douglas Edgar).

The Assistant Directors for the B.C. & Yukon Division serve also as the Executive Secretary to the Regional Award Committee.

Executive Secretaries of Mayor's Awards Committees provide the liaison with associated Regional Committees.

Approximately 42 Mayor's Committees across the Province have agreed to help promote/support the Award's programme.

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BRITISH COLUMBIA & YUKON
REGIONAL AWARDS COMMITTEE

AIM

It is intended to establish eight regionally located Awards Committees, to decentralize administration of the Duke of Edinburgh's Award across B.C. and the Yukon in order to: -

1. improve communications
2. increase regional contacts
3. reduce costs to the Division office
4. expand the programme based on aims stated for the Mayor's Award Committee.

OPERATION

1. The Committee, with support from the Office of the Mayor, shall constitute an Executive Secretary (appendix A) (the regional director) a Chairman (appointed from other members of the committee) a Vice-Chairman, a Treasurer, and, other officers as deemed appropriate.
2. Meetings shall be convened once a month and minutes kept of proceedings.
3. The composition of the committee shall be:
 - Reps from Mayor's Committee in the region
 - Service Club reps (Lions, Rotary, Big Brothers, etc.)
 - Cadets, Scouts/Guides, YMCA, 4H reps, etc.
 - Education reps
 - RCMP reps
 - Media reps
4. Financially the committee shall receive support from the B.C. & Yukon Council, but shall aim to be self-supporting. All fund drives shall, however, be subject to the Council's approval.
5. Membership expansion, the establishment of a newsletter, and, the continued liaison with groups, individuals and volunteers, will remain top priorities for the committee(s).

DEVELOPMENT

1. The committee, which is the Mayor's Award Committee at region level, shall establish a cadre of personnel committed to the programme from whom volunteers, assessors etc., can be drawn.
2. The committee shall establish links with previous Gold Award recipients and the Provincial G.A.S.
3. The committee shall compile, update and modify a list of school boards, superintendents, principals and schools within its jurisdiction.
4. The committee shall establish links with the various media, newspaper, radio, T.V.
5. The committee shall maintain contacts with various service clubs, service organizations, volunteer groups, R.C.M.P., youth groups etc.
6. The committee shall be committed to the notion of credibility for the programme developing initial contacts with interested personnel and thereafter maintaining those contacts with up-dated information literature, recent directives from both the national and provincial offices, and, generally in the facilitation of resources to ensure smooth operation of the programme.

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BRITISH COLUMBIA & YUKON
MAYOR'S AWARD COMMITTEE

AIM

It is intended to establish a Mayor's Award Committee in all Municipalities other than those with a Regional Award's Committee. To assist in the organization and administration of the Duke of Edinburgh's Award programme across B.C. & Yukon, in conjunction with the Division Director.

Specific aims are:

- 1) to be a focus for adult Award awareness and promotion, to heighten the value of the Award in the community.
- 2) to be a resource pool for adult leaders and assessors and to provide support for the maintenance of Award Standards, and
- 3) to provide support to the Mayor when he makes presentations locally on behalf of His Honour the Lieutenant-Governor at Bronze and/or Silver level.

OPERATION

1. The committee shall constitute an Executive Secretary, a Chairman (either the Mayor or one of his/her elected Aldermen as appointed), a Vice-Chairman, a Treasurer and other officers as deemed appropriate.
2. Meetings shall be convened two/three times a year and minutes kept of proceedings.
3. The composition of the committee shall be:
 - all those interested in the Award
 - where possible include teachers, educators, service club reps, media reps, community recreation director(s), R.C.M.P. personnel, voluntary organization reps, Guide - Scout reps etc. G.A.S. reps.

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BRITISH COLUMBIA & YUKON
REGIONAL AWARDS COMMITTEE

(APPENDIX A)

JOB DESCRIPTION

(name) Region Office
B. C. & Yukon Division, Duke of Edinburgh's Award in Canada

Job Title

Assistant Director and Executive Secretary, (name) Regional Awards Committee.

Reports To

Director, B.C./Yukon Division of Duke of Edinburgh's Award in Canada.

Basic Function

Responsible for the administration of the Regional Awards Committee in conformance with established national and provincial policy and procedures.

Major Duties

- Prepares annual and longer term objectives, including provision of necessary resources, for their attainment.
- Calls members to meetings.
- Records, produces and distributes Minutes.
- Ensures that the agenda is forwarded to members at least ten days prior to meetings.
- Assists with all correspondence.
- Maintains financial statements in conjunction with the appointed treasurer.
- Maintains strict adherence to the policies, standards and procedures of the Duke of Edinburgh's Award programme.
- Forwards Bronze, Silver and Gold award names for approval to the Division Director.
- Assumes such duties as may be delegated by the Division Director.
- Maintains close contacts with other Assistant Directors who are appointed and local Mayor's Award Committees within his Regional jurisdiction.

MAR 21 1984


HOUSE OF COMMONS
CHAMBRE DES COMMUNES
OTTAWA, CANADA
K1A 0A6

MAPLE RIDGE
March 7, 1984

Mayor Len Traboulay
City of Port Coquitlam
2272 McAllister Ave.
Port Coquitlam, B.C.

Dear Len:

Herewith enclosed for your information is a copy of an application for funding support for special community events on Canada Day.

I am sure your community organization responsible for Canada Day celebrations is aware of the federal support that is available.

Nonetheless, it might be beneficial for them to receive this information as early as possible.

I trust you will forward the same to the appropriate organization.

Thank you for your attention.

Yours very truly,



Gerry St. Germain, M.P.
Mission-Port Moody

enclosure

OTTAWA
Room 553, Confederation Building
House of Commons
Ottawa K1A 0A6
(613) 982-0511

Gerry St Germain, M.P.
Mission-Port Moody

MAR 21 1984


BRITISH COLUMBIA
22842 Lougheed Highway
Maple Ridge, B.C. V2X 2S1



POCO MINOR BASEBALL ASSOCIATION
PORT COQUITLAM BRITISH COLUMBIA

Feb 28/84

Dear John & Council Members,
In reference to a letter written
on November 18, 1982 re Thompson Park &
Minor Baseball moving to same for the
1983 season, we are writing this letter.
We realize monies have not been
available so we are requesting your
vote in favour of a \$500. budget
item for Park & Rec to make this
park playable for Poms this year.
re extending backstop (must be
suitable).

Also if the city could lay footings
and pipes for a batting cage. Minor
Baseball would be willing to complete
the road. Thank you for your consideration.

Donna Beir
President: POCO Minor Baseball

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