

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Council Chambers on Wednesday, June 26th, 1985, at 4:15 p.m.

In attendance were Alderman Michael Wright and Alderman George Laking.

Also in attendance was K. Janna Taylor, Parks & Recreation Director.

CONFIRMATION OF MINUTES

That the minutes of the meeting of the Parks & Recreation Committee held on Wednesday, June 19th, 1985, be taken as read and adopted.

Item No. 1 Reeve Street

The Committee discussed the terms of reference as presented at the last Committee meeting and there were a few minor changes. Item No. 13 would be eliminated and this particular item would be taken care of in item no. 2 where we would change no. 2 to meet with the various community groups including P.C.A.A.A. for their input. The other area discussed was the process for the proposal call and selection of consultant.

Recommendation:

- a) That the terms of reference as discussed and corrected to be adopted.

CARRIED

- b) That the process outlined a, b, and c, be adopted.

CARRIED

Item No. 2 Facility Rental Classifications

Janna Taylor went through the various categories and the types of use and the category classification and indicated that there was a proposal for one minor change. The addition of this category would take care of private citizens wishing to

/2.

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hold meetings for a particular concern. This particular item has been underlined for your information. There will be a charge for this category as outlined in the attached information. The remainder of the policy is the same as before.

Recommendation:

That the facility rental classifications as outlined in the Committee meeting be adopted.

CARRIED

Item No. 3 Routley Tennis Courts & Rowland Tennis Courts

The tenders for the tennis courts came in higher than expected. It was discussed that Routley Tennis Courts should be done and that the two budgeted amounts, \$3,500 and \$3,500 for each court be utilized to do Routley Tennis Courts. The cost to do Routley Tennis Courts will be \$5,430 for the actual resurfacing.

Recommendation:

That we proceed with Routley Tennis Courts at the cost of \$5,430.

CARRIED

Item No. 4 Aggie Park

Janna Taylor reported that the items that were brought up at the last Committee meeting have been looked into:

1. The branches have been trimmed back so as to not interfere with the foul line at the third base.
2. A wire drag mesh is being made for Aggie Park. The last one has been stolen or taken away to some other park.

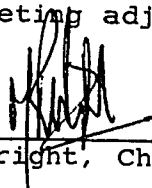
Recommendation:

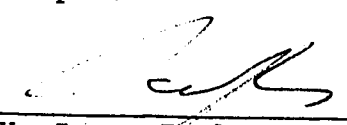
That the report be received.

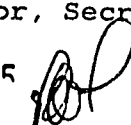
CARRIED

ADJOURNMENT:

The meeting adjourned at 5:00 p.m.


M.R. Wright, Chairman


K. Janna Taylor, Secretary

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D R A F T

The City of Port Coquitlam is interested in the development of a conceptual park plan for the approximate 23 acre parcel of land located adjacent to the downtown core. We wish to retain a consultant to prepare the plan which will include cost estimates and a capital works program. Several firms will be invited to submit proposals for this project. If your firm is interested in submitting a proposal we would appreciate receipt of your response by 4:00 p.m. Friday, July 20th, 1985.

The information we would like you to provide should include the following:

- a) previous experience in similar projects that staff and company have been involved in
- b) experience in work for public agencies
- c) experience of your proposed project staff in similar projects
- d) time frame to undertake and complete this project
- e) schedule of fees and an upset price for the project

The terms of reference for the study are as follows:

- 1. To work under the direction of the Parks & Recreation Director and to liaison with other staff persons as

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deemed necessary.

2. Meet with the various sporting groups (including P.C.A.A.A.) and other community organizations for their input as to the perception of their future requirements.
3. The conceptual plan is to include plans for both passive and active recreation. Specifically:

A) Active Areas:

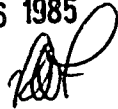
- i) Identify athletic spaces and sizes for later detail design work
- ii) Identify the kind of surface coverings required
- iii) Identify other active areas as deemed appropriate

B) Passive Areas:

- i) Identify kinds of spaces and size of spaces.

4. Test the soil conditions in order to determine if there are any special requirements
5. To include the Coquitlam River as a potential recreation area

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6. Develop traffic patterns and parking requirements for the park if required
7. Develop the ancilliary facility requirements for the active and passive areas
8. That facility standards that may be used as a starting point be equivalent to the standards used in park development in adjacent municipalities; such as the City of New Westminster, the District of Coquitlam, Pitt Meadows and Maple Ridge.
9. Construction and development costs must be in 1985 dollars.
 - a) Facilities must have a life span of at least 25 years.
10. To conduct a series of public meetings for input into the plan of the park.
11. To develop a ten year capital works program for the construction and development of the park.
12. Two interim reports to be submitted to the Parks and Recreation Committee:

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- a) Scope of project, e.g. number of fields and sizes
- b) Preliminary design of park layout

13. A final presentation to the City Council.

Enclosed with this letter are the facility standards utilized by the City of Port Coquitlam, an inventory of existing city owned and city maintained facilities and a report on the park site which identifies the City's direction for the development of the park land.

Should you wish any further details or clarification, please do not hesitate to contact the undersigned at 942-0285.

Yours truly,

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<u>Category Classification</u>	<u>Type of Use</u>	<u>Category</u>
Brownies, Guides, Cubs Scouts, Cadets, P.T.A. or other parent auxiliary.	1. Meetings or activities where no admission charged.	A
<u>Bona Fide</u> rate-payer associations.	2. Special occasion parties, banquets and activities assessment levied to individuals attending or participating.	B
<u>Bona Fide</u> non-profit community clubs such as sports, drama, music.	3. Practices, rehearsals, demonstrations and recitals where no admission charged.	B
Service Clubs, recognized clubs who belong to non- profit societies.	4. Concerts, recitals, dances, productions and games to which admission is charged.	C
Social Service Agencies	5. Banquets where admission charged to cover costs.	B
	6. Fund-raising for recognized charitable organizations.	B
	7. Fund-raising projects.	C
Private Daycares & Preschools	1. Meetings	B
Residents of Port Coquitlam	2. Dinners, dances, wedding receptions.	C
Commercial & Outside Port Coquitlam Groups	1. Dinners, dances, meetings	D
Political	1. All candidate meetings	A
	2. Partisan meetings	B
	3. Fund raising projects	D
	4. Conventions & conferences	D
Federal & Provincial Government	1. Meetings	B
Municipal Components, Regional Districts	1. Meetings, including referenda, by-laws, public hearings, voting for elections, plebiscites.	A
Churches	1. Church services	B
	2. Conventions & Conferences	D
	3. Fund-raising projects	C

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<u>Category Classification</u>	<u>Type of Use</u>	<u>Category</u>
Union Associations	1. Meetings	B
	2. Banquets and dances where admission charged to participants.	C
	3. Fund-raising projects	D
Recognized City Employee Functions	1. Meetings	A
	2. Banquets and dances where admission charged to participants.	B
	3. Fund-raising projects	C

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<u>Room Rentals - 1985</u>		A.	B.	C.	D.
Arena Floor (Dry)	FREE		\$30.35	\$60.75	\$90.90
Mabbett Room	FREE		\$20.60	\$41.20	\$61.80
Young Room	FREE		6.20	\$11.85	\$18.05
Gymnasium	FREE		\$15.70	\$31.40	\$46.90
Lounge	FREE		\$18.55	\$36.55	\$55.10
Meeting Rooms	FREE		\$4.90	\$9.80	\$14.65
Work Rooms	FREE		\$5.40	\$10.80	\$16.25
<u>Terry Fox Library</u>					
One Area	FREE		\$5.95	\$11.90	\$17.30
Three Areas	FREE		\$14.05	\$31.95	\$48.15
<u>Wilson Centre</u>			\$40.00		
Use of Kitchen			\$20.00		

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