

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Council Chambers on Wednesday, May 7th. 1986 at 3:45 p.m.

In attendance were Alderman George Laking and Alderman Mike Farnworth.

Also in attendance were K. Janna Taylor, Parks & Recreation Director, Jack Blowers, Jock Monroe, Marg Graves, Ed Bennett, & Mac McCullough (Item No. 1).

CONFIRMATION OF MINUTES

That the minutes of the meeting of the Parks & Recreation Committee, held on Wednesday, April 16th, 1986 at 3:45 p.m. be taken as read and adopted.

Item No. 1 Wilson Centre Advisory Board

Members of the Wilson Centre Advisory Board met with the Parks & Recreation Committee. Jack Blowers went over various concerns that the Advisory Board had.

1. That there were rumours around that the O.A.P.O. would replace the Wilson Centre Advisory Board. Jack pointed out that the Constitution for the Advisory Board had been approved by the City Council and that the Board was under the impression that they were operating well and also with approval from Council.
2. There were concerns expressed with the request by the O.A.P.O. for an office, 10 x 10, for office equipment. The Advisory Board felt that if any consideration was to be given for office space it should be for the Advisory Board. Jack Blowers indicated that the expansion was for programming purposes and not office space.
3. Concern was also expressed by Jack Blowers that Mayor Traboulay had expressed to Jack that only one person could represent the seniors of Port Coquitlam and that was why the President of the O.A.P.O. was invited to the May Day Breakfast. (However it should also be noted that the Mayor has now invited Mr. Blowers to the breakfast.)

12.
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Much discussion ensued from the general points expressed by Jack Blowers. Ed Bennett pointed out that in White Rock there were now 3 chapters of the O.A.P.O. and he then questioned what would happen if another O.A.P.O. Chapter was formed in Port Coquitlam and they too asked for office space.

The Parks & Recreation Committee assured the Advisory Board that they would continue as a viable part of the Wilson Centre. It was further pointed out that the issue of office space and the function of the Wilson Centre would be addressed at the May 26th Council Meeting In Committee.

Recommendation:

1. That the Wilson Centre Advisory Board remain intact and that Council re-affirm the constitution.
2. That the request for office space by the O.A.P.O. in the Wilson Centre Expansion be turned down.
3. That the existing storage space utilized by the O.A.P.O. in the Wilson Centre, be included in the proposed expansion.
4. That the O.A.P.O. be permitted to continue to hold their monthly meetings in the Wilson Centre.


CARRIED

Item No.2

McLean Park Change Facilities

It was brought to the attention of the Committee, that the design chosen at a previous meeting would infringe on the road allowance. It was decided that we would choose the attached design with some modifications. Also, the attached memorandum was received from Ken Ng. Due to the fact that the Drafting Department is unable to do drawings for the change rooms, Janna Taylor will contact Ken Weber to investigate the cost of having drawings done by an architect.

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Recommendation:

1. That the attached design be approved.
2. That Janna Taylor investigate the cost of having architectural drawings done for the design.

CARRIED

Item No. 3

Wilson Centre Expansion

The attached letter was brought to Committee for information. The contract between Cornerstone Architects and the City of Port Coquitlam is being reviewed by the City solicitor, prior to signing.

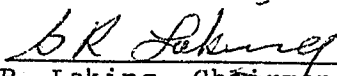
Recommendation:


That the verbal report be received.


CARRIED

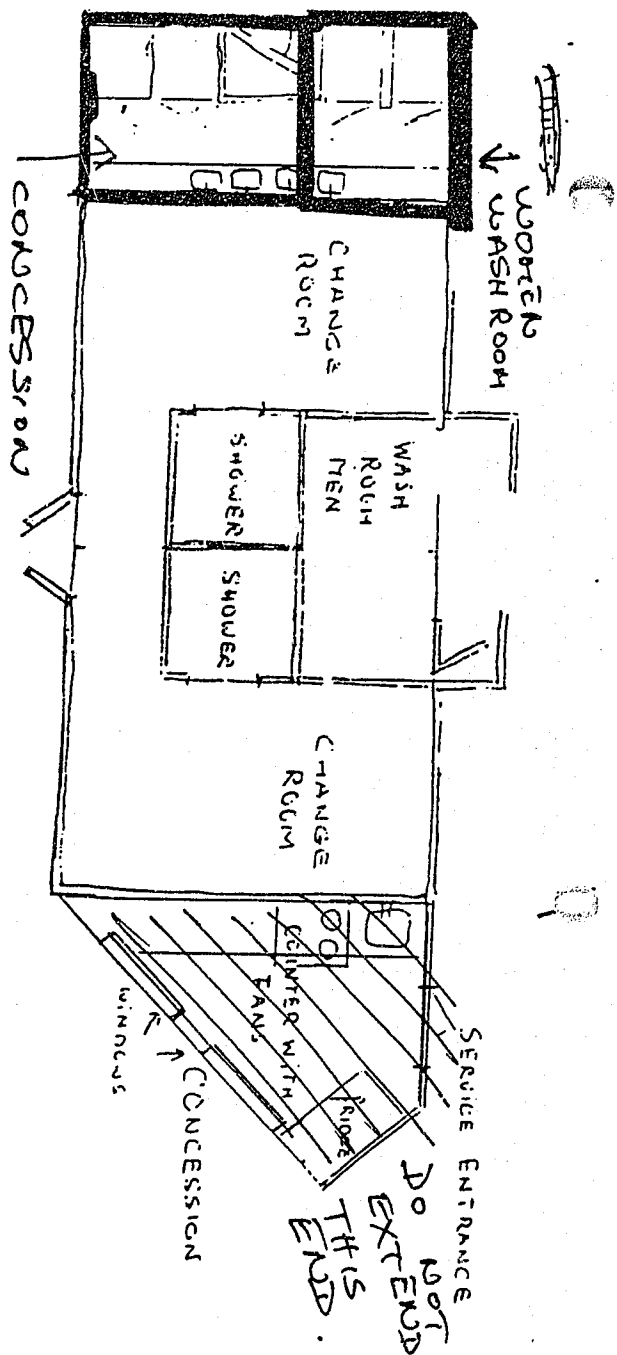
ADJOURNMENT

The meeting adjourned at 5:00 p.m.


G.R. Laking, Chairman

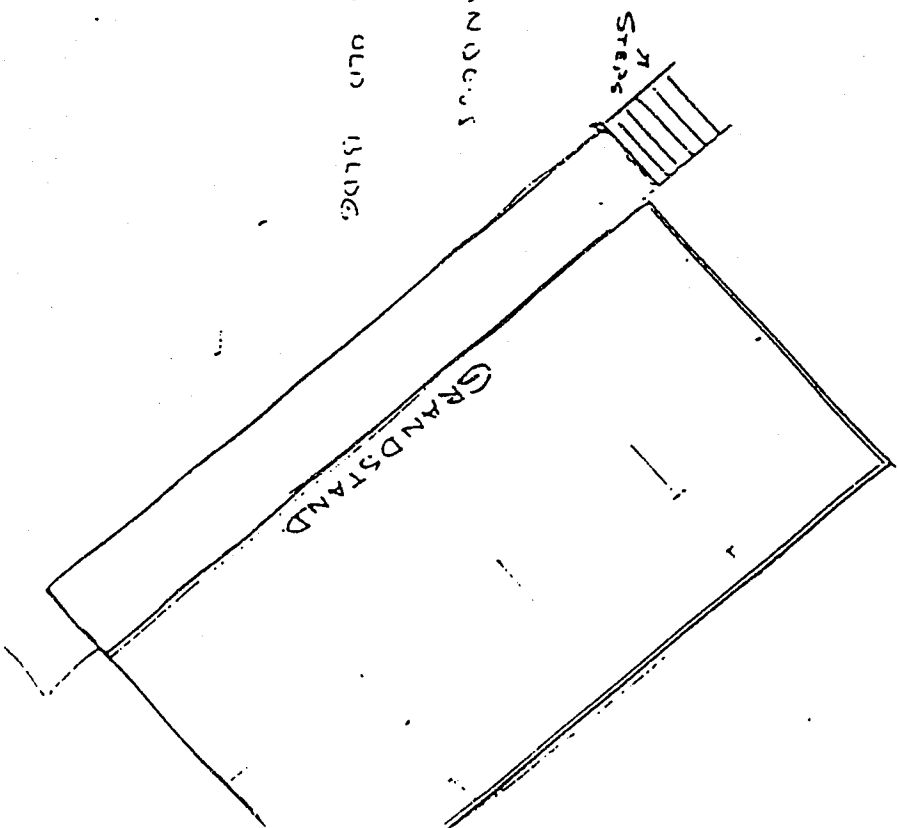

Janna Taylor, Secretary

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COMBINE OLD LADIES AND MEN TO ONE
 ADD NEW LADIES ON WEST END BUILDING
 ADD NEW CONCESSION EAST SIDE WITH 2 WINDOWS
 FOR FAST FOOD SERVICE
 HEAT AND WATER TO BE BROUGHT IN FROM OLD BLDG.

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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

TO: Bram Hoogendoorn
Parks Superintendent

FROM: Kenneth Ng, P. Eng.,
Project Engineer

April 24, 1986

Please refer to your memo to the Assistant City Engineer dated April 11, 1986 and April 14, 1986 requesting certain survey and design works for your Thompson Park development and extensions to your McLean Park Changing Rooms. Please also refer to the meeting Bram/Ken/Collin in my office on April 22, 1986. This memo is written in response to your subsequent request for a reply in writing.

For your Thompson Park development, we can assist you to the extent of producing a design drawing showing topographical details, area of cuts and fills, extent of perforated drain pipes and delineation of future parking areas. Our schedule of work dictates that we cannot start this work until mid June. We expect to be able to produce the drawing by the end of June. You have indicated that this schedule suits you fine because you cannot start any physical work until the dryer season comes in July.

For your McLean Park Changing Room Extension, what you required are site plan, building plan and cost estimates. As explained to you during our meeting, we as engineers are not qualified to produce building plans. The situation is further complicated by the fact that we have already run out of liability insurance coverage. Hence it was suggested to you that you could seek the service of a qualified person, possibly an outside consultant, to satisfy your needs. However, we promised to assist you by checking out the offset of your building from the property line, because you may need this information to make your decision as whether to proceed with your proposal or not.

Kenneth Ng

Kenneth Ng, P. Eng.,
Project Engineer

KN/kin

c.c. F.E. Peters
Collin Morris

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(C) CORNERSTONE
architects

May 5, 1986

Ms. Janna Taylor, Director
Port Coquitlam Recreation Department
2253 Leigh Square
Port Coquitlam, B.C.
V3C 3B8

Dear Janna:

Re: Wilson Centre Expansion

I apologize for taking longer than I anticipated to forward you a proposed contract for providing architectural services. Each of my subconsultants wanted to consider the existing situation before finalizing a subconsultancy agreement with us. This has now been arranged and is reflected in the proposed contract between the Municipality and ourselves. For this agreement, I propose the standard form that is widely used - RAIC 6, as attached.

In overview, the agreement represents the following scope and conditions:

1. Scope of Services

- a) Cornerstone Architects and its subconsultants will prepare complete contract documents appropriate for an open public tender for an expansion of the Wilson Centre.
- b) The documents will be organized so that stage I can be contracted in the near future, and subsequent stage(s) at an indeterminate later time.
- c) The individual stages will be approximately and, except as agreed, not to exceed in total, as identified in the report prepared by Cornerstone Planning Group Limited in July, 1985.

Note: Original cost estimates were based on 1985 dollars and the project budget will require adjustment accordingly.

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- d) The scope of work is to include an upgrading of the mechanical system serving the entire Wilson Centre comprised of existing and new space.
- e) The scope of work will include a coordinated, but separate design and documentation package for hard and soft landscape site improvements associated with the Wilson Centre expansion and general site enhancement. The objective of this aspect of the work is to develop a concept for unified circulation, parking and outdoor space on the site, particularly between Wilson Centre and the Library. The implementation of this work may be by tender or by municipal forces.
- f) Soils engineering will be engaged directly by the municipality. The architectural consulting team's scope of work and fees are adjusted accordingly as defined in the contract.

Golder Associates Ltd., who have provided soils engineering services for the other buildings on site are recommended.

- g) The municipality will provide a site survey locating existing buildings, catchbasins and principal curb lines and spot elevations.

2. Schedule

The contract documents shall be completed no later than October 31, 1986.

3. Client Liaison

- . Project Management : Janna Taylor
- . "Sign-Off" Authority : Parks and Recreation Committee
- . User Advisory Committee: Persons above plus staff and members of the Wilson Centre

4. Consulting Team:

- | | |
|-------------------------|---|
| . Architect | Cornerstone Architects |
| (Prime Consultant) | |
| . Structural Engineer | Cornerstone Architects |
| . Cost Consultant | Barnett Treharne Yates Ltd. |
| . Mechanical Consultant | Yoneda & Associates Ltd. |
| . Electrical Consultant | Falcon Electrical Designs |
| . Landscape Architect | Guzzi Perry Wuori, Landscape Architecture |

Recommended Soils Consultant (to be engaged directly by municipality): Golder Associates Ltd.

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5. Fees

The fee and direct expense budget for the consulting team is a stipulated sum of:

\$49,000.00
1,000.00 (Soils Consultant design stage allowance retained
by municipality)

\$50,000.00 Upset

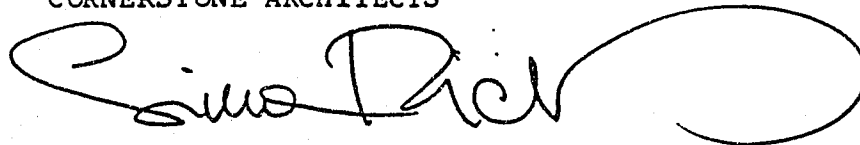
The fee and direct expense budget includes:

- . all consulting fees,
- . travel expenses,
- . miscellaneous expenses, and
- . printing expenses up to, but not including, documents reproduced in quantity for tender process.

Fees and expenses will be invoiced monthly against progress in the value of work completed.

Yours sincerely,

CORNERSTONE ARCHITECTS



per Simon Richards, M.A.I.B.C.

SR/yp

Attach.: Sample Invoice

: Proposal from Golder Associates Ltd.

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