

THE CORPORATION OF THE CITY OF PORT COQUITLAM

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PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Lunch Room of the Parks & Recreation Department on Wednesday, January 13th, 1988 at 4:45 p.m.

In attendance were Alderman George Laking and Alderman Mike Gates

Also in attendance was K. Janna Taylor, Parks & Recreation Director

Item No. 1 1988 Provisional Budget

The Committee went over the Provisional Budget and made some minor changes. The changes are attached to the minutes.

Recommendation:

That the 1988 Provisional Budget be received.

CARRIED

Item No. 2 Marlins Swim Team


The Committee discussed the attached letter from the PoCo Marlins Swim Team.

Recommendation:

That a letter be sent indicating that monies will be included in the 1988 capital budget to do working drawings and a costing of the change facilities and staff area. Furthermore monies will also be included in the capital budget to erect a new fence.

CARRIED

...2


JAN 13 1988

Item No. 3 Civic Recognition

The Committee reviewed the attached letter from P.C.A.A.A. nominating the Poco Blazers for civic recognition.

Recommendation:

That the Poco Blazers receive civic recognition for their first place finish in the Safeway Provincial Challenge Cup.

CARRIED

Item No. 4 P.C.A.A. All Sports Queen's Ball and Queen's Tea

The attached report was reviewed by the Parks & Recreation Committee from the Recreation Manager.

Recommendation:

That the recommendation in the report be approved.

CARRIED

Item No. 5 Boy Scouts of Canada Torchlight Parade

The attached letter was reviewed by the Parks & Recreation Committee.

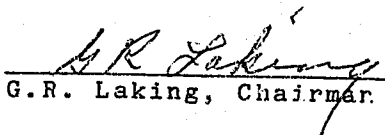
Recommendation:

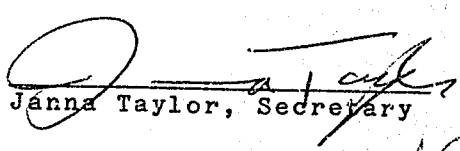
That the Boy Scouts be permitted to utilize the two parks for the torchlight parade.

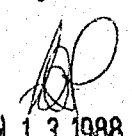
CARRIED

ADJOURNMENT

The meeting adjourned at 6:00 p.m.


G.R. Laking, Chairman


Janna Taylor, Secretary


JAN 13 1988

ITEMS WHICH STAFF COMMITTEE RANKED AS # 1 PRIORITY

DEPT	REF #	ACCOUNT	DETAIL / DESCRIPTION	AMOUNT
✓ P & R	1-88	Spec Mtce	HYDE CREEK CENTRE Replace filterframes at the pool. Present frames are 12 years old and will cause leaking when they are too old and fragile.	\$8,000 ✓
PW	2-88	22315	ENVIRONMENTAL PROTECTION Print & install no smoking signs	\$1,800 ✓
FIRE	3-88	22241	TRAINING OFFICE S. e handling of railroad emergencies. Training seminar for rail emergencies.	\$2,000 ✓
FINANCE	4-88		INFORMATION SERVICES STAFF To provide a staff member to safeguard and operate the system.	\$20,000 ✓
✓ P & R	5-88	Spec Mtce	LACROSSE BOX NORTHSIDE Replace broken boards and repaint inside and outside.	\$3,500 ✓
PW	6-88	22343	UNDERPASS MAINTENANCE To inspect the condition of the underpass using non-destructive testing methods.	\$3,000 ✓
PW	7-88	22341	BRIDGE MAINTENANCE Paint handrailing McAllister footbridge. To retard the rusting & improve the appearance of bridge.	\$2,000 ✓
✓ P & R	8-88	Spec Mtce	POCO REC CENTRE ARENA # 2 Replace lighting with more efficient lighting save \$4,000 per yr in Hydro	- re-bulb. \$2,000 ✓ \$24,000
✓ P & R	9-88	Spec Mtce	POCO REC CENTRE ARENA # 1 Check life expectancy of the chiller.	\$10,000 ✓
FIRE	10-88	22240	ADMINISTRATION Provision of secretary for Fire Dept: Administration 25% Fire Prevention 35% Training Dept 20% Suppression 20%	referred. \$16,875
✓ P & R	11-88	Spec Mtce	POCO REC CENTRE Repair roof above the concession.	\$22,000 ✓

Above items ARE included in the Provisional Budget

JAN 13 1988

ITEMS WHICH STAFF COMMITTEE RANKED AS # 2 PRIORITY

DEPT	REF #	ACCOUNT	DETAIL / DESCRIPTION	AMOUNT
PW	12-88	22325 SIDEWALKS	Increase level of service to reduce complaints and possible liability.	\$6,000
✓ P & R	13-88 Spec Mtce	POCO REC CENTRE	Sidewalk repairs and alterations in front of concession area.	\$2,800
ADMIN	14-88	NEWSLETTER	Additional newsletter.	\$4,000
✓ P & R	15-88	YOUTH PILOT PROJECT	To facilitate or provide alternate recreation opportunities for the youth of Port Coquitlam.	\$10,000
FINANCE	16-88	VACATION RELIEF PURCHASING & STORES	To provide vacation relief for purchasing and stores department to avoid slowdown during vacation periods	\$4,500
PW	17-88 Spec Mtce	REPAINT PURCHASING/BYLAWS BUILDING	To improve appearance of works yard and retard deterioration of wood siding.	\$4,000
PW	18-88	22333 STORM SEWER MAINTENANCE	Increase present level of service for flushing of storm sewers to once every five years. A 5 year cycle is comparable to other areas.	\$4,800
POLICE	19-88	ADDITIONAL STAFFING	Increase staffing	\$26,000
PW	20-88 Spec Mtce	REPLACE FURNACE (AIR CONDITIONER) STORES/LUNCHROOM BL	Existing system is inadequate and replacement is necessary.	\$5,000
PW	21-88	22326 CURB MTCE	To increase present level of service to reduce complaints and liabilities.	\$6,000
P & R	22-88 Spec Mtce	POCO REC CENTRE ARENA # 1	Replace lighting with more efficient lighting save \$4,000 per yr in Hydro	\$10,000 \$24,000 21,000

Above items ARE included in the Provisional Budget

JAN 13 1988

ITEMS WHICH STAFF COMMITTEE RANKED AS # 3 PRIORITY

DEPT	REF #	ACCOUNT	DETAIL / DESCRIPTION	AMOUNT
FINANCE	23-88		TAX DEPARTMENT To increase part time position to full time position.	\$9,300
✓ P & R	24-88	Spec Mtce	POCO REC CENTRE Replace lighting wicth non-PCB ballast type lighting due to possible leaking of PCBs.	13,000 13,000 \$13,000 13,000
✓ FIRE	25-88	22243	FIRE PREVENTION FORCES Additional person in department.	\$12,560
✓ P & R	26-88	Spec Mtce	POCO REC CENTRE Floor covering in the concession. Staff are complaining of sore backs due to standing on concrete all day. Grease falls on the concrete and becomes smelly and unhealthy.	4,000 4,000 \$3,200 3,200
FIRE	27-88	22242	FIRE SUPPRESSION FORCES Increase by 4 the number of fire fighters.	\$50,240
BYLAW	28-88	22281	VACATION RELIEF To provide temporary assistance during vacation periods.	\$12,000
✓ P & R	29-88	Spec Mtce	HYDE CREEK CENTRE Replace lighting with non-PCB ballast type lighting due to possible leaking of PCBs.	8,500 8,500 \$7,200 8,500

Above items ARE NOT included in the Provisional Budget

JAN 13 1988

LARRY WHEELER
PARKS & RECREATION DEPT.
2253 LEIGH SQUARE
PORT COQUITLAM, B.C.
V3C-3B8

JANUARY 6, 1988

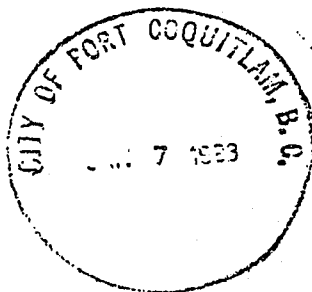
DEAR LARRY;

THE POCO MARLINS SENT A LETTER DATED OCTOBER 12, 1987 ABOUT OUR CONCERNS REGARDING CENTENNIAL POOL. WE UNDERSTAND YOU DID NOT RECEIVE THAT LETTER, AND AT YOUR REQUEST WILL PUT IN WRITING SOME OF THE AREAS OF CONCERN WE HAVE ABOUT CENTENNIAL POOL.

AS YOU ARE WELL AWARE CENTENNIAL POOL WAS BUILT IN 1957 ALONG WITH MANY OTHER CENTENNIAL POOLS AND IS ONE OF THE LAST STILL IN USE. EVERYTHING HAS A LIFE EXPECTANCY, AND AFTER 30 YEARS OF USE THIS FACILITY HAS SERVED ITS PURPOSE. MAINTENANCE STAFF DO THEIR UTMOST TO PRESENT THE FACILITY AT ITS BEST, BUT BECAUSE OF THE AGE OF THE FACILITY, AND BECAUSE IT SEEMS TO HAVE A LOW PRIORITY WHEN IT COMES TO THE PURSE STRINGS, CENTENNIAL POOL HAS BECOME RUNDOWN AND IS IN A STATE OF CONSTANT DISREPAIR. IT IS THE OPINION OF THE MARLINS AND THE FACT THAT IT IS ONE OF THE LAST REMAINING CENTENNIAL POOLS IN USE, THE POINT OF REPAIR HAS LONG SINCE PASSED AND IT NEEDS TO BE REPLACED.

WE REALIZE THAT 1988 WILL BE A STATUS-QUO YEAR FOR PARKS AND REC. SO WE ARE ASKING THAT YOU CONSIDER THE FOLLOWING AREAS OF IMMEDIATE CONCERN IN YOUR 1988 BUDGET;

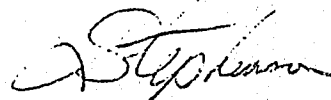
- 1/ WASHROOMS: GENERAL UPGRADING OF THE WASHROOMS, NEW TOILETS AND DISPENSERS
- 2/ FENCING: THE WHOLE PERIMETER FENCE AND GATES NEED REPLACING INCLUDING AND ESPECIALLY THE BARBED WIRE.
- 3/ POOL DECK: THE POOL DECK IS BECOMING EVER INCREASINGLY UNEVEN ALLOWING THE POSSIBILITY OF TRIPPING AND INJURY TO INDIVIDUALS.



[Signature]
JAN 13 1988

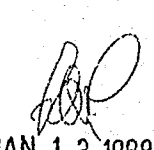
THE ABOVE CONCERNS HAVE BEEN REQUESTED FOR SEVERAL YEARS BY THE MARLINS AND HOPE THAT CENTENNIAL POOL WILL BE GIVEN A HIGHER PRIORITY THAN IT HAS HAD IN PREVIOUS YEARS. WE FEEL WE HAVE KEPT OUR CONCERNS TO A MINIMUM AND HOPE THIS WILL ASSIST YOU IN RECTIFYING THE PROBLEMS AND REMAIN,

YOURS VERY TRULY,



LARRY STEPHENSON
PRESIDENT
PORT COQUITLAM MARLINS SWIM CLUB
P.O. BOX 3
PORT COQUITLAM, B.C.

CC. JANNA TAYLOR
DARLENE GRIEVE



JAN 13 1988



Port Coquitlam Amateur Athletic Association

P.O. BOX 132 • PORT COQUITLAM, B.C. V3C 3V5

Dec 30, 1987

The Parks and Rec Dept
The City of Port Coquitlam

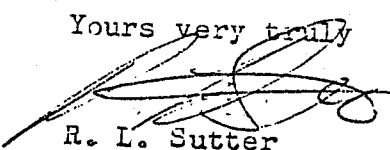
Dear Larry:-

The Port Coquitlam Minor Soccer Assoc. recently advised us that one of their young girls teams is eligible for Civic recognition.


The team is the Poco Blazers who took first place in the Safeway Coastal Challenge Cup and then went on to take the Safeway Provincial Challenge Cup on July 12 1987 in Kelowna.

We wish to have this team attend a meeting of council to receive their awards in the near future. Therefore would you arrange this with the City Clerk and advise us what night they should attend. List of players and coaches attached.

Yours very truly


R. L. Sutter
President
942-0649

P. S. :- Larry could you have someone phone my place when a night is set. Thanks


JAN 13 1988

Event: Safeway Coastal Challenge Cup
Place: Swanguard Stadium
Date: April 24, 1987
PoCo Blazers 1 Sur-Pel Cougars 0
(after Double overtime)

Event: Safeway Provincial Challenge Cup
Place: Apple Bowl, Kelowna
Date: July 12, 1987
PoCo Blazers 7 Kamloops Blazerettes 0.

Team Names:

Kari Anderson
Troy Bollman
Sarah Dyck
Angie Kozina
Teri Lazan
Kyla Patrick
Tania Peterson
Jana Rickerdy
Mandy Roderge
Brenda Stratton
Michelle Vallee
Tara Herbrik
Marnie Bodnerchuck
Allison Bligh.

Coach: Pete Stratton 941-7237
Asst. Coach: Dave Patrick 942-0609

Port Coquitlam Minor Soccer Association JAN 13 1988

THE CORPORATION OF THE CITY OF PORT COQUITLAM

M E M O

TO: K. J. Taylor
Parks & Rec Director

DATE: 1988 01 07

FROM: Larry J. Wheeler
Recreation Manager

RE: P.C.A.A.A.-REQUEST TO
WAIVE FACILITY RENTAL FEE

PURPOSE/PROBLEM:

To review the Port Coquitlam Amateur Athletic Association's request for free use of the Wilson Centre Auditorium and Mabbett Room and to prepare a recommendation for the consideration of the Parks and Recreation Committee.

HISTORY/BACKGROUND:

The P.C.A.A.A. have scheduled the Queens Tea for February 10th, 1988 in the Wilson Centre Auditorium. The All Sports Queen Ball is scheduled for February 13th, 1988 in the Mabbett Room. The City has waived the fees for these events in the past.

The P.C.A.A.A. is also making an effort to run a break even event in 1988.


ALTERNATIVES:

There are three or four basic alternatives available for consideration:

- 1) We can approve P.C.A.A.A.'s request for free use of the identified facilities.
- 2) We can refuse the P.C.A.A.A.'s request for free use of the identified facilities.
- 3) We can suggest some alternatives, such as a reduced rental fee.
- 4) We can approve P.C.A.A.A.'s request for free use of the identified facilities but forewarn them that this is not an ongoing annual commitment.

FINANCIAL IMPLICATIONS:

Waiving the rental fees for this event, results in a possible loss of revenues of approximately \$350.00. In addition, we would have to absorb all cost related to operating and cleaning the facilities.


JAN 13 1988

CITIZENS/PUBLIC RELATIONS INVOLVEMENT/IMPLICATIONS:

The P.C.A.A.A. have already established a budget for this event. Since the past precedence has been for the City to waive all rental fees, they have not included rental fees in the budget. Therefore, it is anticipated that the P.C.A.A.A. would be frustrated and upset with the City for changing a precedence without forewarning them.

OTHER:

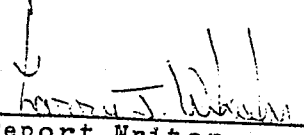
In an effort to decrease the reliance on the tax base, the Parks and Recreation Committee has been changing its practice with regards to free use of facilities. Should rental fees for these events ever be introduced, it would likely only effect the Queen's Ball. The Queen's Tea is put on at the Wilson Centre as a fundraiser for the Silver Chord Choir.

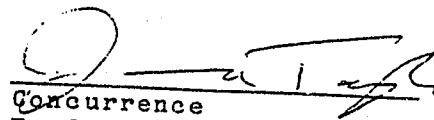
CONCLUSION/SUMMARY:


On February 10, 1988, the P.C.A.A.A. is holding the Queens Tea at the Wilson Centre. On February 13, 1988, they are hosting the All Sports Queen Ball in the Mabbett Room. As in the past, they would like the facility rental charges waived. Since the budget for these events has already been established, the P.C.A.A.A. would be very critical of the City if we now charged them rent, without having forewarned them.

RECOMMENDATION:

It is recommended that the Parks and Recreation Committee approved the request received from the P.C.A.A.A. for the free use of the Wilson Centre auditorium on February 10, 1988 and the Mabbett Room on February 13, 1988 for the Queens Tea and the All Sports Queen Ball, respectively. And that the P.C.A.A.A. be made aware that this practice of waiving fees for these kinds of functions is being reviewed and may be discontinued in the future.


Report Writer
Larry J. Wheeler
Recreation Manager


Concurrence
K. J. Taylor
Parks & Rec Director


JAN 13 1988



BOY SCOUTS OF CANADA

FRASER VALLEY REGION

Port Coquitlam District

P.O. BOX 54 • PORT COQUITLAM, B.C. • V3C 3V7

January 11, 1988

Janna Taylor
Parks and Recreation Director
City of Port Coquitlam.

In conjunction with Port Coquitlam's 75th Diamond Jubilee celebration, Port Coquitlam District Scouting would like to enlarge its annual Torchlight Parade. We wish to encourage all past and present members of Scouting and Guiding, and their families, to join us on Sun. Feb. 21 from 6:50 - 8:00 in an evening of celebration to kick-off Scout/Guide week.

Our proposal involves a portion of our City's Center. We wish to assemble at Reeve's Park, where under lights, we will hold a brief ceremony. We then wish to parade down Kelly Ave. and Shaughnessy Street to Lion's Park where we propose refreshments prior to dispersing.

We are seeking permission to:

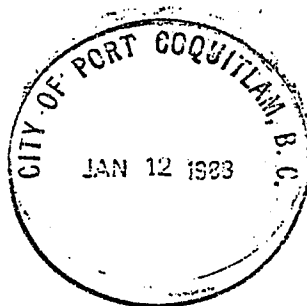
- 1/ use the all-weather field, c/w lights at Reeve's Park
- 2/ use Lion's Park shelter c/w power

Thank you in advance for your attention to these matters. Please reply to the undersigned.

Yours in Scouting,

Doug Stanbrook
District Commissioner

Home phone: 941-4442
Office no: 204-7135
D. G. Stanbrook
1162 Blue Heron Crescent
Port Coquitlam
V3B 1K1



JAN 13 1988