

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Department Office on February 24th, 1988 at 4:45 p.m.

In attendance were Alderman George Laking and Alderman Mike Gates.

Also in attendance was Janna Taylor, Parks & Recreation Director.

CONFIRMATION OF MINUTES

That the minutes of the meeting of the Parks & Recreation Committee held on January 20th, 1988 be taken as read and adopted.

Item No. 1      May Day

The attached schedule was reviewed and accepted by the committee.

Recommendation:

1. That a dance not be held this year on the Saturday evening, May 14th, 1988 of the May Day weekend.

CARRIED

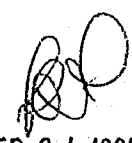
2. That Council be informed of the committee's decision on this by memorandum

CARRIED

Item No. 2      May Day Float

The attached report was reviewed by the Committee. There is \$7,000 in the budget for the float.

...2

  
FEB 24 1988

Recommendation:

1. That phase one of option "2" be done at a cost of \$3,000 and that phase two be done in 1989.

CARRIED

2. That the Council be informed of the committee's decision on this by memorandum.

CARRIED

Item No. 3

Kinsmen Water Park

General discussion took place as to the re-location of a mini soccer field.

Recommendation:

1. That the Kinsmen be informed that only one mini soccer field will be eliminated.

CARRIED

2. Invite George Barnes to the next committee meeting to discuss the re-location of the mini soccer field.

CARRIED

Item No. 4

1988 Capital Budget

The committee went over the attached budget information. It was generally agreed that the items listed were appropriate for the capital budget. More information to be supplied on the master plan.

Recommendation:

To proceed to Council with the consultant for Centennial Pool and the McLean Park canopy.

CARRIED

...3

FEB 24 1988

Item No. 5

Kilmer House

General discussion on what to do with the porch.

Recommendation:

That Council be asked to put \$10,800 in the budget for maintenance and that the revenue from the lease to the day care become part of the department's revenue budget.

CARRIED

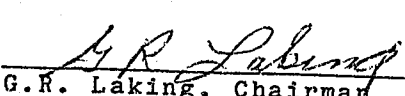
Item No. 6

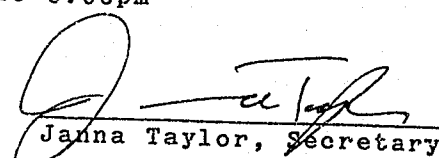
Beer Gardens

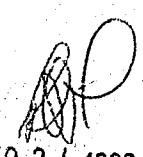
The Parks & Recreation Director reported that permits for beer gardens are wide open. A proposed policy would be brought forth to committee in the near future as to a method of handling the requests.

ADJOURNMENT

The meeting adjourned at 6:00pm

  
G.R. Laking, Chairman

  
Janna Taylor, Secretary

  
FEB 24 1988

POCO MAY DAY "88"  
SCHEDULE

\*Join us in Celebrating Port Coquitlam's 75th Jubilee Year

May 12 - 13 - 14 - 15

THURSDAY, MAY 12th - FASHION SHOW Extraordinaire  
Sponsored by Kaleidoscope  
Coordinator, Thelka Wright

8:00 p.m. Hyde Creek Auditorium - Featuring  
fashions from area merchants presented by  
talented local volunteers. Evening  
highlighted by contemporary/period wedding  
gowns. Refreshments available. Fashion Show  
tickets available through May Day  
Office/Parks & Recreation Office. Adults  
\$10.00, Seniors/Students

FRIDAY, MAY 13th - 7:00pm CROWNING PAGEANT

With Princesses, Flower Girls and Lancers in  
attendance. Princess/Lancer Dance -  
Choreographer Deanne Chiasson; Flower Girl  
Presentation - Choreographer Maureen  
Martiniuk. Also featuring the beautiful and  
traditional May Pole Dance performed by local  
elementary students. No charge - Arena #1,  
PoCo Recreation Centre.

8:00pm TALENT SEARCH FINALS  
Sponsored by Coquitlam Area Fine Arts Council  
Coordinators - Caroline Sadler/Margaret  
Franz). Hyde Creek Auditorium/General  
Admission \$3.00. Evening features Video  
Review at 1987 Finalist

SATURDAY, MAY 14th - MAY DAY ALL DAY

Prepare for the PARADE by having "Breakfast  
with the Elks" in their new hall on Wilson  
Avenue. Doors open from 7:30am to 11:30am.  
Pancakes, sausages, eggs and coffee in time  
for the PARADE which begins at 12:00 noon  
from Central School and proceeds north on  
Shaughnessy Street.

There is still time to enter the parade.  
Call us NOW - 941-3522.

FEB 24 1988

- 2 -

SILVER CHORD CHOIR TEA - Members of choir provide a classic light luncheon in comfortable calm of the expanded Wilson Centre. Adults \$ . Doors open from 12:30 to 3:00pm. Support the choir by attending this annual fund raising event.

CHILDREN'S CARNIVAL - sponsored by Port Coquitlam's Parks & Recreation Department. Games, clowns, balloons, cotton candy, petting zoo, pony rides, amusement rides - the fun will run from 1:00-4:00pm in the PoCo Recreation Centre, New Arena. NO charge for entry, nominal cost for games.

CRAFT FAIR - 11:00am-4:00pm. Sixty tables with a variety of crafts. Note location - Arena #1 Floor. Sponsored by Kaleidoscope of Port Coquitlam - Coordinators Pat Pennington/Darlene Galer. Browse and shop for unique hand crafted articles made available by talented members of your community.

In and about premises - EATS & REFRESHMENTS


SUNDAY MAY 15th-

MORE MAY DAY

12:00noon - CHILDREN'S PARADE - NORTH SIDE - Hyde Creek Site

1:00pm - CHILDREN'S PET SHOW - cosponsored by SPCA, Coordinator Dave Alpie from the Coquitlam Shelter.

FOR FURTHER INFORMATION call 941-3522  
Monday to Friday 9:0am-4:00pm

  
FEB 24 1988

THE CORPORATION OF THE  
CITY OF PORT COQUITLAM

MEMORANDUM

TO: Janna Taylor  
Parks & Recreation Director

FROM: T.M. Chong, P. Eng.,  
City Engineer

SUBJECT: May Day Float

February 15, 1988

A meeting was held on Friday, Feb. 12, 1988 to discuss the mechanical condition of the May Day Float. Present at the meeting were the Administrator, B. Kirk; the Parks & Recreation Director, J. Taylor; the City Engineer, T. Chong; and the Operations Manager, G. Voncina.

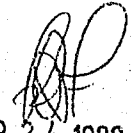
A list of concerns were reviewed by the Committee which included:

- a request by the Safety Committee to have several deficiencies repaired on the float, and
- a recommendation by the Mechanical Department to have the frame and running gear upgraded and certified.

Three possible options were identified by the Committee. These options are listed as follows:

1. Make no repairs to the float and simply tow the vehicle to the parade site. The float would be operated along the parade route only, and towed back to the Yards for storage.
2. Implement a progressive repair schedule in order to repair and upgrade the float over a two year period.
3. Make all repairs and upgrading necessary prior to the May Day Parade.

The meeting concluded with a request for the City Engineer to provide the Parks and Recreation Director with cost estimates for options 2 and 3.

  
FEB 24 1988

Estimate of Costs - Option 2

Repairs and up-grading to be scheduled for a period of two years. Initial repairs to be completed in 1988 prior to the parade would include:

<u>ITEM</u>	<u>ESTIMATED COST</u>
Engine Hood )	\$ 250
Window Slots )	
Mirrors )	
Gear Shift Lever Replacement	350
Parking Brake Repairs	150
Choke )	250
Gauges )	
Fire Extinguisher )	
Suspension repairs and modifications	<u>2,000</u>
TOTAL COST	\$ 3,000
Repairs and up-grading to be completed in 1989:	

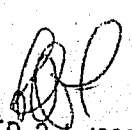
<u>ITEM</u>	
Engine and Transmission Upgrading	\$ 1,600
Structural Welding	1,750
Frame and Welding Certification	<u>400</u>
TOTAL COST	\$ 3,750

Estimate of Costs - Option 3

All repairs and upgrading to be scheduled and completed in 1988.


TOTAL COST \$ 6,000

Approximately \$750 would be saved in option 3; dismantling the unit a second time would not be required.


  
FEB 24 1988

-3-

It is requested that the Parks and Recreation Director notify the Engineering Department of its decision in order to expediate any mechanical work which may be required.

  
T.M. Chong, P. Eng.,  
City Engineer

TMC:jlh

  
FEB 24 1988

THE CORPORATION OF THE  
CITY OF PORT COQUITLAM

FILE. PR

MEMORANDUM

TO: K.J. Taylor,  
Parks & Recreation Director

January 14, 1988.

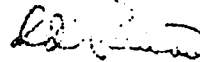
FROM: R.A. Freeman,  
City Clerk

Re: May Day Float


With reference to your January 7th, 1988 memorandum concerning the above noted subject this would advise that at the Council Committee meeting held on January 11th, 1988 the Council determined that the only outside parade that the City's May Day Float should be entered in would be the Pitt Meadows Parade. Additionally, the Council spent some time discussing the nature and cost of the repairs that were required to the float but no firm conclusions were reached.

RAF/al

Original Signed By



R.A. Freeman,  
City Clerk

  
FEB 24 1988

THE CORPORATION OF THE CITY OF PORT COQUITLAM

COMMITTEE OF COUNCIL

1988 01 07

MEMORANDUM TO: B.R. Kirk, City Administrator

MEMORANDUM FROM: K. Janna Taylor, Parks & Recreation Director

SUBJECT: May Day Float


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Background and Comments:

A decision has to be made, by City Council, as to the level of float design required for the 75th birthday. Presently \$7,000 has been put into the budget for the float. Of the \$7,000, a certain amount is required to bring the float up to safety standards; (at this time not fully determined as to what this will cost). If we are to build and design the float in house, we will then have to pay a float designer, (\$1,000-\$2,000), plus decorating material. How the float is decorated will also be determined by the amount of children that you want on the float; if you wish all 30, (flower girls, princesses and the two queens). The decorations, for the float, will be less complicated if we have a large number of children on the float. If we are to have the float prepared professionally the cost would start at \$15,000, (this would be in addition to bringing the chassis up to safety standards) and could go as high as \$60,000 depending on what is required.

It is essential that Council give the staff a direction as to their wishes so that we can start immediately with the float.

The other area that requires a decision is the number of parades the float will be entered into. Last year the float was entered into the Pitt Meadows and Coquitlam parade. The other parades that might be of interest, due to the 75th birthday, are the Maple Ridge Festival, P.N.E. and White Rock; however it should be noted that if we go into more than two parades our budget would have to be increased.

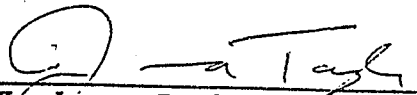
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FEB 24 1988


- 2 -

The following points therefore need to be considered when making your decision on the float;

1. Mechanical works to bring up to safety standards
2. Number of children on the float
3. Professional design
4. In-house design
5. Number of parades for May Day float to enter
6. Available money

  
K. Janna Taylor,  
Parks & Recreation Director

KJT/pg

  
FEB 24 1988

1988 PARKS & RECREATION DEPARTMENT - CAPITAL BUDGET

SCHEDULE A: Capital (from taxes)

1. PoCo Recreation Centre - Panic hardware replacement and installation of two new doors.

Cost \$3,600

Rationale: Each year there is a need to replace panic hardware and replace new doors at the arena. We do some each year so that we ensure proper security is maintained.

2. Design Work - Centennial Pool

Cost \$7,000

Rationale: There is a need to improve the present washrooms and staff area at Centennial pool. Also we need to have an opinion as to the condition of the pool and what its life expectancy is.

The PoCo Marlins have requested that we take a serious look at the above issues.

3. Fencing - Centennial Pool

Cost \$3,000

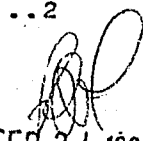
Rationale: The present fencing at the pool is in very poor shape. It has been repaired many times. The swim club has also requested that this particular item be done.

4. Upgrade soccer field - Mary Hill Junior Secondary

Cost \$18,000  
(50%)

Rationale: We have been in negotiations with School District #43 to upgrade certain school fields. As you will note, from the attached letter, Mary Hill has been tagged as the number one priority. The School Board will be putting more money in the budget than \$18,000 for upgrading in PoCo; but if we do more than one field we will deplete our capital budget significantly.

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FEB 24 1988

5. McLean Park - Concession modifications

Cost \$4,000

Rationale:

There is a need to upgrade the counter area in this concession. Also the fire prevention officer has requested that we provide a proper area for the propane tanks and the line into the concession. Regulations state that propane bottles are not allowed to be in the building.

P.C.A.A.A. has requested the counter modifications.

6. Terry Fox Library Meeting Rooms - replace door blinds

Cost \$4,000

Rationale:

We have experienced a continual problem with the blinds on the doors. It is hoped that the \$4,000 will be able to provide a much sturdier blind than is presently there.

7. Tables and Chairs - PoCo Rec Centre, Library meeting rooms and Hyde Creek Centre

Cost \$5,000

Rationale:

Every year we replace broken chairs and tables at our facilities. By doing this, on a continuous basis, each year we are not faced with a huge cost.

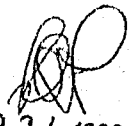
8. Park Master Plan Update

Cost \$10,000

Rationale:

There is a need to do some long range planning in regard to parks and outdoor athletic facilities. The plan done in 1979 was only a starter and was not an extensive plan. This master plan will become part of the official community plan for the City of Port Coquitlam. Presently we do not have any proper procedure for determining where parks and athletic facilities should be located.

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FEB 24 1988

- 3 -

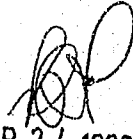
9. Replace Arborite Counters - concession, skate shop and cashier office.

Cost \$12,000

Rationale:

The present arborite is chipping and tearing away and needs to be replaced. We intend to coordinate the color of the arborite with the new color scheme in the arena.

TOTAL: \$66,600

  
FEB 24 1988

SCHEDULE B: Capital (from interest on D.C.C. Funds)

1. Thompson Park - parking lot

Cost \$


As this park is now fully developed it is necessary to provide more parking. There is an area that can be cleared and utilized for parking. It is being suggested for this year that it remain a graveled parking area, but in the future that consideration be given to paving the parking area.

2. McLean bleachers - canopy

Cost \$

3. Lions Park - eliminate centre road

The conceptual plan for the park is being developed and when this is complete we will be able to do a costing.


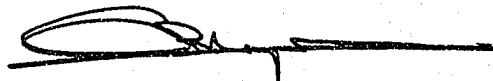
  
FEB 24 1988

THE CORPORATION OF THE CITY OF PORT COQUITLAM

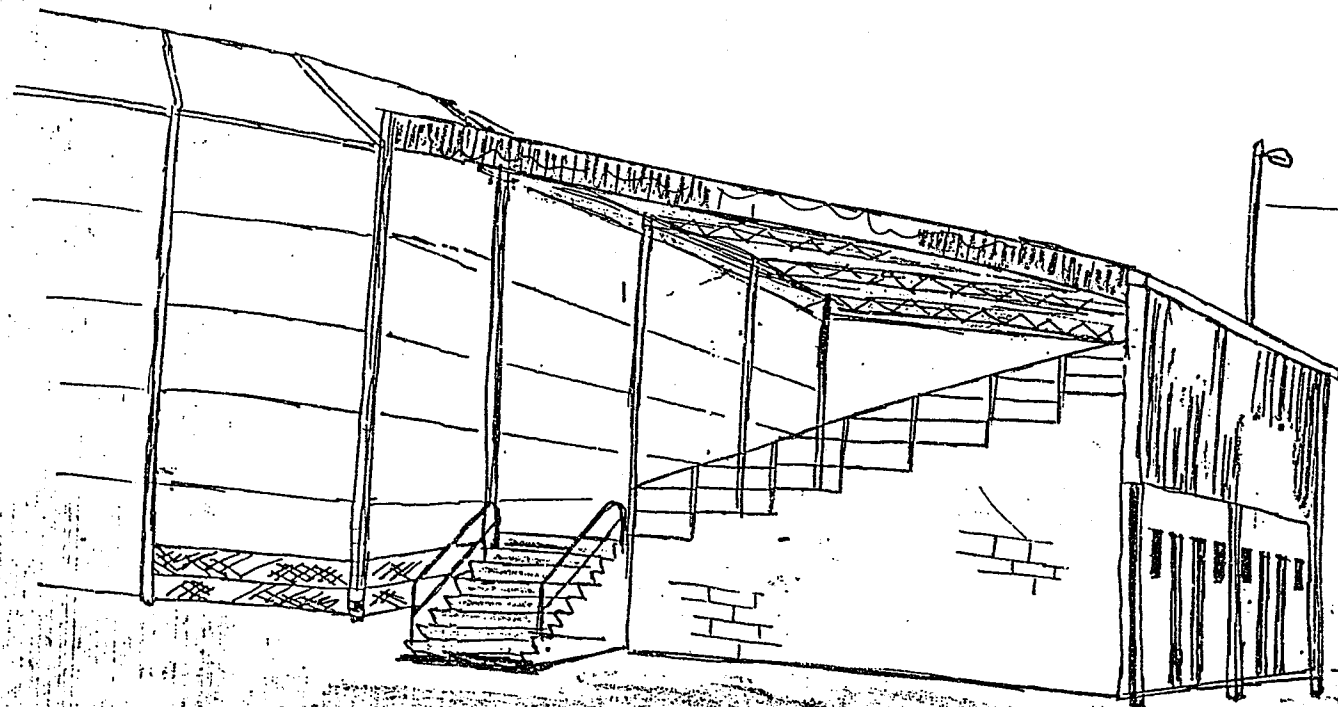
MEMO

TO : JANNA TAYLOR, PARKS AND RECREATION DIRECTOR  
FROM : BRAM HOOGENDOORN  
RE : ESTIMATE COST ROOF GRAND STAND  
DATE : FEBRUARY 24, 1988

Steel double diamond Metro brown, with side skirts, back covered	\$ 1500
Steel joists , pre fabricated, painted and delivered	\$ 3000
Plywood 3/8 and lumber	\$ 1000
Labour and equipment	\$ 4300
Beams fabricated by City Shop including labour etc.	\$ 2400
Miscellaneous	\$ 400
Total	\$ 12600

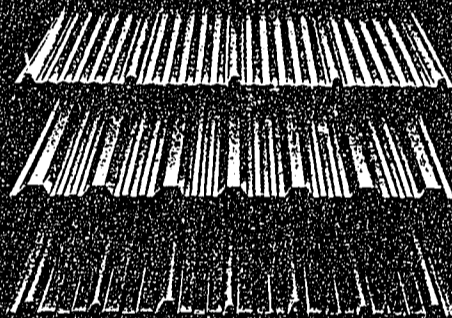
  
FEB 24 1988

*[Signature]*  
FEB 24 1988



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METAL ROOF CONSTRUCTION  
MCLEAN DK.

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choice of cladding  
on your choice  
of building**



**General**

Proven over long years of service, Westeel Metal Roofing and Siding is an ideal covering for all buildings including animal/poultry housing, storage buildings and workshops. It is economical to buy, quickly applied and proven to effectively resist weather and corrosion for many years even under the most severe climatic conditions.

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Plain Galvanized Steel – recommended where strength and rigidity are essential. It is a sound investment in economy, protection and long-life service.

Prepainted Galvanized Steel – provides the double protection of durable metal and the weatherability of enamel to seal out moisture and protect the metal from deterioration. It easily withstands the extremes of blazing summer sun and frigid winter temperatures. The baked enamel finish won't blister, peel, flake or craze like ordinary paint. Buildings stay fresh and like new for years.

Galvalume – provides the best qualities of aluminum and zinc resulting in improved corrosion resistance and heat control.

Aluminum – has outstanding qualities, including high heat insulation value and lightness in weight.

Each profile is precision roll-formed. That means every sheet is uniform in dimension, lies flat and stays flat for snug weatherproof fit. Sheets lap into place readily, provide neat, even rows and allow fast trouble-free erection.

Freshen up your buildings today with Westeel Metal Roofing and Siding.

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