

CORPORATION OF THE CITY OF PORT COQUITLAM
PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on January 8, 1991 at 8:00 a.m.

In attendance were Alderman Mike Thompson and Alderman Marg Gordon.

Also in attendance was K. Janna Taylor, Parks & Recreation Director.

Item No. 1 Adoption of Previous Committee Minutes

The minutes of the December 11, 1990 meeting were adopted.

Item No. 2 National Access Awareness Week

The report from the Recreation Manager was reviewed and discussed by the Committee.

Recommendation:

That a further report be brought back to Committee on National Access Awareness Week in late February.

Item No. 3 Street Banners

Carried

The committee reviewed the report from the Recreation Manager.

Recommendations:

1. That the report be received.
2. That a further report be brought forth, with options for design of banners.
3. That the number of banner mountings be brought to Committee.

Carried
...2

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Item No. 4 Cedar Drive Pathway

The various pieces of correspondence from the City Solicitor were reviewed.

Recommendations:

1. That a six metre strip of land not be transferred to the owners along Cedar Drive.
2. That the pathway not be constructed until after the hearing February 26, 1991.

Carried

Item No. 5 Parks & Recreation Development Seminar

The seminar will be attended by Marg Gordon and Larry Wheeler.

Carried

Item No. 6 G.S.T.

The Recreation Manager presented his written report.

Recommendations:

1. That the report be received.
2. That some kind of information be presented in the local newspapers in regards to the G.S.T.

Carried

Item No. 7 Civic Recognition

The report from the Recreation Manager was reviewed.

Recommendation:

That the recommendation in the report be adopted.

Carried

Item No. 8 PoCo Trail

The letter was reviewed by the Committee.

Recommendations:

1. That a letter be sent to Mr. Peters informing him of the situation of the PoCo Trail.
2. That in the future similar letters sent by Mayor to Parks & Recreation Committee may be answered by Parks & Recreation Director. Such letters should also have a c.c. to both Alderman Thompson and Alderman Gordon.

Carried

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Item No. 9 PoCo Figure Skating Proposal

The Recreation Manager presented his report.

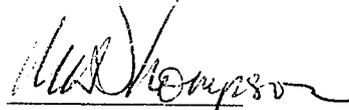
Recommendations:

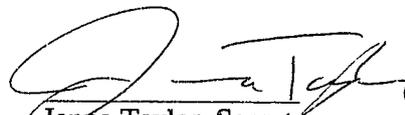
1. That the recommendation in the report be approved in principle.
2. That cost of lights and possible maintenance be brought back to Committee.
3. That a plan of location be brought back to Committee.

Carried.

ADJOURNMENT:

The meeting adjourned at 9:30 a.m.


M. Thompson, Chairman


Janna Taylor, Secretary

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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

January 5, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: National Access Awareness Week

Recommendation:

It is recommended that the Parks and Recreation Committee receive this report as information.

* * * * *

Purpose/Problem:

The purpose of this report is to provide information to the Parks and Recreation Committee regarding the approach we have chosen for "celebrating" National Access Awareness Week.

Background Information:

We have been actively involved in National Access Awareness Week for several years now. The purpose of N.A.A.W. is to raise the awareness of the public of the work that is being done and the work that needs to be done to make our communities more livable for everybody. We have found this to be very challenging considering the local media have a responsibility to a number of communities. Therefore, we found ourselves often vying with other communities for awareness opportunities.

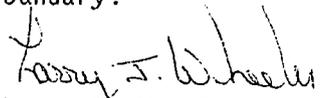
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As a result, we have agreed to participate with Coquitlam and Port Moody on a joint project with the mandate to promote the goals of the N.A.A.W. in all three municipalities. A steering committee has been formed which will be facilitated by staff representatives from the three municipalities and will include members of the public as well. One of our initial concerns regarding this joint project was that we wanted to ensure that all communities were recognized for their involvement. We feel this has been accomplished and is recognized in the project name:

COMMITTED COMMUNITIES
"Striving Towards Inclusiveness For All"
Supported by Port Coquitlam, Coquitlam, and Port Moody.

Erin Murphy-Carlson, will represent our department and will also facilitate the RESOURCE FAIR/AWARENESS CIRCUIT sub-committee. The next meeting will be held here in Port Coquitlam near the end of January.


Larry J. Wheeler

LJW/pg
c.c. - Erin Murphy-Carlson,
Program Coordinator, Special Populations
- Bev Irvine, Area Supervisor

File No: 406.3 & 1101.8

JAN - 8 1991 ^{SK}

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

January 6, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Street Banners

Recommendation:

It is recommended that the Parks and Recreation Committee receive this report regarding the Street Banner Program as information.

* * * * *

Purpose/Problem:

The purpose of this report is to provide the Parks and Recreation Committee with additional information regarding our Street Banner Program.

Background Information:

At the December 6, 1990 meeting of the Parks and Recreation Committee the issue of the Music '91 Streetscape Program was dealt with. The 100 free banners have been ordered. We also ordered eight customized banners from Music '91 that we envision hanging at the Shaughnessy/McAllister intersection.

At this meeting Committee also requested that we obtain a design for a new street banner. Money has been included in the 1991 Provisional operating budget for this project. We will begin working on developing a formal Street Banner Program for Port Coquitlam later this month.

I will keep the Committee posted on our progress with this project and will forward policy and design recommendations for your consideration.

Larry J. Wheeler
Larry J. Wheeler

LJW/pg

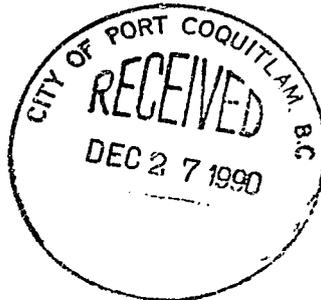
File No: 406.3 & 1101.9

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LIDSTONE, YOUNG, ANDERSON
BARRISTERS & SOLICITORS

501 - 1803 Douglas Street
Victoria, B.C.
V8T 5C3
Telephone: (604) 383-2063
Telecopier: (604) 689-3444

1414 - 808 Nelson Street
Box 12147, Nelson Square
Vancouver, B.C. V6Z 2H2
Telephone: (604) 689-7400
Telecopier: (604) 689-3444



BY LEGAL ALTERNATIVE

December 21, 1990

Ms. Janna Taylor
Director of Parks and Recreation
City of Port Coquitlam
2580 Shaughnessy Street
Port Coquitlam, B.C.
V3C 2A8

Dear Janna:

Re: Cedar Drive Footpath
Our File No. 19-247

Enclosed is a copy of a letter dated December 18, 1990 from the solicitors for the property owners adjoining Cedar Drive. Also enclosed is a copy of our reply of today's date.

Please review the proposal in the last paragraph of the December 18 letter. We understand that the owners will not oppose construction of the footpath if the City consents to a plan cancellation which would transfer a six metre strip along Cedar Drive to each property owner.

Please note that the hearing of the Petition has been set for February 26, 1991. If the City has any intention of commencing construction in the meantime, please contact us before construction begins.

Sincerely,

LIDSTONE, YOUNG, ANDERSON

Grant Anderson

Grant Anderson

Enc.

GA/3197

cc: Mr. Bryan Kirk, Administrator

sk
JAN - 8 1991

BELL, ARNOLD & CO.

BARRISTERS AND SOLICITORS

N. KEITH OLIVER, B.Sc., LL.B.
KARL T. MARSDEN, B.Sc., LL.B.
RICHARD H. BELL, B.A., LL.B.
JOHN S. ARNOLD, B.A.Sc., P.Eng., LL.B.
HELEN M. ANDERSON, B.A., LL.B.
BRIDGET M. JACOB, B.Sc., LL.B.
TONY SPAGNUOLO, BBA., LL.B.

440-2755 LOUGHEED HIGHWAY,
PORT COQUITLAM, B.C.
CANADA V3B 5Y9

TELEPHONE (604) 464-6011
FAX (604) 464-8976

December 18, 1990

File No. 3516-1/KTM

This is the original for your records
of a facsimile transmission sent to
you on Dec 18/90

BY FAX -- 689-3444

LIDSTONE, YOUNG, ANDERSON
Barristers and Solicitors
1414 - 808 Nelson Street
Box 12147, Nelson Square
Vancouver, B.C.
V6Z 2H2

ATTENTION: MR. GRANT ANDERSON

Dear Sirs:

Re: City of Port Coquitlam - Cedar Drive Foot Path
Your File No. 19-247

Further to your letter to us dated November 30, 1990 and further to our recent telephone conversation that at an in-camera meeting of Council on December 10, 1990 Council has decided to proceed with the construction on the Cedar Drive Foot Path some time after the end of January, 1991 notwithstanding our client's Petition under Part 8 of the Land Title Act. We enclose for your information a copy of the first page of our client's Petition with registration particulars noted thereon. We have been advised by Sandy King of the Survey Department of the New Westminster Land Title Office that the Hearing is scheduled for February 26, 1991 and we therefore request that your client not take any action with respect to Cedar Drive Foot Path until such time as the Hearing has been held. If you are unable to provide us with such an assurance from your client please be advised that in the event your client undertakes the construction of Cedar Drive Foot Path our clients may seek an injunction from Supreme Court of British Columbia.

We would also ask that you please advise whether or not your client is prepared to entertain a proposal respecting a 8.096 metre strip

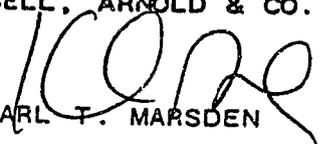
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adjacent to the creek that would run from Lombardy Drive to Lot 161 Plan 38730 located to the south of our clients' property. We look forward to hearing from you as soon as possible.

Yours very truly,

BELL, ARNOLD & CO.


KARL T. MARSDEN

KTM/cid

³¹
JAN - 8 1991

LIDSTONE, YOUNG, ANDERSON
BARRISTERS & SOLICITORS

501 - 1803 Douglas Street
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December 21, 1990

Bell, Arnold & Company
Barristers and Solicitors
440 - 2470 Lougheed Highway
Port Coquitlam, B.C.
V3B 5Y9

Attention: Karl Marsden, Esq.

Dear Sirs:

Re: City of Port Coquitlam
Cedar Drive Foot Path
Your File No. 3516-1/KTM
Our File No. 19-247

Thank you for your letter of December 18, 1990. We confirm that the hearing of the Petition has been set for February 26, 1991.

As concerns the first paragraph of your letter, we confirm our advice that the City is unlikely to commence construction before the end of January, 1991, but that I can give you no undertaking in that regard.

We have asked our client to provide us with instructions on the proposal set out in the final paragraph of your letter.

Sincerely,

LIDSTONE, YOUNG, ANDERSON

Grant Anderson

Grant Anderson

GA/3198

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bcc: Mr. Bryan Kirk, Administrator
bcc: Ms. Janna Taylor, Director of Parks and Recreation

District of Chilliwack

8550 Young Road South.
Chilliwack, B.C. V2P 4P1
Telephone: 792-9311
Fax: 795-8443

Our File No.

Office of: Deputy Municipal Clerk

December 14, 1990

Mayor Len Traboulay
City of Port Coquitlam
2580 Shaughnessy
Port Coquitlam, B.C.
V3C 2A8

Dear Mayor Traboulay:

RE: PARKS AND RECREATION DEVELOPMENT SEMINAR

With all of the new Councils now sworn in and Parks and Recreation Commissions and Committees now being appointed, the time is opportune for many of these elected and appointed officials to gather to discuss issues relating to Parks and Recreation.

With the growth experienced in the Lower Mainland, many of our communities experience similar pressures, influences and issues. Set Saturday, February 9, 9:00 - 3:00 aside for your opportunity to meet with others from Port Coquitlam and Surrey to Chilliwack and Hope. The seminar will be both a presentation and discussion format.

We hope to see a large contingent from your community attend to discuss a municipal service that has a tremendous positive influence on your citizens lifestyle - Parks and Recreation.

Your assistance in promoting this seminar would be greatly appreciated.

Sincerely,



Earl F. Erickson
Deputy Municipal Clerk

pc: Parks and Recreation Commission Chairperson
Parks and Recreation Director

c.c.: Aldermen
K. J. Taylor

SW
JAN - 8 1991

PARKS AND RECREATION DEVELOPMENT SEMINA

**Saturday, February 9, 9:00 a.m. - 3:00 p.m.
Newlands Golf and Racquet Club, Langley**

For Mayors, Aldermen, Commissioners and Committee members, An opportunity for many communities to share ideas and common interests.

Topics include:

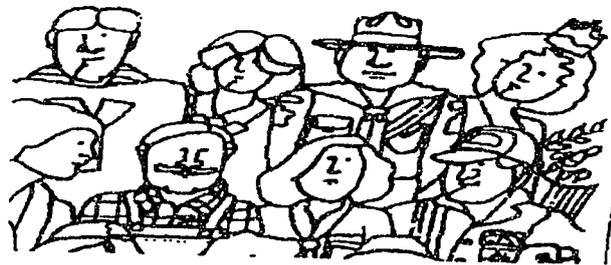
- Parks and Recreation in the Municipal Setting
- Commission and Committee Functions
- Increased Public Participation
- Trends for the '90's

and

Show and Tell Over Lunch

Program details and registration forms to follow in January. If you wish to obtain any further information in the meantime please contact:

Earl Erickson 792-9311
Deputy Municipl Clerk - District of Chilliwack



PARKS AND RECREATION DEVELOPMENT SEMINAR

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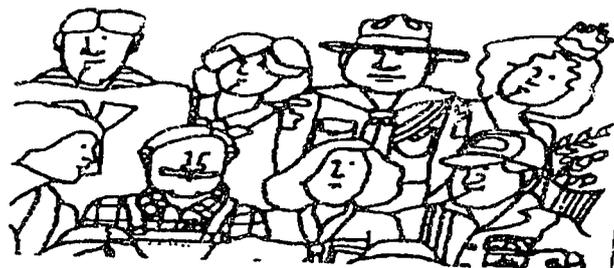
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Earl Erickson 792-9311
Deputy Municipal Clerk - District of Chilliwack



JAN 20 1991 SK

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

January 5, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Goods and Service Tax

Recommendation:

It is recommended that the Parks and Recreation Committee receive this report regarding the Goods and Services Tax as information.

* * * * *

Purpose/Problem:

The purpose of this report is to provide additional information to the Parks and Recreation Committee regarding the Goods and Services Tax.

Background Information:

At the December 6, 1990 meeting of the Parks and Recreation Committee, the impact of the Goods and Services Tax was discussed. Committee members requested staff to provide additional information explaining why the Goods and Services Tax (GST) applies to Child/Tot admission rates.

I have discussed this matter with the City Treasurer and we are not able to provide a definitive rationale as to why the federal government has chosen to administer the tax in this manner. It would appear that they are trying to distinguish between those activities where instruction in lifeskills is involved and those activities that are more "entertainment" oriented.

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For your information I have attached two documents that address the Committee's inquiry. The first document is a copy of a page from Bill C-62 regarding services supplied by public sector bodies. This excerpt relates to those supplies that are tax exempted (ie we do not charge our customers tax). The second document is a copy of a couple of pages from a memorandum on the G.S.T. that expands further on the topic.

Larry J. Wheeler
Larry J. Wheeler

LJW/pg

File No: 406.3

enc.

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12. A supply made by a public sector body of a membership in, or services supplied as part of, a program established and operated by the body that consists of a series of supervised instructional classes or activities involving athletics, outdoor recreation, music, dance, arts, crafts or other hobbies or recreational pursuits where

- (a) it may reasonably be expected, given the nature of the classes or activities or the degree of relevant skill or ability required for participation in them, that the program will be provided primarily to children 14 years of age or under, except where the program involves overnight supervision throughout a substantial portion of the program; or
- (b) the program is provided primarily for underprivileged or mentally or physically disabled individuals.

13. A supply made by a public sector body of board and lodging or recreational services at a recreational camp or similar place under a program or arrangement for providing the board and lodging or services primarily to underprivileged or mentally or physically disabled individuals.

14. A supply made by a public sector body of food, beverages or short-term accommodation where the supply is made in the course of an activity the purpose of which is to relieve poverty, suffering or distress of individuals and is not fund-raising.

15. A supply made by a public sector body of food or beverages to aged, infirm, disabled or underprivileged individuals under a program established and operated for the purpose of providing prepared food to those individuals in their places of residence and any supply of food or beverages made to the public sector body for the purpose of the program.

16. A supply of a homemaker service that is provided to an individual in the individual's place of residence, where the supply is made by

- (a) a government or municipality; or
- (b) a non-profit organization that receives an amount paid by a government or municipality in respect of the supply.

17. A supply of a membership in a public sector body (other than a membership in a club the main purpose of which is to provide dining, recreational or sporting facilities) where each member does not receive a benefit by reason of the membership, other than

- (a) an indirect benefit that is intended to accrue to all members collectively,
- (b) the right to receive services supplied by the body that are in the nature of investigating, conciliating or settling complaints or disputes involving members,
- (c) the right to vote at or participate in meetings,
- (d) the right to receive or acquire property or services supplied to the member for consideration that is not part of the consideration for the membership and that is equal to the fair market value of the property or services at the time the supply is made,
- (e) the right to receive a discount on the value of the consideration for a supply to be made by the body where the total value of all such discounts to which a member is entitled by reason of the membership is insignificant in relation to the consideration for the membership, or
- (f) the right to receive periodic newsletters, reports or publications
 - (i) the value of which is insignificant in relation to the consideration for the membership, or
 - (ii) that provide information on the activities of the body or its financial status, other than newsletters, reports or publications the value of which is significant in relation to the consideration for the membership and for which a fee is ordinarily charged by the body to non-members,

except where the body has filed with the Minister an election under this section in prescribed form containing prescribed information.

18. A supply of a membership made by an organization membership in which is required to maintain a professional status recognized by statute, except where the supplier has filed with the Minister an election under this section in prescribed form containing prescribed information.

19. A supply made by a public sector body of a right that confers borrowing privileges at a public lending library.

20. The following supplies made by a government or municipality or by a board, commission or other body established by a government or municipality:

- (a) a supply of a service of registering any property or filing any document in a property registration system,
 - (b) a supply of a service of the filing or procuring of a document in a court,
 - (c) a supply of a licence, permit, quota or similar right (other than such a right supplied in respect of the importation of alcoholic beverages),
 - (d) a supply of a service of providing information in respect of, or of any certificate or other document evidencing, the vital statistics, residency, citizenship or right to vote of any person, the registration of any person for any service provided by the government or any other status of any person,
 - (e) a supply of
 - (i) a service of providing information in respect of, or
 - (ii) any certificate or other document evidencing the title to, any right or estate in, or any encumbrance in respect of, property,
 - (f) a supply of a service of providing information under the *Access to Information Act*,
 - (g) a supply of a law enforcement service or a fire protection service made to a government or a municipality or to a board, commission or other body established by a government or municipality,
 - (h) a supply of garbage collection services, but not including a supply of a service that is not part of the basic garbage collection service supplied by the government or municipality on a regularly scheduled basis, and
 - (i) a supply of a right to deposit refuse at a refuse disposal site,
- but not including
- (j) a supply to a consumer of a right to hunt or fish,
 - (k) a supply of a right to take or remove minerals, forestry products, water or fishery products, where the right is supplied to
 - (i) a consumer, or
 - (ii) a person who is not a registrant and who acquires the right in the course of a business of making supplies of the minerals, forestry products, water or fishery products to consumers, or
 - (l) a supply of a right to enter, to have access to or to use property of the government, municipality or other body.

21. A supply of a municipal service made by or on behalf of a government or municipality to owners or occupants of real property situated in a particular geographic area where the owners or occupants have no option but to receive the service, other than a supply of a service of testing or inspecting any property for the purpose of verifying or certifying that the property meets particular standards of quality or is suitable for consumption, use or supply in a particular manner.

22. A supply of a service made by or on behalf of a government or municipality, or by an organization designated by the Minister to be a municipality for the purposes of this section, of installing, repairing or maintaining a water distribution, sewerage or drainage system that is for the use of all occupants and owners of real property situated in a particular geographic area, but not including a supply of a service for which a separate charge is made to the recipient of repairing or maintaining any part of the system that is for the sole use of the occupants or owners of a particular parcel of real property.

39. As well, a supply made by a person of a service of providing care and supervision to a resident of an institution established and operated by the person for the purpose of providing such service and of providing a place of residence for children or disabled or underprivileged individuals is exempt from the GST.

40. More information is available in GST MEMORANDUM 300-4-4, "CHILD AND PERSONAL CARE SERVICES".

Legal Aid Services

41. The supply of legal aid services provided under a legal aid plan administered by or under the authority of a provincial or territorial government and made by the person responsible for administering the plan is exempt from the GST.

42. More details are available in GST MEMORANDUM 300-4-5, "LEGAL AID SERVICES".

Public Sector Bodies

43. Certain supplies made by public sector bodies are exempt from the GST.

General Exemption for Charities

44. All supplies of personal property and services by charities are exempt from the GST, except for the following list of supplies which include supplies of a type generally made by commercial businesses:

- (a) a zero-rated supply which is made for more than nominal consideration;
- (b) deemed supplies (i.e., any supply deemed to have been made by the charity);
- (c) personal property (including capital property) which was previously used in a commercial activity carried on by the charity;

39. De même, la fourniture par une personne de services qui consistent à assurer la garde et la surveillance des résidents d'un établissement constitué et exploité par la personne en vue d'offrir de tels services, ainsi qu'un lieu de résidence, à des enfants ou à des particuliers handicapés ou défavorisés, est exonérée de la TPS.

40. Pour plus de renseignements à ce sujet, consulter le MÉMORANDUM SUR LA TPS 300-4-4, «SERVICES DE GARDE D'ENFANTS ET DE SOINS PERSONNELS».

Services d'aide juridique

41. La fourniture de services juridiques, rendus dans le cadre d'un programme d'aide juridique administré ou autorisé par un gouvernement provincial, et qui est effectuée par l'administrateur du programme est exonérée de la TPS.

42. Pour plus de renseignements à ce sujet, consulter le MÉMORANDUM SUR LA TPS 300-4-5, «SERVICES D'AIDE JURIDIQUE».

Organismes du secteur public

43. Certaines fournitures exécutées par des organismes du secteur public sont exonérées de la TPS.

Exonération générale applicable aux organismes de bienfaisance

44. Toutes les fournitures de biens et de services effectuées par des organismes de bienfaisance sont exonérées de la TPS, à l'exclusion des fournitures figurant dans la liste suivante qui ne sont généralement pas effectuées par des entreprises commerciales :

- a) une fourniture détaxée qui est réalisée pour une contrepartie autre que symbolique;
- b) les fournitures réputées (à savoir, toute fourniture considérée comme ayant été exécutée par l'organisme de bienfaisance);
- c) les biens meubles (y compris les immobilisations) qui étaient antérieurement utilisés dans le cadre d'une activité commerciale menée par un organisme de bienfaisance;

- (d) new goods acquired or produced for resale purposes (other than goods that were used by a person other than the charity, or donated goods) and any service supplied by the charity in respect of those goods, other than such property or such a service supplied by the charity under a contract for catering;
- (e) property supplied by the charity under a contract for catering services for private functions or events;
- (f) short-term rentals of personal property in conjunction with short-term rentals (less than one month) of real property (e.g., the rental of a photo lab and processing equipment);
- (g) admissions to a place of amusement, including museums, recreational complexes, theatres and bingo halls, and memberships to recreational facilities or places of amusement (A special exemption for admissions to places of amusement at which the principal activity is the placing of bets or the playing of games of chance is provided under section 5, Part VI of Schedule V to the Act.);
- (h) services of performing artists where the supply is made to a person who makes taxable supplies of admissions in respect of the performance, e.g., a symphony orchestra supplies its services to an opera company;
- (i) instruction or supervision in a recreational or athletic activity;
- (j) sales of raffle or break-open tickets (A special exemption for these is provided under section 5.1 of Part VI of Schedule V, Exempt Supplies.);
- (k) certain instructional services supplied by a vocational school, a school authority, a public college or university (Specific exemptions for educational services are contained in Part III of Schedule V, Exempt Supplies.); and
- (l) admissions to seminars, conferences or similar events provided by a public college or university.
- d) les nouveaux biens acquis ou produits en vue d'une revente (à l'exclusion des biens qui étaient utilisés par une personne autre que l'organisme de bienfaisance, ou de biens reçus sous forme de don) et tout service (à l'exclusion de services de traiteur exécutés aux termes d'un contrat), qui se rapporte à ces biens et qui est rendu par un organisme de bienfaisance;
- e) les biens fournis par un organisme de bienfaisance aux termes d'un contrat de services de traiteur dans le cadre de cérémonies ou d'événements à caractère privé;
- f) la location à court terme (pour une durée de moins d'un mois) de biens meubles et simultanément, d'immeubles, telle que la location d'un laboratoire de photo et de matériel de développement;
- g) les droits d'entrée dans des lieux de divertissement ou dans des établissements tels que les musées, les complexes récréatifs, les théâtres, les salles de bingo et les casinos (les droits d'entrée dans des lieux de divertissement où la principale activité est de parier ou de participer à des jeux de hasard sont visés par une exonération, aux termes de l'article 5 de la partie VI de l'annexe V de la Loi);
- h) les services d'artistes exécutants au profit d'une personne qui réalise des fournitures taxables à partir des droits d'entrée de la représentation, par exemple, un orchestre symphonique fournissant ses services à une compagnie d'opéra;
- i) les services d'enseignement et de surveillance d'une activité récréative ou athlétique;
- j) la vente de billets de loterie ou en pochette (ces ventes sont visées à l'article 5.1 de la partie VI de l'annexe V, Fournitures exonérées, d'une exonération spéciale);
- k) certains services d'enseignement fournis par une école de formation professionnelle, une administration scolaire, un collège public ou une université (les exonérations spécifiques s'appliquant aux services d'enseignement sont énumérées dans la partie III de l'annexe V, Fournitures exonérées);
- l) les droits d'entrée à des colloques, conférences ou autres réunions analogues organisées par une université ou un collège.

Volunteer Exemption for Charities

45. Where a charity supplies property or services in the course of a business of making supplies of such property or such a service or in the course of an activity that is not part of an on-going business, the supplies are exempt if, overall, the day-to-day administrative and other functions involved in carrying on the business or activity are performed exclusively (meaning 90 per cent or more) by volunteers.

46. In addition, where a charity establishes a program that does not meet the overall volunteer test but, in the course of that program, the charity supplies property or services that consist of a series of classes or other activities of which the non-administrative functions are performed exclusively by volunteers (90 per cent or more), then the supplies are exempt from the GST.

47. These exemptions do not apply in the case of:

- (a) zero-rated supplies provided for more than a nominal consideration;
- (b) supplies considered to have been made by the charity as a result of the change of use of property;
- (c) supplies of personal property (including capital property) previously used in a commercial activity of the charity;
- (d) admissions to gambling activities, unless the event is carried out exclusively (i.e., 90 per cent or more) by volunteers, and in the case of a bingo or casino event, the games are not held in a commercial hall or other place used principally for conducting gambling activities;
- (e) sales of real property.

Certain Fund-Raising Activities by Volunteers

48. Other public sector bodies such as non-profit organizations undertake fund-raising activities similar to those of charities. The sales made by such organizations, otherwise than in the course of a business, where all the salespersons are volunteers, are exempt if the consideration for each item sold does not exceed \$5 in value and is not sold at an event where similar

Exonération des bénévoles pour les organismes de bienfaisance

45. Lorsqu'un organisme de bienfaisance fournit des biens ou des services dans le cadre d'une entreprise ou d'une activité ne faisant pas partie de ses activités courantes, ces fournitures sont exonérées si, de façon générale, les fonctions administratives courantes et les autres fonctions permettant la tenue de la manifestation ou de l'activité sont principalement (à 90 p. 100 ou plus) exécutées par des bénévoles.

46. En outre, lorsqu'un organisme de bienfaisance met sur pied un programme qui, de façon générale, ne répond pas aux critères applicables aux bénévoles, mais qui, au cours de son déroulement, est appelé à fournir à l'organisme l'occasion de dispenser une série de cours ou d'autres activités dont les aspects non administratifs sont confiés exclusivement à des bénévoles (90 p. 100 ou plus), de telles prestations sont exonérées.

47. L'exonération applicable aux bénévoles ne s'applique pas dans les cas suivants :

- a) la remise de fournitures détaxées effectuée pour une contrepartie symbolique;
- b) les fournitures réputées être effectuées par l'organisme de bienfaisance à la suite du changement d'utilisation d'un bien;
- c) les fournitures de biens meubles (y compris d'immobilisations) utilisées dans le cadre d'une activité commerciale de l'organisme de bienfaisance;
- d) les activités de jeux d'argent, sauf si ces activités sont effectuées exclusivement (c'est-à-dire à 90 p. 100 ou plus) par des bénévoles et, dans le cas d'un bingo ou d'un casino, si les jeux n'ont pas lieu dans des salles commerciales ou d'autres endroits généralement réservés à la tenue de tels jeux;
- e) les ventes d'immeubles.

Certaines campagnes de financement menées par des bénévoles

48. D'autres organismes du secteur public, comme les organismes à but non lucratif, entreprennent souvent des campagnes de financement analogues à celles des organismes de bienfaisance. Les ventes effectuées par de tels organismes sont exonérées lorsqu'il ne s'agit pas d'entreprises dans lesquelles les vendeurs sont des bénévoles et si la valeur des

supplies are made by persons in the business of selling such property (for example, sales of food on a fair ground). Sales of alcoholic beverages and tobacco products do not qualify for this exemption.

articles vendus n'est pas supérieure à 5 \$ et si ces articles ne sont pas vendus à l'occasion d'une manifestation où des personnes, dont l'entreprise consiste à vendre des biens semblables, exercent leur activité (vente de nourriture dans une foire, par exemple). L'exonération ne s'applique pas à la vente de boissons alcoolisées ni de tabac.

Gambling Activities

Jeux d'argent

49. The supply of an admission to a gambling activity by a public sector body is exempt from the GST if the events are carried out exclusively (90 per cent or more) by volunteers and, in the case of a bingo or casino, the game is not conducted in premises or at a place, including any temporary structure, that is used primarily for the purposes of conducting gambling activities.

49. La fourniture des droits d'entrée à des jeux d'argent exécutée par un organisme du secteur public est exonérée si ces jeux sont organisés exclusivement par des bénévoles (90 p. 100 ou plus) et, s'il s'agit d'un bingo ou d'un casino, ne se tiennent pas dans des locaux commerciaux ou dans tout autre lieu (y compris les lieux aménagés temporairement) utilisés principalement pour la tenue de jeux d'argent.

50. A supply made by a charity or non-profit organization (other than a provincial or inter-provincial lottery corporation) of a right to play or participate in a game of chance (e.g., raffles and bingos) is exempt from the GST. The supply by a charity or non-profit organization of a right to play or participate in a game of chance run by the above-mentioned lottery corporations is excluded from this exemption.

50. La fourniture par un organisme de bienfaisance ou un organisme à but non lucratif (à l'exclusion d'une société provinciale ou interprovinciale responsable des loteries) du droit de jouer ou de participer à un jeu de hasard (par exemple, les loteries et les bingos), est exonérée de la TPS. Toutefois, cette exonération ne s'applique pas au droit de jouer ou de participer à des jeux de hasard organisés par les sociétés responsables des loteries mentionnées précédemment.

51. The supply by a charity or non-profit organization (other than a provincial or inter-provincial lottery corporation) of a service of taking a bet on a game of chance is exempt (e.g., casinos).

51. La fourniture d'un service consistant à prendre les paris dans le cadre de jeux de hasard, par exemple un casino, qui est effectuée par un organisme de bienfaisance ou par un organisme à but non lucratif (à l'exclusion d'une société provinciale ou interprovinciale responsable des loteries), est exonérée.

52. The supply by anyone of a service of taking a bet on a horse race is exempt.

52. La fourniture d'un service effectuée par quiconque et qui consiste à prendre des paris lors d'une course de chevaux, est exonérée.

Nominal Consideration

Contrepartie symbolique

53. Certain supplies made by public service bodies or public sector bodies for consideration which does not exceed the direct cost of the supplies and supplies that are made for no consideration are exempt from the GST.

53. Certaines fournitures effectuées par des organismes de services publics ou des organismes du secteur public, pour une contrepartie qui ne dépasse pas leur coût direct, et les fournitures qui sont généralement faites à titre gratuit, sont exonérées de la TPS.

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

December 13, 1990

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: Civic Recognition - PoCo Marlins Swim Club

Recommendation:

It is recommended that the resident members (list of names attached) of the Port Coquitlam Marlins Swim Club who placed in the top three in their event(s) at the Provincial Swim Championships be recognized by City Council.

Purpose/Problem:

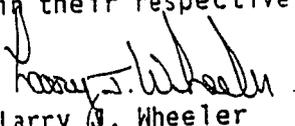
The purpose of this report is to provide a recommendation for consideration by the Parks and Recreation Committee regarding the attached application for Civic Recognition received from the Port Coquitlam Marlins Swim Club and endorsed by the Port Coquitlam Amateur Athletic Association.

Discussion/Justification:

The individuals listed on the attached page placed in the top three in their particular event(s) at the Provincial Swim Championships held in Trail earlier this year. The individuals listed on the attached page are residents of Port Coquitlam. It is appropriate for City Council to recognize these young athletes with Civic Recognition Awards.

Summary/Conclusion:

The individuals listed on the attached page finished in the top three in their respective events at the Provincial Swim Championships.


Larry J. Wheeler

LJW/pg

File No: 403.13

JAN - R 1991 *SL*



Port Coquitlam Amateur Athletic Association

P.O. BOX 132 • PORT COQUITLAM, B.C. V3C 3V5

November 20, 1990

Larry Wheeler
Port Coquitlam Parks and Recreation Dept.
2253 Leigh Square
Port Coquitlam, B.C.
V3C 3B8

Dear Larry,

Please see the attached request from the PoCo Marlins Swim Club for recognition by council, of their winners of the Provincial Championships.

Would you please make the appropriate arrangements and advise the Marlins of the details. Please, also forward a copy to me.

Thank you.

Yours truly,

Catherine Bowen,
Secretary

JAN - 8 1991



Post Office Box No. 3
Port Coquitlam, B.C. V3C 3V5

October 20, 1990

Port Coquitlam
Amateur Athletic
Association
P.O. Box 132
Port Coquitlam, B. C.
V3C 3V5

Attention: Mr. Bob Sutter:

The Following PoCo Marlins swimmers placed 1st, 2nd and 3rd at the 1990 Provincial swim Championships in Trail.

Kevin Reynolds - 100 metre Backstroke - Gold
Regional Free Relay - Gold
Regional Medley Relay - Gold

Allan Reynolds - 100 metre Backstroke - Gold,
and a new Provincial Record
100 metre Butterfly - Gold
Regional Free Relay - Gold
Regional Medley Relay - Gold

Nicole Fidler - 100 metre Breaststroke - Gold
200 metre I.M. - Gold
50 metre freestyle - Bronze
Regional Free Relay - Gold
Regional Medley Relay - Silver
Div. 7 Free Relay - Bronze

We would appreciate it if you would pass this information on to the city council so that these swimmers may be recognized.

Yours truly,

C. Dutton
Secretary

JAN - 9 1991 *SL*

CIVIC RECOGNITION

Policy:

1. The recipient must be or must have been a resident of Port Coquitlam for at least six months prior to the nomination for the award.
2. No person or group of persons shall receive the award more than once for each specific award class.
3. Any person may nominate an individual or group of individuals by completing a nomination form, returning it to the Parks & Recreation Department who will present it to Council.
4. A majority vote of Council is required to authorize presentation of an award except for "Recognition" when approve of the Mayor will suffice.
5. An award or awards will not be necessarily be awarded each year.
 - A. **Sports:** May be awarded to an individual or team who places first, second or third at the highest Provincial level or for equivalent achievement.
 - B. **Arts & Sciences:** May be awarded to an individual or group of individuals who achieves the highest Provincial level or equivalent recognition for a work of art, performance, composition, scientific achievement or similar work.
 - C. **Community Service:** May be awarded to an individual or group of individuals who performs an outstanding service to the City, the Province of Canada or who, over a period of years served the City, the Province, or Canada in an outstanding manner.
 - D. **Heroism:** May be awarded to an individual or group of individuals who show outstanding heroism in the protection of life and/or property.
 - E. **Recognition:** May be awarded to recognize Wedding Anniversaries, Birthdays, or other personal milestones reached by City residents; or, if applicable by clubs or organizations.



Office of the Mayor — THE CITY OF PORT COQUITLAM

2580 Shaughnessy Street,
Port Coquitlam, B.C. V3C 2A8

Fax: 464-3524
Phone: 941-5411

December 12, 1990

Mr. John Peters
21 - 2433 Kelly Avenue
Port Coquitlam, B.C.
V3C 1Y3

Dear Mr. Peters:

Thank you for your letter of December 8, 1990 regarding the PoCo Trail.

Your thoughts about our PoCo Trail are shared by all your fellow citizens.

A copy of your letter has been sent to the City's Parks and Recreation Committee for investigation and report.

I appreciate your writing to me.

Yours sincerely,

A handwritten signature in cursive script that reads "Len Traboulay".

Mayor Len Traboulay

c.c.: Ald. M.A. Thompson
Ald. M.J. Gordon
K. Janna Taylor

SK
JAN - 8 1991

Dec 8, 1990
21-2433 Kelly Ave
Port Coquitlam, BC

Mayor Furboulay
City Hall
Port Coquitlam



Dear Sir:

A friend and I raked the Poca trail a month ago as we have done in the past. We found the trail between the Pitt River and the top of Mary Hill completely ruined. I would sincerely appreciate it if the trail would again be constructed to pass under the hydro line from the east side of the hill near the Pitt River and stay under the hydro line right to Colony farm; then pass through Colony farm and follow the Coquitlam River.

I believe the city needs to make an effort to create an environment which is friendly to pedestrians; rather than spending millions to keep automobile drivers happy. Autos pollute, pedestrians don't.

Sincerely
John Peters

JAN - 8 1991

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

January 6, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: PoCo Figure Skating Proposal

Recommendation:

It is recommended that the Parks and Recreation Committee approve the Port Coquitlam Figure Skating Club's plan to install the new spotlights in the following four locations:

- 1) Over the music room.
- 2) On a platform to be built on the east wall between the Music Room and the Mabbett Room storage area.
- 3) On a platform to be built in the corner of the northeast wall, where the Mabbett Room storage and the Mabbett Room arena wall meet.
- 4) On the dehumidifier platform at the northwest corner of the arena.

And that the Port Coquitlam Figure Skating Club be requested to submit drawings of the proposed platforms for approval by the Parks & Recreation Committee.

* * * * *

Purpose/Problem:

The purpose of this report is to provide information and a recommendation for consideration by the Parks and Recreation Committee regarding the proposed locations for the four new spotlights being purchased by the Port Coquitlam Figure Skating Club.

Background Information:

At the September 13, 1990 regular committee meeting, the Parks and Recreation Committee dealt with a request from the Port Coquitlam Figure Skating Club that the Club be permitted to purchase and install four spotlights. This request was approved with the following conditions:

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- * That the lights be installed at mutually agreeable locations, with the Parks and Recreation Committee having final approval.
- * That upon installation, these lights will be turned over to the City of Port Coquitlam.

All relevant information to this request has been attached to this report for your perusal.

Since that time, representatives from the Figure Skating Club have met with staff to discuss possible locations, and the mutually agreed upon solution is being proposed for consideration by the Parks and Recreation Committee.

Larry J. Wheeler

Larry J. Wheeler

LJW/pg

File No: 406.3 & 1201.3
c.c. - Bev Irvine, Area Supervisor
- Paul Jackson, Foreman III Arena

SK
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