

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on November 13, 1991 at 3:45pm.

In attendance were Alderman Mike Thompson and Alderman Michael Wright. Also in attendance were Gordon Voncina, Operations Manager and K. Janna Taylor, Parks & Recreation Director.

Item No. 1 Public Works Yard Tour

The Committee members toured the Public Works Yard with the Operations Manager for approximately one hour. The purpose of the tour was to alert the council members to various issues. ie. safety, crowding of storage facilities, lack of showers for women, condition of deteriorating buildings.

Item No. 2 Parks & Recreation Committee Meetings

It was discussed that meetings would be held on Thursdays at 5:00pm. The next meeting will be Thursday, December 6, 1991. Both Tuesday and Wednesday evenings were not workable for committee members.

Item No. 3 School District #43 - Cost Sharing of Hyde Creek Indoor Pool

Attached is a report from the City Treasurer in regard to late payments by the School District for the indoor pool.

It should also be noted that the School Board has approached me as to the possibility of getting out of the cost sharing agreement.

Recommendation

That we ask the City Treasurer to write to the School District to outline our concerns and to find out what their rationale is for the monthly installments.

Carried

Item No. 4 PoCo Heritage and Cultural Society

Attached is a letter from the society requesting that we waive the fees for a meeting room.

The Parks & Recreation Department does have a fee schedule which applies to all groups and organizations. This group presently qualifies for a subsidized rate.

The Committee wants to investigate the possible use of rental houses (City owned) for such things as Heritage Society, Teen Centre, etc.

Recommendation

To deny the request.

Carried

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SM

Item No. 5 Removal of Two Maple Trees

Attached please find a report from the Parks & Recreation Superintendent.

Recommendation

To adopt the Parks Superintendent's recommendation.

Carried

Item No. 6 Central School Grounds - Netting

Attached is a report from the Parks Superintendent.

Recommendation

To adopt recommendation one and two; but that the money come from Park D.C.C. interest.

Carried

Item No. 7 PoCo Rec Centre - Roof Repairs (For Information)

The Committee reviewed the memorandum from the Recreation Manager/Deputy Director.

Recommendation

That the memorandum be received.

Carried

Item No. 8 Reeve Street Park - Phasing Proposal

The report from the Parks & Recreation Director was discussed. The Parks & Recreation Director also reviewed the plans with the Committee members. The proposed cuts in the report will be taken to the November 16, 1991 meeting.


Recommendation

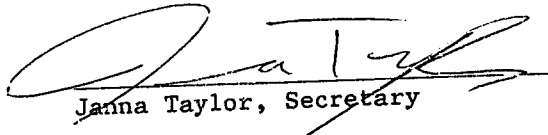
That the report be approved.

Carried

ADJOURNMENT

The meeting was adjourned at 7:00pm.


M. Thompson, Chairman


Janna Taylor, Secretary

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Memo

City of Port Coquitlam

To: ~~_____~~
Parks & Recreation Director

cc B. Kirk
L. Wheeler

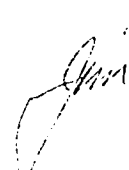
From: J. Maitland
City Treasurer


Re: School District 43 cost sharing of Hyde Creek pool

Our contract with SD 43 calls for them to pay 50% of the cost of maintenance, administration and operation for the swimming pool portion of the centre. Our contract further calls for SD 43 to pay "half of the amount so determined on the first day of May" and the remaining half "on the 1st of November". This year payments from SD 43 have been slow in coming in, in fact SD 43 has decided to make monthly payments in arrears for the centre, so instead of the \$100,860 which was due on May 1st, we have received monthly installments starting in June. As a result the City has not had these funds invested and will lose interest revenue of roughly \$5,000 for the period up until the final payment is received, next May.

I would like to bill SD 43 for the amount of interest lost May thru October but before doing I thought we should run it by your Committee first as there will without a doubt be a backlash from SD 43 as they again are indicating that they want out of the agreement.

Also attached for your committee is a copy of the file from 1985 which when SD 43 tried to get out of the agreement.



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COMMITTEE

THE CORPORATION OF THE CITY OF PORT COQUITLAM

MEMO

TO: B. Kirk,
City Administrator.

FROM: Parks & Recreation Committee.

SUBJECT: Hyde Creek Operation.

DATE: June 4, 1985

RECOMMENDATION:

That the City reject the proposal put forward by School District #43 in the attached letter.

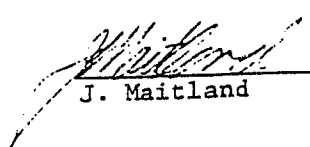
BACKGROUND & COMMENTS:

School District #43's proposal is basically to change the termination of our operating agreement from the year 2005 to the year 1990.


This is totally unacceptable to us in that:

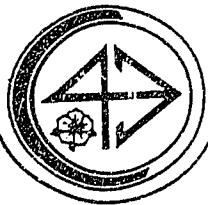
- (1) We lose their cost sharing for fifteen years.
- (2) We would have to buy them out at the end of five years.

In my opinion this offer warrants no serious consideration.


J. Maitland

JM/ms
Attachment

NOV 13 1991 



School District No. 43 (Coquitlam)

550 Poirier Street ~ Coquitlam, B.C. ~ V3J 6A7 ~ 939-9201

1985-05-17

P-129(c)

Mr. B. Kirk
City Administrator
City of Port Coquitlam
2272 McAllister Avenue
Port Coquitlam, B.C.
V3C 2A8

Dear Mr. Kirk:

The Board of School Trustees acknowledge your letter of 1985-04-17 and, after considerable review, propose the following:

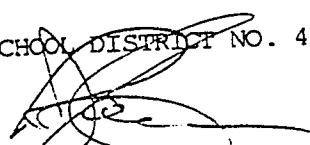
We will continue to participate in the existing 50/50 cost-sharing formula for five years. At the end of five years the facility would be appraised and the City would purchase the School District's share.

It is intended that the five years would allow the City sufficient time to set aside funds to acquire the School District's share of the building.

The Board feels that a joint management committee to administer the pool would be advantageous. We suggest that the committee should both trustee and administrative appointments representing the Board and an equivalent composition representing the City.


Yours truly,

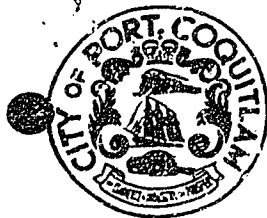
SCHOOL DISTRICT NO. 43 (COQUITLAM)


R.D. Carson
Administrative Assistant

RDC:jr

cc S.W. Urdahl, Secretary-Treasurer


NOV 13 1991 



THE CORPORATION OF THE CITY OF PORT COQUITLAM

2272 McALLISTER AVENUE
PORT COQUITLAM, B.C.
V3C 2A8

TELEPHONE: 941-5411

OUR FILE

April 17th, 1985.

School District No. 43 (Coquitlam)
550 Poirier Street,
Coquitlam, B.C.
V3J 6A7

Dear Mr. Urdahl:

Re: Hyde Creek Partnership.

We have reviewed your recent proposal to amend our partnership agreement regarding Hyde Creek and frankly we are a little surprised that the Board has seen fit to address only their present financial difficulties. There are two parties in this partnership both with financial problems the Boards which are immediate and ours which will occur at the end of the agreement when we must buy out your share of the partnership. We feel any change to the agreement must address our concerns as well as your own.

Our Council is prepared to amend the cost sharing from the present 50/50 contract to a cost sharing corresponding to hours of use with a minimum 35% Board share with the provision that clause 11 of our agreement be amended by reducing the buy-out provision from 50% of the pool value to a one dollar buy-out. This amendment will save the Board some \$44,220 in 1985 alone and does address both parties concerns.

Finally in response to the Board's request for a joint committee to administer the pool facility. Our staff has in the past and will continue to meet with your staff to address any and all concerns that the Board may have. We are hesitant to establish a formal committee when all concerns are presently being quickly addressed.

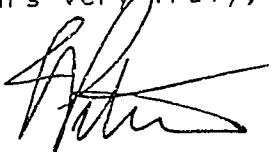
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NOV 13 1991 *ad*

- 2 -

Time is a major concern for us as our budget must be passed by Council by May 15th and failing any new signed agreement on the Hyde Creek operation our budget will be set on the basis of the existing 50/50 agreement.

Yours very truly,



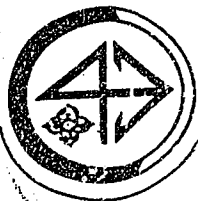
F.E. Peters, P.Eng.,
Acting-City Administrator

FEP/al

c.c. J.G.S. Maitland,
City Treasurer

Admi. 04/17/85

NOV 13 1991 *st*



School District No. 43 (Coquitlam)

550 Poirier Street ~ Coquitlam, B.C. ~ V3J 6A7 ~ 939-9201

1985-03-27

P-129(c)

65/35 with \$1 buyout.

Mr. B. Kirk
City Administrator
City of Port Coquitlam
2272 McAllister Avenue
Port Coquitlam, B.C.
V3C 2A8

Dear Mr. Kirk:

Re: Hyde Creek Pool Operation

The Board has spent a considerable amount of time and concern with its over-all financial operation in light of the Provincial Government's Restraint Program, part of which is the financial burden which it is faced with by its partnership in the Hyde Creek Pool.

The Board still believes that the decision to enter into a joint partnership in the construction of the pool was a good one, for Council, the Board and the communities which they serve. However, with the government absorbing the industrial tax base, and placing severe limitations on the Board's operating budget, the Board has now had to re-think its position.

In this regard, the Board would propose that the sharing agreement for the operating costs of the pool be shared by the school district in proportion to the actual use for school activities, which presently amounts to 30% of the pool's total operating hours. The Board further suggests that as the pool is a partnership, and in light of the former arbitration, that a committee be established to jointly administer the pool facility in an attempt to ensure economies beneficial to both parties of the agreement.

The Board would appreciate it if Council would consider this request in light of the severe financial restraint that the Board is presently faced with:

Yours truly,

SCHOOL DISTRICT NO. 43 (COQUITLAM)

[Signature]
S.W. Urdahl
Secretary-Treasurer

SWU: jr

cc. *[Signature]*
J. Taylor

NOV 13 1991 *[initials]*

MACKENZIE LIDSTONE
BARRISTERS & SOLICITORS

W. GRANT ANDERSON
PETER H. KENWARD
DONALD LIDSTONE
RODERICK M. MACKENZIE
CHRISTOPHER S. MURDY
LINDA G. PARKER

R. Freeman
K.J. Taylor
5 Other Govts - Hyde C.
24TH FLOOR THREE BENTALL CENTRE
555 BURNARD STREET
P.O. BOX 49059
VANCOUVER, CANADA V7X 1C4

TELEPHONE (604) 689-5263

January 25, 1985

Mr. Jim Maitland
City Treasurer
City Hall
Port Coquitlam, B.C.
V3C 2A8

Dear Jim:

Re: Treasury Enquiries -- Hyde Creek
Centre Operating Agreement
Our File No. 322

Further to your request, we have reviewed the agreement dated July 15, 1975 (the "Agreement") between the City of Port Coquitlam and the Board of School Trustees of School District No. 43, Coquitlam (the "Board"). The Agreement is for a term of 30 years and provides that the Board shall pay to the City 50 percent of the annual operating budget for a specified portion of the Hyde Creek Recreation Complex (the "Facility"). The annual budget is to be prepared by the City and if not accepted by the Board is to be referred to arbitration. In return, at the conclusion of the Agreement the City is to pay one-half of the current assessed value of the facility to the Board. You have advised that the Board paid one-half of the original construction cost of the Facility.

The Agreement is not a sophisticated one but on its face has all the elements of a contract which is enforceable by the City. If the Board is determined to breach the contract, it might raise the following arguments respecting the validity of the Agreement:

1. The capacity of both the Board and the City to enter the Agreement was contingent upon compliance with the statutory prerequisites in place at the time the agreement was entered. It is to be expected that the Board would examine its records to ensure that Section 171 of the Public Schools Act R.S.B.C. 1960, c. 319 (now Section 168(4) of the School Act R.S.B.C. 1979, c. 375) and Section 624 of the Municipal Act R.S.B.C. 1960, c. 255 (now Section 682(2) of the Municipal Act R.S.B.C. 1979, c. 290) and other statutory provisions were conformed with and that all necessary resolutions

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January 25, 1985

were adopted and ministerial approvals (in the case of the Board) were obtained.

2. The Board would search for any evidence that the City is itself in breach of the Agreement in such a manner as to permit the Board to repudiate. Such a breach is unlikely to exist if the City is providing the Board with its share of an adequately maintained facility.
3. The Board might also attack the certainty of the Agreement but the obligations of the parties are sufficiently clear to enable a Court to determine the intentions of the City and the Board in entering the Agreement.

You have enquired whether the Board may simply withdraw from the Agreement. Unless the Board is successful in identifying a justification for repudiating the contract, which appears unlikely, the Board may withdraw from the Agreement but would be subject to an award of damages payable to the City. It is unlikely that the City would be able to obtain a Court Order requiring the Board to continue with specific performance of the Agreement, given that monetary damages could sufficiently compensate the City for a breach by the Board. A party is not entitled to specific performance where money is sufficient compensation.

In this case, the calculation of damages would be difficult owing to the length of the Agreement and the uncertainty of operating expenses but a Court would likely be able to resolve these difficulties.

Rather than refusing to pay its share of the operating costs, the Board may attempt to reduce the operating costs by submitting the annual budgets to arbitration pursuant to Section 1(c) of the Agreement. An arbitrator might accept an argument from the Board that due to current fiscal restraint policies the operating hours of the Facility should be severely curtailed, thus reducing overall operating costs. In this manner the Board could reduce its payments without breaching the Agreement.

Finally, you have enquired as to whether an agreement by the City to reduce the share of operating costs payable by the Board would obligate the City to agree to further reductions in future. By permitting one modification of the Agreement the City

NOV 13 1991 *AK*

MacKENZIE LIDSTONE

- 3 -

January 25, 1985

would not obligate itself to permit future modifications, however any amendment to the Agreement should explicitly state that the City is not obliged to agree to further amendments.

Sincerely

MacKENZIE LIDSTONE

Grant Anderson /AB

Grant Anderson

WGA/amb/7580 G-3

cc: Mr. Bryan R. Kirk, City Administrator

NOV 13 1991 *st*

THE CORPORATION OF THE CITY OF PORT COQUITLAM

M E M O

TO: B. Kirk,
City Administrator.

DATE: January 23, 1985.

FROM: J. Maitland,
City Treasurer.

SUBJECT: Hyde Creek Operation.

RECOMMENDATIONS:

(1) That we change the cost sharing formula with School District #43 from the present 50/50 contract to a cost sharing corresponding to hours of use with a minimum 35% School District 43 share and that any savings made by School District #43 be converted to 1985 dollars and applied against a booked debt to be created on the City's records reflecting one half the appraised value of the pool.

(2) That the City's aquatic staff start doing the pool maintenance effective April 1985.

BACKGROUND & COMMENTS:

See attached January 8th memo.

The first recommendation is based upon the fact that:

(1) School District 43's present usage of the pool is approximately 30% and has been fairly constant since the pool opened.

(2) School District 43 is in financial difficulty now and we as partners in this agreement are going to be in the position at the end of the contract of having to come up with a large amount of money to buy out School District 43. (assuming the pool holds its value). This recommendation recognizes School District 43's present financial problem and also our future buyout problem.

What we intend on doing is to:

(1) Appraise the pool now and establish that we owe School District #43 half of that value.

(2) Each year calculate what School District #43 would save from the present 50/50 arrangement (converted to 1985 dollars) and reduce the amount we owe them by the amount of their saving.

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- (3) Take 100% control of the pool when the booked debt is reduced to 0.

The second recommendation will result in three less pool maintenance staff being employed at Hyde Creek. The timing of the reduction will correspond to our normal increase in outside Parks department crews and it is hoped that layoffs will not result but rather that the employees will be shifted to the Parks dept. and then through attrition, prior to seasonal reductions in the Parks area, be able to find another position with the City.

COST IMPACT

Assumming we implement the staff reduction at Hyde Creek, a change in the cost sharing formula will have the following impact (for 1985):

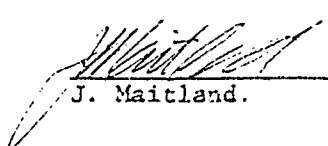
School District #43's Share		Increase in City Share	\$ Book Debt Decreased
%	\$		
50 %	\$147,402	\$ 0	\$ 0
40	117,922	29,480	29,480
35	103,182	44,220	44,220
30	88,441	58,961	58,961
25	73,701	73,701	73,701

While the impact of the proposed change to 35% for School District #43 must be made up from tax revenue, Council must keep in mind:

- (1) We should now be setting up a reserve fund for our eventual buyback.
- (2) While the recommendation appears to address their request for a reduced cost sharing, it doesn't, it merely changes the method of payment.

Also attached is a copy of our contract with School District #43.

The Parks and Recreation Committee met on January 23, 1985 and is in agreement with both recommendations.


J. Maitland.

JM/ms
Attachment

NOV 13 1991 *sk*

~~THE~~ CORPORATION OF THE CITY OF PORT COQUITLAM

M E M O

TO: B. Kirk,
City Administrator.

DATE: January 8, 1985

FROM: J. Maitland,
City Treasurer.

c.c.: J. Taylor
: R. Freeman
: McKenzie Lidstone
: Mayor & Council

SUBJECT: Hyde Creek Operation.

Janna and I met with officials from School District #43 and heard their suggestions on Hyde Creek. Their main concern is to reduce the share of costs which they are paying. Their suggestions are:

(1) Reduce maintenance costs

At other pools the aquatics staff serves a dual purpose, firstly to run programs (teaching and lifeguarding) and secondly they are also responsible for maintenance in the pool area. Our aquatics staff have not been responsible for any of this maintenance.

If we transferred pool area maintenance to our aquatics staff this would result in either the City reducing staff at Hyde Creek or picking up an additional \$70,000 of the maintenance cost performed by labourers at Hyde Creek.

We have advised School District #43 that any change in this area will not take place until the fall session, due to possible scheduling changes which may result, and as our spring brochure is already out, we would not want to confuse the public with schedule changes.

(2) Change cost sharing formula

At the present time School District #43 is using the pool approximately 30% of the time and would like to revise the cost sharing formula to reflect their usage. They are now paying 50% of the costs.

While this appears to be quite reasonable we must keep in mind:

- The pool was originally built as a joint project and the 50% cost sharing is not based upon usage but on the availability of time for School District #43.

- If we agree to amend the cost sharing formula to reflect usage we must consider what we would do if School District #43 cut their pool program completely? i.e. would we pick up 100% of the cost?

School District #43 also implied strongly that if we do not reduce their cost sharing they will break the contract. Our reply to School District #43 was that we know our Council would not agree to any cost sharing change unless there were at a minimum a corresponding change in section 11 of the contract. Section 11 of the contract requires us to pay School District #43 50% of the current market value of the pool (ball-park \$600,000 - \$700,000) upon termination of the contract.

Our lawyers are reviewing the contract and will advise us soon.

We also discussed what portions of costs at Hyde Creek Centre we are allocating to the pool for example we have been charging 75% of the Hydro billings to the pool and they feel only 45% should be shareable.

We will be meeting with them again on January 24th mainly to discuss cost allocations at the Centre and we will also give them a time table on when they can expect something on maintenance costs and the sharing formula.

Following our next meeting we will be making some recommendations to Council.


J. Maitland

JM/ms

NOV 13 1991 *mk*

THE PORT COQUITLAM HERITAGE & CULTURAL SOCIETY

7 - 3410 Coast Meridian Road,
Port Coquitlam, B.C.
V3B 3N5.

Telephone: 942-5378.

NOV - 6 1991

October 31, 1991.

Alderman M. Thompson,
Chairman,
Parks and Recreation Committee,
City of Port Coquitlam,
2580 Shaughnessy Street,
Port Coquitlam, B.C.
V3C 2A8.

Dear Alderman Thompson;

Further to my previous letter re a meeting place for the Heritage and Cultural Society. I request a waiver of the fee for the meeting room in the Terry Fox Library on one evening per month.

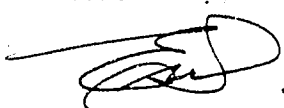
When we first met, we were given access to one of the Library Meeting rooms on a Thursday evening, a pre-booked time by the Library. However, when the new fee system was introduced we were unable to use the room at no cost to us.

As our membership is currently very small and our funds are limited, we have been forced to meet in homes in the city, which I am sure you will agree, does not encourage increased membership. As we are now hoping to enlarge our profile in the City, we would like to be able to hold general meetings in a public meeting room, where we could host speakers, etc.

The Heritage and Cultural Society is a non-profit group and as you are aware, have co-operated with the City on many functions over the past two years.

Thank you for your assistance in this matter.

Yours truly,


Elma Stewart
Treasurer.

✓ c.c. Janna Taylor,, Parks & Recreation Director.

NOV 13 1991

4V

<u>Category Classification</u>	<u>Type of Use</u>	<u>Category</u>
Brownies, Guides, Cubs, Scouts, Cadets, P.T.A. or other parent auxiliary, community and rate payer associations	1. Annual General Meetings	A
	2. Meetings and other activities to which no admission is charged	B
	3. Banquets and activities assessment levied to individuals attending or participating in the program.	B
	4. Fund raising projects	C
	5. Christmas parties, Halloween parties and special occasion parties.	B
Non-profit community clubs such as sports, drama, music	1. Annual General Meetings	A
	2. Meetings, banquets, practices, rehearsals, demonstrations and recitals where no admission charged	B
	3. Concerts, recitals, dances, productions and games to which admission is charged	C
Political	1. All candidate meetings	A
	2. Partisan meetings	B
	3. Fund raising projects	D
	4. Conventions and conferences	D
Municipal Components, Regional Districts, Social Service Agencies	1. Meetings, including referenda, by-laws, public hearings, voting for elections, plebiscites and referenda	A
Commercial & Outside Port Coquitlam Groups	1. Dinners, Dances, Meetings	D
Recognized City Employee Functions	1. Meetings	A
	2. Banquets and dances where admission charged to participants	B
	3. Fund raising projects	C

Revised
02/90

<u>Category Classification</u>	<u>Type of Use</u>	<u>Category</u>
Union Associations	1. Meetings	B
	2. Banquets and dances where admission charged to participants	C
	3. Fund raising projects	D
Private Groups (<u>Port Coquitlam Residents</u>)	1. Dinners, dances, wedding receptions, meetings	C
Daycares, preschools	1. Meetings	B
	2. Fund raising projects	C
Churches	1. Church services	B
	2. Conventions and conferences	D
	3. Fund raising projects	C
Service Clubs, recognized clubs that belong to non-profit societies	1. Annual General Meeting	A
	2. Meetings	B
	3. Banquets where admission charged to cover costs	B
	4. Fund raising	C
	5. Fund raising activities for recognized charitable organizations	B
Federal and Provincial Government	1. Meetings	B

1991 Rental Rates
ICE RATES

Minor Hockey, Figure Skating, Ringette & Speed Skating

	Per Hour	
Prime	\$36.50 + G.S.T.	Please note Prime is weekdays
Non-Prime	\$29.50 + G.S.T.	4:00pm-midnight and weekends
Junior B Hockey	\$50.50 + G.S.T.	8:00am-midnight
<u>Commercial</u>		Non-Prime is weekdays
Prime	\$97.00 + G.S.T.	midnight-4:00pm
Non-Prime	\$73.00 + G.S.T.	weekends midnight-8:00am

Summer Ice

Commercial	\$97.00 + G.S.T.
Minor Programs	\$48.50 + G.S.T.

Dry Floor Users

Minor Lacrosse	\$11.50 + G.S.T.
Intermediate Lacrosse	\$12.50 + G.S.T.
Junior B Lacrosse	\$15.00 + G.S.T.
Senior Lacrosse	\$17.50 + G.S.T.
Ball Hockey	\$26.00 + G.S.T.

Room Rental

All Plus G.S.T.

Hyde Creek Gym

hourly (up to 6 hrs)	Waived	20.00	39.50	59.50
social rates (6 hrs	Waived	200.00	345.00	475.00
+ over				

Mabbett Room

hourly (up to 6 hrs)	Waived	23.00	46.00	68.00
social rates (6 hrs	Waived	225.00	400.00	575.00
+ over				

Wilson Centre (hrly)

n/a	n/a	48.00	n/a
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Kitchen

\$22.00 per rental

Arena Dry Floor

hourly	Waived	35.00	67.00	100.50
day rate (16 hrs)	Waived	281.00	550.00	800.00

Rooms

Hyde Creek Program	Waived	7.50	14.50	22.00
Lounge	Waived	15.50	31.00	47.00
Young Room	Waived	5.50	11.00	16.50
Library Rooms (per room)	Waived	5.50	11.00	16.50

Liquor Clean-up (up to 6 hrs) \$30.00 (all facilities)

NOV 13 1991

**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

MEMORANDUM

October 25, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Bram Hoogendoorn, Parks Superintendent Director

SUBJECT: Removal of 2 Maple Trees - 2191 Centennial Avenue

Recommendation:

That the two maple trees on the boulevard adjacent to 2191 Centennial Avenue remain as is.

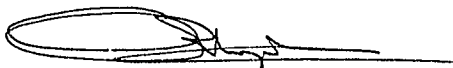
Background & Comments:

The owner of 2191 Centennial Avenue has complained about two healthy, big leaf maple trees on City Boulevard adjacent to their property. Kellie Penner advises that the trees are causing problems with their drains, uplifting the fence and causing their patio to lift.

The fencing on the corner of Shaughnessy and Centennial has been there as long as the house and needs to be replaced. However, it is easy to cut off the board around the trunk so that the fence will not be raised. The owner could do this if they wished. The tree roots could also be cut off in their yard so they do not come close to their patio and drain. All these repairs are on private property and are the responsibility of the owner.

Conclusion:

We are trying to establish tree growth throughout the City and it would seem to be a contradiction to cut down two healthy trees.



BH/pg

File: 406.3

NOV 13 1991

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

October 25, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Bram Hoogendoorn, Parks Superintendent Director

SUBJECT: Soccer Balls going out of Central School Grounds into
private property

Recommendations:

1. That we have the fence raised as per specifications to a height of 14 feet.
2. That this project be done as soon as possible.
3. That the estimated monies of \$1,700. be taken out of the 1991 Capital Budget.

Background & Comments:

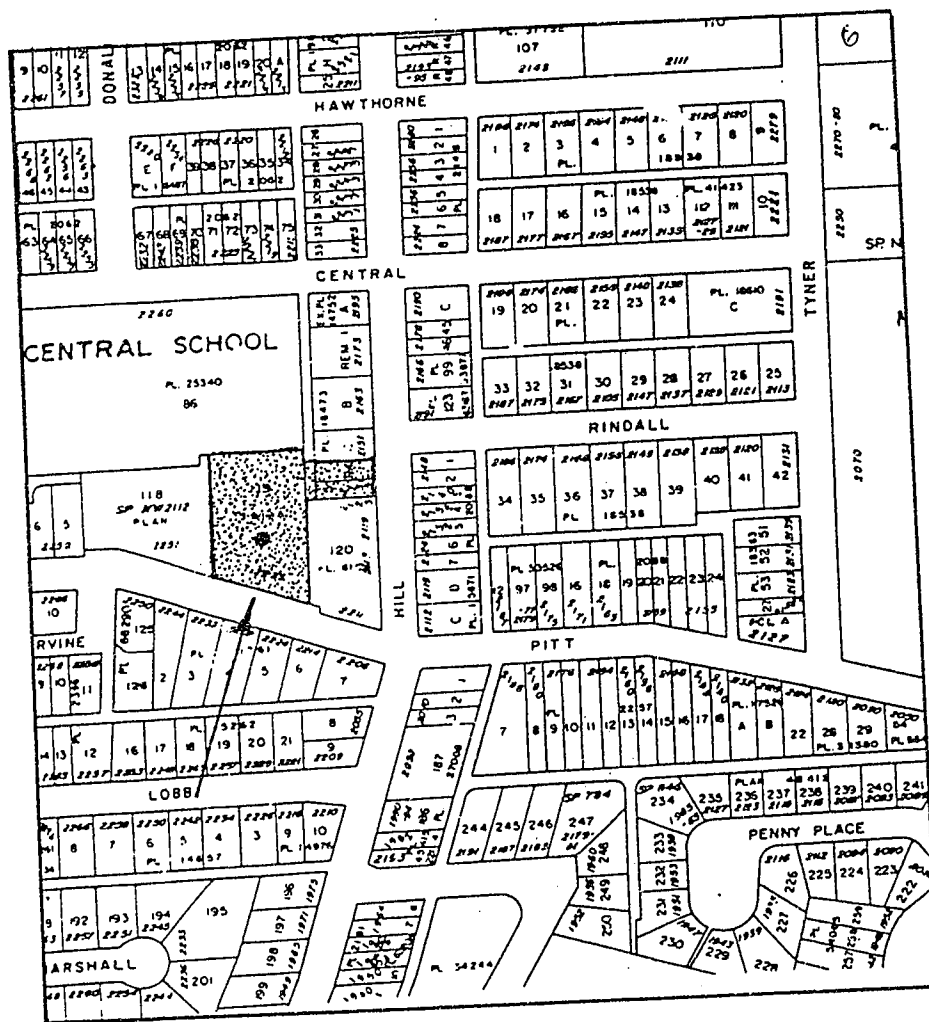
We have been contacted by occupants of the condo beside Central School Grounds complaining that soccer balls are hitting her window. The property fence behind the goal is only six feet high.

These condo's were built last year and were not occupied until after the soccer season. When the building permit was taken out a landscape plan was not requested. This fence should have been raised during construction and paid for by the Developer.

BH/pg

c.c. 406.3

NOV 13 1991



2225 Pitt River Road and 2135, 2151 Mary Hill Road
 Development Variance Permit Application
 Planning File 58/89

NOV 13 1991

CENTRAL SCHOOL



PL. 23340

86

Condominium

114
30 NW 2112
PLAN

2251

2223

120
PL 01

224

PITT RIVER

MARY HILL

IRVINE

2270 2258 2256
E 9 10
2252
2246

2230 2227 2224 2214 2208
PL 17 61
125 2 3 4 5 6 7

27 14 13 12 16 17 18 19 20 21 8
2223 2237 2235 2243 2245 2255 2259 2221 2209

LOBB

NOV 13 1991

2266 2259 2250 2245 2234 2225 2216 2210
8 7 6 5 4 3 9 10

2030 187
2030 186
2030 185

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

October 29, 1991

TO: K. Janna Taylor, Parks & Recreation Director

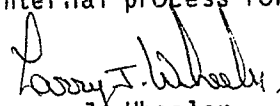
FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: PoCo Rec Centre Roof Repairs

I have met with a Roofing Engineer regarding the roof repairs at Port Coquitlam Recreation Centre. He reviewed the specifications that were used to solicit the original quotations for upgrading the roof and has suggested that they not be used. He felt that we would continue to have water problems if we followed the procedure that was proposed.


Therefore, I have authorized him to prepare another set of documents (over the next 7 days or so) to be tendered as soon as he is finished. If we want, his firm can also provide inspection services to ensure the successful contractor meets the terms of the revised specifications.

I know we are late moving on this project but I feel we will get a much better product in the end and will have started to develop an internal process for dealing with these kind of issues.


Larry J. Wheeler

LJW/pg

File No: 406.3

NOV 13 1991 

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

October 21, 1991

TO: Mayor & Council

FROM: K. Janna Taylor, Parks & Recreation Director

SUBJECT: Reeve Street Park - Phasing Proposal

The Reeve Street Park design was presented to Council on October 2, 1991. After the presentation it was agreed that Phase One should be reworked to represent a 3 million dollar expenditure. Having met with the Parks & Recreation Committee and the consultants the following realignment of costs is being recommended.

Reductions

Reduction

- | | |
|---|-----------|
| 1) Reduce site servicing costs and playfield preparation by \$400,000. The original estimate was considered conservative. It is now felt that costs can be saved with free fill for preload, etc. | 400,000 |
| 2) Reduce lighting by eliminating lights at the grass soccer field. It was felt that the Parks & Recreation Department staff that the high usage of a lighted grass soccer field would indeed be too hard on the surface. | 80,000 |
| 3) Sports pavilion with seating, changerooms, etc. to be greatly scaled down. The facility will include a change area and a small area for concession. The design will be such that it will be feasible to expand to a large structure at a later date. | 700,000 |
| 4) Soft landscaping. This figure was a conservative estimate having talked this figure over with the Parks Superintendent and the consultant, it was agreed that it could be reduced. | 150,000 |
| Total Reduction | 1,330,000 |

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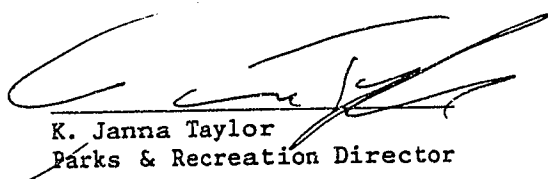
The new revised figure for Phase One is \$2,903,000. Other costs that will be incurred will be advertising costs for a referendum and that is the decision of Council. Also, the City would get charged approximately 1% by the MFA (Municipal Finance Authority) to get the best deal for borrowing.

Recap

Proposed: Facilities and Phasing

Phase One: (Revised)

* First phase site servicing and playfield preparation includes:	
* One full regulation size soccer/rugby field	
- two ball diamonds with portable bleachers	
- one full regulation size diamond	
* Parking for 220 cars	
- attached page of site services	1,400,000
* Playfield seeding and irrigation	250,000
* Lighting for all four fields	240,000
* Sports pavilion with seating, concessions, change rooms, meeting rooms, washrooms and temporary caretaker's facility	275,000
* One remote field house with changing rooms and washrooms	240,000
* Softlandscaping including: children's play area, pedestrian pathways, plantings and furnishings	300,000
* Major pedestrian entry gates	60,000
* Undergrounding of the hydro line	138,000
Estimated Total	2,903,000


K. Janna Taylor
Parks & Recreation Director

KJT/sd

File No. 201.5, 704.3

NOV 13 1991 *sal*

REEVE STREET PARK
PORT COQUITLAM, B. C.

PRELIMINARY COST ESTIMATES - OCTOBER 1991

The following costs are estimates only based on conceptual plans developed to date.

PROPOSED: Facilities and Phasing:

Phase 1:

• First phase site servicing and playfield preparation includes:	
• One full regulation size soccer/rugby field	
• Two ball diamonds with portable bleachers	
• One full regulation size diamond	
• Parking for 220 cars	1,800,000.00
• Attached page of site services	250,000.00
• Playfield seeding and irrigation	320,000.00
• Lighting for all four fields	
• Sports pavilion with seating, concessions, change rooms, meeting rooms, washrooms and temporary caretaker's facility	975,000.00
• One remote field house with changing rooms and washrooms	240,000.00
• Softlandscaping including: childrens' play area, pedestrian pathways, plantings and furnishings	450,000.00
• Major pedestrian entry gates	60,000.00
• Undergrounding of the hydro line	138,000.00
Estimated total:	4,233,000.00

Phase 2:

• Three senior soccer/rugby fields (lighted)	1,300,000.00
• Caretaker's house/storage area	150,000.00
• Site servicing including: vehicular entry roads, culvert crossing of slough and parking for 75 cars, sewers	2,200,000.00
Estimated total:	3,650,000.00

(•• Slough crossing with bridge add 200,000.00)

NOV 13 1991 *nk*

REEVE STREET PARK
PORT COQUITLAM, B. C.

PRELIMINARY COST ESTIMATES - OCTOBER 1991

Phase 2 - A:

- Removal of all weather playing field and existing north parking 75,000.00
- Preparation for additional parking and childrens' play area

Estimated total: 75,000.00

Phase 3:

- Parking for 75 cars 50,000.00
- Additional tennis courts 70,000.00
- Development of large play area 150,000.00
- Lawn bowling/tennis, pavilion and rose garden 200,000.00
- Special events area 75,000.00
- Lacrosse box 80,000.00
- Skateboard park 300,000.00
- Nature interpretation centre 150,000.00
- Development of trails and picnic areas 100,000.00
- Emergency vehicle access road 200,000.00

Estimated total: 1,375,000.00

Estimated total cost: 9,333,000.00

NOV 13 1991 *SL*