

**CORPORATION OF THE CITY OF PORT COQUITLAM**

**PARKS & RECREATION COMMITTEE**

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on Monday, December 9, 1991.

In attendance were Alderman Mike Thompson and Alderman Michael Wright.

Also in attendance was K. Janna Taylor, Parks & Recreation Director.

**Item No. 1      International Missing Children's Day - Garden of Hope**

The Committee reviewed the letter sent to City Council and referred to Committee

Recommendation:

That a letter be sent acknowledging the situation but, that at this time, the City would not be planting "forget me nots".

Carried

**Item No. 2      Future Park Land -- Shaughnessy & Lobb Avenue**

The Committee discussed the proposed land set aside for park in the Shaughnessy and Lobb area. Several concerns came up in regard to:

- a) The PoCo Trail and the continuation of it
- b) Is the land set aside for park in the appropriate location
- c) Should the City be selling the land.

Recommendations:

- a) To invite the City Planner to review this particular area and the plans for development
- b) To review the overall situation of the PoCo Trail and to plan for its future linkages.

Carried

**Item No. 3      PoCo Trail**

The Parks & Recreation Director indicated that she would be meeting with Rick Hankin to discuss the possibility of having the PoCo Trail be considered a regional trail. After the initial meeting Mr. Hankin would be invited to a Committee meeting to discuss the issue further.

Recommendation

That the verbal report be received.

Carried

DEC - 9 1991 *ml*

**Item No. 4      K-Mart Fundraiser**

The Committee reviewed the report from the Recreation Manager/Deputy Director.

Recommendation:

That the recommendation of the Recreation Manager/Deputy Director be approved.

Carried

**Item No. 5      Reeve Street Park**

A general discussion took place in regard to Reeve Street Park and the concept plan to be presented to Council on December 16, 1991.


Recommendations:

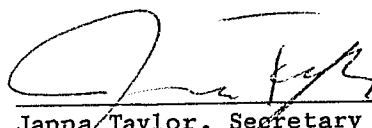
1. That the Parks & Recreation Director get a cost to have a Consultant determine the cost of lighting Thompson and Cedar Park.
2. That the Parks & Recreation Director investigate the cost of leasing a trailer with change facilities in it for Reeve Street Park.

Carried

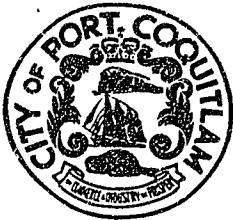
**ADJOURNMENT:**

The meeting adjourned at 7:00 p.m.

  
\_\_\_\_\_  
M. Thompson, Chairman

  
\_\_\_\_\_  
Janna Taylor, Secretary

DEC - 9 1991 *mk*



OUR FILE

## THE CORPORATION OF THE CITY OF PORT COQUITLAM

2580 SHAUGHNESSY STREET  
PORT COQUITLAM, B.C.  
V3C 2A8

TELEPHONE: 944 - 5411  
FAX: 944 - 5402

October 8th, 1991

Sharon LeClair  
President  
Canadian Search Centre  
Suite 207-7313 120th Street  
Delta, B.C.  
V4C 6P5

Dear Sharon LeClair:

Re: International Missing Children's Day - "Garden of Hope"

Thank you for your letter of September 30th, 1991 regarding the above noted subject. The Council of the City of Port Coquitlam at its meeting of October 7th, 1991 passed a resolution referring your request for the "Garden of Hope" to the Parks and Recreation Committee for further consideration and report.

Once Council has received this report we will inform you of the outcome.

Yours very truly

ORIGINAL SIGNED BY

A handwritten signature in dark ink, appearing to read "R.A. Freeman".

R.A. Freeman  
City Clerk/  
Deputy City Administrator

RAF/sr

c.c. K.J. Taylor  
Parks and Recreation Director



DEC - 9 1991 *ent*



Suite 207 - 7313 - 120th Street  
Delta, B.C., Canada V4C 6P5  
Telephone: (604) 572-8501  
Fax: (604) 572-9436  
National Crisis Line: 1-800-461-2345

# COUNCIL

OCT 7 - 1991

Mayor Len Traboulay  
Port Coquitlam  
2580 Shaughnessy Street,  
Port Coquitlam, B.C. V3C 2A8  
PH: 941-5411 FAX: 944-5402

September 30th, 1991

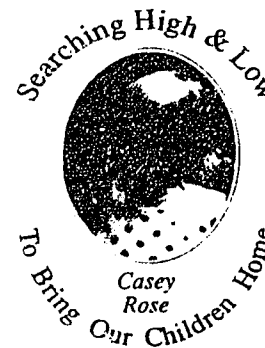
Dear Mayor Traboulay,

On May 25th, 1992, it is INTERNATIONAL MISSING CHILDREN'S DAY. The Founder of the CANADIAN SEARCH CENTRE FOR MISSING CHILDREN, Sharon LeClair will network with the Co-Founders of the MISSING CHILDREN'S NETWORK CANADA, of Montreal Quebec, Susan Armstrong and Marcelle Lamarche.

We are therefore submitting a request to all municipalities to assist the Canadian Search Centre in planting Forget-Me-Nots in front of Municipal Offices, School Board Offices, in community parks, and at the entrance to each municipality to create the first "GARDEN OF HOPE" for missing children in all of the Lower Mainland and, Vancouver Island.

With your support and endorsement, the Canadian Search Centre would like to extend the GARDEN OF HOPE throughout all communities of British Columbia.

The "GARDENS" OF HOPE, throughout our beautiful city will be filled with thousands of "Forget-Me-Nots", representing all of the thousands of missing children around the globe. As stated in the enclosed document from the Missing Children's Network Canada, this is a symbolic gesture to assure that our missing children will never be forgotten.



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*The CANADIAN SEARCH CENTRE FOR MISSING CHILDREN looks forward to all Canadians showing their concern for our missing children by supporting our efforts and, planting some "Forget-Me-Nots". The Forget-Me-Nots will be available, along with printed Safety information for \$ 2.00 per package, through the Canadian Search Centre.*

*It is the intent of the Canadian Search Centre For Missing Children to make the GARDEN OF HOPE an annual event.*

*I look forward to your reply at your earliest convenience. If you have any questions or suggestions, please don't hesitate to give me a call.*

*Sincerely,*

  
*Sharon LeGlar,  
President,  
C.S.C.M.C.*

*enci.  
SL/lm*

DEC - 9 1991 *glt*

**THE CORPORATION OF THE  
CITY OF PORT COQUITLAM**

**MEMORANDUM**

**TO:** Larry J. Wheeler  
Recreation Manager/  
Deputy Director

**DATE:** October 15, 1991

**FROM:** I.R. Zahynacz, P. Eng.  
City Engineer


**SUBJECT: FUTURE PARK LAND - SHAUGHNESSY AND LOBB AVENUE**

I have received your memo dated October 7, 1991 regarding questions from the Parks and Recreation Committee regarding the above proposed park land. In answer to the questions in the memo I note the following:

- 1) The City has had requests for purchase of the property north of the Bosa subdivision which includes the future park area near Shaughnessy and Lobb Avenue. As soon as the Parks and Recreation Committee identifies the park requirement, the remaining City lands will be consolidated and presented to the Land Sales Committee for sale purposes.
- 2) This land is relatively flat and in a flood plain area.
- 3) The park land in the Shaughnessy and Lobb Avenue area has been designated for a future park as shown on the attached concept plan for the Shaughnessy lands.
- 4) The School District has not presented any plans for school sites in this area.
- 5) The PoCo Trail would continue directly south of the proposed park site as shown on the attached plan.
- 6) It is proposed to designate the park area as a lot at this time. When the surrounding land is subdivided, the developer would be required to dedicate an additional 5% park land or cash in lieu.

If you have any further questions please do not hesitate to contact me.

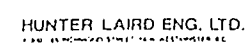
Yours very truly,

  
I.R. Zahynacz, P. Eng.  
City Engineer

IRZ:ck

Attachments

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DEC - 9 1991



*Janna*

THE CORPORATION OF THE  
CITY OF PORT COQUITLAM

*11-23*  
*Sept 30*  
*Nov 1/91*  
*JAN 15/92*

MEMORANDUM

TO: I. Zahynacz, P.Eng.  
City Engineer

FROM: R.A. Freeman  
City Clerk  
Deputy Administrator

RE: Consolidation of City-owned  
South Shaughnessy Lands

DATE: April 8, 1991

I would suggest the City-owned South Shaughnessy lands be consolidated as shown on the plan attached.

I think Shaughnessy Street should be dedicated through (construction by purchasers can be a condition of sale) and any lots to be "park" can be created and the right-of-way for the Poco Trail established.

After this is done the land can be offered for sale either as a single piece or in sections as is thought best.

ORIGINAL SIGNED BY

*R.A. Freeman*

R.A. Freeman  
City Clerk  
Deputy Administrator

*@ 11/91*  
*2.2. Sent to P+R.*  
*(waiting for L.W.)*

*Reminded to sign*  
*May 23, 1991*  
*at*



This is a detailed street map of a residential area in York. The map shows a grid of streets and individual lots, many of which are numbered. Key streets include IRVING, MARSHALL, STAFFORD, SHADNESS, and ROUTLEY PARK. A large, irregularly shaped area on the left side of the map is highlighted with a thick black border. This area contains several streets, including LOBB, MARSHALL, STAFFORD, and SHADNESS. Other streets shown include IRVING, MARSHALL, STAFFORD, SHADNESS, ROUTLEY PARK, and YORKSHIRE PARK. The map also shows several landmarks, including MARY HILL ELEM. SCHOOL and YORKSHIRE PARK. The map is oriented with North at the top.

THE CORPORATION OF THE  
CITY OF PORT COQUITLAM

M E M O R A N D U M

TO: K. Janna Taylor  
Parks and Recreation Director

FROM: R. A. Freeman  
City Clerk and Deputy Administrator


RE: PoCo Trail

DATE: August 27, 1991

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This will advise that at the regular Council Committee meeting of August 26, 1991, Council generally approved your recommendation to identify PoCo Trail as a G.V.R.D. Regional Park and that Mr. Rick Hankin be invited to a future Parks and Recreation Committee meeting to discuss the possibility of Colony Farm being considered a G.V.R.D. Regional Park.

You will note that all members of Council were present, except for Alderman Talbot, and that no dissenting votes were cast.

  
\_\_\_\_\_  
R.A. Freeman, City Clerk and  
Deputy Administrator

/dp

DEC - 9 1991 *gfk*

**THE CORPORATION OF THE  
CITY OF PORT COQUITLAM**

**MEMORANDUM**

November 28, 1991

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Request for Free Use of the Mabbett Room

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**RECOMMENDATION:**

It is recommended that the Parks and Recreation Committee deny the request for "free" use of the Mabbett Room and instead offer a reduced (Basic Rate) rental rate.

\* \* \* \* \*

**PURPOSE/PROBLEM:**

The purpose of this report is to provide information and a recommendation for consideration by the Parks and Recreation Committee regarding a request received from the employees at K-Mart 5452 for free use of the Mabbett Room for the purpose of hosting a fund raising dance.

**BACKGROUND INFORMATION:**

The employees at K-Mart 5452 are planning to hold a fund raising dance in February, 1992 and would like to use the Mabbett Room for the event. The purpose of the fundraiser is to raise funds for the Variety Club Telethon for the purchase of a bus/van for the Variety Club in this area. They would like all proceeds to be directed to this project and therefore are requesting the normal rental fees to be waived or reduced.

**ALTERNATIVES:**

Three possible alternatives have been reviewed for consideration by the Parks and Recreation Committee.

- 1) Waive all rental fees as requested.
- 2) Reduce required rental fees.
- 3) Deny request to waive or reduce rental charges.

...2

DEC - 9 1991 *ewh*




**DISCUSSION:**

We receive a number of request to waive rental charges each year. With very few exceptions, the Parks and Recreation Committee has consistently denied these requests. The rationale has consistently been that there is a cost for us to operate and maintain the facilities and we have been trying to reduce our reliance on the tax base. If we start waiving fees for fundraising events, which are events that have some ability to pay, we will have an increasingly difficult time to deny requests from other organizations.

The normal rental charge for a commercial group hosting this kind of event is estimated at \$575.00. However, since it is an employee group coordinating this event, the Parks and Recreation Committee may want to reduce the rate to the Basic Rate of \$400.00. This rate is typically applied to residents of Port Coquitlam booking a facility for a private function.

**SUMMARY:**

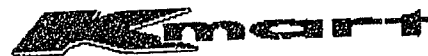
The employees of K-Mart 5452 have approached the City of Port Coquitlam to waive or reduce the rental charges for the Mabbett Room. They are planning to hold a dance to raise funds for the purchase of a bus/van for the Variety Club in the area. Rental charges for these types of events have typically not been waived. However, the Parks and Recreation Committee may want to consider reducing the rental charge applicable to this kind of activity.

  
Larry J. Wheeler

LJW/pg

File No: 406.3

DEC - 9 1991 *SK*



K mart Canada Limited  
K mart Canada Limitée

8925 Torbram Road, Brampton, Ontario, Canada. L6T 4G1. Phone. (416) 792-4400.

K-mart 5452  
Westwood Mall  
3000-1 Lougheed Hwy.  
Port Coquitlam, B.C.  
V3B-1C5  
\*ph: 464-5477 \*

Mr. Larry Wheeler  
Port Coquitlam,  
Parks and Recreation.

Sir,

As you know, our K-mart store is planning a fund raising dance on February 8, 1992, and hope to book the "Mabbett Room" for this event.

All proceeds(after expenses), from this dance will be going towards the Variety Club Telethon bus purchase. We have had several fund raisers throughout the year, along with other K-mart stores in the lower mainland and our objective is to purchase a bus/van for the Variety Club in this area.

Because we are the sponsoring store, other K-mart store employees will be attending this function; and we want every cent to go towards this purchase, therefor; would it be possible to get the "Mabbett Room" rent free or at least at a very reduced rate?

Please contact me at the \*phone\* number shown above. Thank you for your anticipated assistance in this worthwhile cause!!!

Sincerely,

Linda Livingstone  
Committee Member

DEC - 9 1991