

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in Alderman Wright's home on January 13, 1992 at 5pm.

In attendance were Alderman Mike Thompson and Alderman Michael Wright. Also in attendance were Larry J. Wheeler, Recreation Manager/Deputy Director and K. Janna Taylor, Parks & Recreation Director.

Item No. 1 Budget - C.I.P. Program

The Committee reviewed the Parks & Recreation Department Capital Program. It was agreed to delete the skateboard park as it was part of the Phase III Development in Reeve Street Park.

Recommendations

- 1) To delete the skateboard park from the C.I.P. Plan.
- 2) To add 2 new projects to the C.I.P. Program.
 - a) \$50,000 to cover the outdoor program area at the Wilson Centre.
 - b) To light the ball diamonds at Thompson and Cedar Drive Park at a cost of \$575,000.

Carried

Item No. 2 Senior's Dinner

The report from the Recreation Manager/Deputy Director was reviewed.

Recommendation

To support the recommendation in the Recreation Manager/Deputy Director's report and take it to Council.

Carried

Item No. 3 Youth Exchange Trip to Mexico City

The Committee received the report from the Recreation Manager/Deputy Director.

Recommendation

To invite Bev Irvine and Erin Murphy-Carlson to the next Parks & Recreation Committee to review the concept of the youth exchange to Mexico City.

Carried

JAN 13 1992

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Item No. 4 Boulevard Bylaw

The attached bylaw proposed by the city solicitor was reviewed by the Committee.

Recommendation

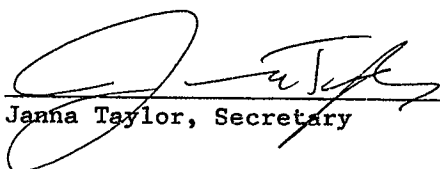
To take the proposed bylaw to Committee of Council for review and discussion.

Carried


ADJOURNMENT The meeting adjourned at 7:00pm.



M. Thompson, Chairman



Janna Taylor, Secretary



JAN 13 1992

Project	1991	1992	1993	1994	1995	1996	1997
To develop 20 acres of Reeve Street Park active area	2,220,000						
	120,000 (Operating)						
To have drawings done & construct Reeve Street Park passive area					85,000	2,000,000	60,000 (ope
To design and construct a skateboard bowl	12,500	125,000	10,000 (operating)				
To have drawings done & construct PoCo Trail as outlined in Master Plan	60,000	168,750	168,750	168,750	168,750	168,750	
		5,000-10,000 (operating)					
To design & construct a water park	125,000		2,500 (Operating)				
To design & make alterations at Rec Centre to make more functional	25,000	250,000					
To design & Construct a Performing Arts Centre	80,000	3,000,000	200,000 (operating)				
Purchase Riverwood Park 8.8 acres & design & construct				550,000 (until 2000)			
				50,000 (operating)			
Purchase Riverwood Park 4.67 acres and do design work & construct				350,000 (until 2000)			
				20,000 (operating)			
To design & construct a community hall	60,000	1,000,000	100,000 (Operating)				

JAN 13 1992

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

January 11, 1992

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: 1992 Senior's Dinner

Recommendation:

It is recommended that the Senior's Dinner be hosted by the City of Port Coquitlam in the same format as 1991, with the exception that a nominal fee (\$5.00 - \$6.00) be introduced for tickets to help reduce the net cost of the event.

* * * * *

Purpose/Problem:

The purpose of this report is to provide information and a recommendation regarding the 1992 Senior's Dinner.

Background Information:


After the dinner in 1991, staff were requested to review possible alternatives to the format of the Senior's Dinner. We wanted staff to review the event to establish ways of reducing the cost of the hosting this annual dinner.

Options Considered:

Staff identified three options:

- 1) Modify the current format
- 2) Cancel the event.
- 3) Investigate other ways of honoring the seniors.

...2


JAN 13 1992

1. Modify the current format:

Solution: We would continue with current format and make a few minor changes. These changes would include limiting the service of wine to the meal and introducing a small fee (\$5.00 - \$6.00) for the dinner. We would also suggest that we continue to use the Dutchman Caterers for food service as they provide a good meal at reasonable cost.

Advantage: Introducing a small fee for the tickets would reduce the cost of the event by about \$3,000.00. Selling tickets to the event would also permit us to more accurately estimate the number of meals and refreshments required. Selling tickets would also permit us to seat our guests more quickly as we would not have to check the names off the list. Over the years, many Seniors have questioned how we can continue to afford to put on this event. Therefore, I would assume that most Seniors would support the introduction of these modifications.

Disadvantage: The only real disadvantage would be that some seniors may react negatively to the introduction of a fee. For those hardship cases that we are aware of, arrangements would be made for a complimentary ticket.

2. Cancel the event:

Solution: We would cancel the Seniors dinner altogether and not replace it with any other kind of function.

Advantages: There are few advantages to this solution. The biggest advantage would be that we would save an additional \$7,200.00 over option one.

Disadvantages: Cancellation of this event in its entirety would not be received well by many of the seniors. They look forward to this event and the opportunity to interact with the members of City Council and senior staff.

3. Introduce a new way for honoring our Seniors:

Solution: Rather than hosting an annual Senior's Dinner we may want to investigate other ways of honoring our Seniors. This could involve an annual grant to the Wilson Centre Society or perhaps the creation of a seniors park space (ie a rose garden), that gets added to each year, or perhaps anyone of numerous other alternatives.

Advantages: The advantage of this option is that you could establish an annual event that adds to the City's inventory and therefore has a lasting advantage.

Disadvantage: The potential downside of this option is that we would be giving up the tradition of the dinner. The Seniors opportunity to interact with the members of City Council would be lost. And, in the long run, we would not necessarily save any money.

Conclusions:

Because the value of the Senior's Dinner is much greater than the actual cost, it has been concluded that it is in everyone's interest that we continue to host the event on an annual basis, but introduce some minor change to reduce the cost of holding the event.

Larry J. Wheeler

JAN 13 1992

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

January 11, 1992

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Youth Exchange Trip to Mexico City

Recommendation:

That the City of Port Coquitlam Parks and Recreation Department sponsor a Youth Exchange trip to Mexico City.

Background Information:

Attached are two memos from Erin Murphy-Carlson and Bev Irvine outlining the details of the proposal for the City of Port Coquitlam to sponsor a youth exchange trip to Mexico City. This kind of social exchange is a wonderful opportunity for a young person and can go a long way in helping break down the barriers that often exist between cultural groups. As many of the students come from different cultural backgrounds, this exchange will truly represent a "mixing" of the cultures.


The teens are very enthused about this project and have actively been raising funds (ie car washes, bake sales, etc.) to pay for this excursion.

There are approximately 20 teens who have expressed an interest in the exchange. They range in age from 13 - 16 years of age. It is anticipated that they will participate in a variety of group activities including historical tours, side trips to local destinations, shopping and family events (if they are billeted).

Expenses to be incurred by the City of Port Coquitlam would be limited to staff time involved in planning the excursion.

Larry J. Wheeler

LJW/pg


JAN 13 1992

THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

November 22, 1991

TO: Larry Wheeler, Recreation Manager/Deputy Director

FROM: Bev Irvine, Area Supervisor

SUBJECT: Mexico Teen Exchange

Recommendation

That the department sponsor the Mexico Teen Exchange program under the terms as outlined in Erin's report.

This program would be an excellent opportunity for the teens in the program. It would aid in their personal, educational and social development.

FUNDRAISING PROJECTS


- * develops commoradity
- * team work
- * business skills

TRIP PLANNING

- * organizational skills
- * leisure diversity
- * practical living skills

MEXICO

- * cultural awareness
- * exchange of ideas
- * personal growth



JAN 13 1992

Conclusion

This program is an exciting challenge for the teens. There can be no better way to improve multicultural relations than experiencing and seeing first hand the "roots" of another culture.


The experience they will gain through fund raising, planning and preparing for an adventure such as this can only be a benefit to the individuals and in turn to the community.

*attachment


cc. Erin Murphy-Carlson, Program Coordinator

BI/sd

File No. 406.6


JAN 13 1992

**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

MEMORANDUM

November 13, 1991

TO: Bev Irvine, Area Supervisor

FROM: Erin Murphy-Carlson, Program Co-ordinator

SUBJECT: Teen Mexico Exchange

The Parks & Recreation Teen Committee of Port Coquitlam has the opportunity to participate in an exchange with teens from Mexico City. This unique exchange would provide the teens with a chance to experience a cross cultural bonding.

Background

I was approached by Sergio Talavera, who is from Mexico City, in the Spring of 1990. While Sergio was attending highschool in Mexico City, he was given the opportunity to come to Canada and do an exchange with Port Coquitlam Senior Secondary in the 1980's. Sergio has been returning on a regular basis to attend school at the University of British Columbia. In Mexico City Sergio is a Secondary School Programmer.


While staying in Port Coquitlam in the Spring of 1990, Sergio came to the Parks & Recreation Office to inquire about our youth programs. It was during this visit that Sergio and I discussed the idea of a teen exchange.

Logistics

Note: The following proposed format is only a proposal and has not yet been discussed with the Teen Programmer in Mexico City.

Proposed format of the trip:

- * 10 days in length, 5 days as a group in a hotel, 5 days billoted with families in Mexico City


JAN 13 1992

Costs

- a) The Parks and Recreation Teen Committee consisting of 23 teenagers between the ages of 12-16 years, are currently fundraising to provide funds to cover all costs of the trip. ie. airfare, accomodation and insurance.
- b) The Parks & Recreation staff who are planning to accompany the teens are fundraising to cover their own costs of the trip. As well, they will be using their vacation time to supervise during the exchange.
- c) The costs to the Parks & Recreation Department will be nil as all costs will be provided by the fundraising activities. In the event that these funds are not attained, the teens will provide the balance necessary to cover all expenses.

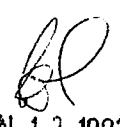
Liability

I contacted Terry Day from the Purchasing Department and explained the proposal to him in detail. The following information was discussed:

- 1) The staff are covered by the City's insurance policy while volunteering their time.
 - 2) The staff are also covered by the City's insurance while they are in a country outside of Canada.
 - 3) Once the travel arrangements have been finalized, Terry has requested this information to be sent to the City's solicitor.
 - 4) A release form needs to be drafted and once prepared, Terry recommends Janna Taylor to present this form to the City's solicitor.
- * Attached is a copy of a sample release form used by Terry Fox Senior Secondary School for their exchanges.

Supervision

I am proposing a ratio of one supervisor to eight teens.


JAN 13 1992

ATHLETIC, MUSIC, CLUB, OR DRAMA TRAVEL CONSENT FORM

SCHOOL: _____

Dear Parent/Guardian:

As part of their extra curricular experience at school, our students will participate in trips to competitions or exhibitions. The School District requires that each student participating receive written consent from his/her parent or guardian.

Group: _____

Date: _____ OR Season: _____
(see attached schedule)

will visit _____

The main purpose or activity is: _____

Teachers in Charge: _____

Your son/daughter will be travelling by: _____
_____ School Owned Bus
_____ Private Vehicle
_____ Rented Bus
_____ Other

PARENT/GUARDIAN CONSENT

I wish my child _____, to participate
in the planned extra curricular activities described above.

Medical Concern (if any): _____

Parent/Guardian Signature _____

Date _____

JAN 13 1992

LIDSTONE, YOUNG, ANDERSON
BARRISTERS & SOLICITORS

501 - 1803 Douglas Street
Victoria, B.C.
V8T 5C3
Telephone: (604) 383-2063
Telecopier: (604) 689-3444

1414 - 808 Nelson Street
Box 12147, Nelson Square
Vancouver, B.C. V6Z 2H2
Telephone: (604) 689-7400
Telecopier: (604) 689-3444

BY LEGAL ALTERNATIVE

November 28, 1991

Ms. Janna Taylor
Director of Parks and Recreation
City of Port Coquitlam
2580 Shaughnessy Street
Port Coquitlam, B.C.
V3C 2A8

Dear Janna:

**Re: Proposed Boulevard Bylaw
Your File No. L291-JT
Our File No. 19-272**


As requested, we have reviewed the District of Matsqui's Boulevard Regulation Bylaw and have prepared a draft bylaw to require owners and the occupiers of properties in the City to maintain boulevards fronting their land.

We have a concern regarding the scope of Council's authority in this matter. Section 579(1) of the Municipal Act provides:

- "579.(1) The Council may by bylaw regulate the
- (a) construction and maintenance of boulevards by or on behalf of the owners of land fronting on them;"

Council's power to "regulate" boulevard maintenance may be contrasted with its power to "require" the removal of snow, ice and rubbish from sidewalks bordering private property by the property owner, under Section 579(2). (We have not included snow removal provisions in the enclosed draft bylaw - please advise if you require such provisions.)

Note also that Section 579(1)(a) refers only to maintenance by "owners" and not by "occupiers".


JAN 13 1992

Section 1 of the Municipal Act defines "regulating" as including "authorizing, controlling, inspecting, limiting and restricting". Thus Council may authorize private maintenance of boulevards and may control such maintenance, but there is no specific statutory power to require owners to carry out boulevard maintenance.

In some provinces, municipalities are under a statutory duty to maintain boulevards and keep them reasonably safe. In British Columbia, Section 578(2)(b) of the Municipal Act provides that Council "may" construct and maintain boulevards and "may plant, care for and remove grass, shrubs, trees and other plants on them". Once a municipality decides to construct a boulevard or to place trees or other obstructions on a boulevard, it is responsible for maintaining boulevards in a safe condition: Just v. British Columbia (1990) (Supreme Court of Canada).

If Council adopts the enclosed draft bylaw, we recommend that the bylaw be used only as a means of establishing standards for the appearance of boulevards and not as a substitute for City boulevard maintenance. The City should continue to take reasonable measures to inspect boulevards for hazards and to remove any hazards.

Sincerely,

LIDSTONE, YOUNG, ANDERSON

Grant Anderson

Grant Anderson

GA/4639

Enc.

cc: Mr. Bryan Kirk, Administrator
cc: Mr. Igor Zahynacz, City Engineer

DRAFT

THE CORPORATION OF THE CITY OF PORT COQUITLAM
BYLAW NO. ____

A bylaw to regulate the maintenance of
boulevards in the City of Port Coquitlam

WHEREAS Section 579 of the Municipal Act provides that Council may regulate the construction and maintenance of boulevards by or on behalf of the owners of land fronting on them;

NOW THEREFORE, the Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as "Boulevard Maintenance Bylaw, 1991, No. ____".

2. In this Bylaw:

"Boulevard" means the area of a highway between the edge of the pavement, curb or the roadway and the boundary of land adjacent to the highway, but excludes a sidewalk.

"Noxious weed" means any weed designated by regulation to be a noxious weed pursuant to the Weed Control Act.

"Occupier" means a person who occupies land but excludes the occupier of a unit in an apartment, hotel or community care institution.

"Pesticide" means any chemical compound that is used to control pests, noxious weeds, fungi, or insects.

"Roadway" means a portion of a highway improved for use for vehicular travel.

3. The owner and the occupier of real property shall maintain every boulevard adjacent to the real property and in particular shall:

(a) remove all rubbish, discarded materials and hazardous objects from the boulevard;

(b) keep grassed areas trimmed and free of noxious weeds;

except that where the real property adjoins an arterial highway the owner or occupier need not maintain the boulevard fronting the arterial highway.

4. No person shall:

- (a) wilfully damage any boulevard or any tree, shrub, plant, bush or hedge on any boulevard;
- (b) erect any sign, fence, wall or other structure on any boulevard, except with written permission of the Director of Parks and Recreation or the City Engineer;
- (c) apply a pesticide or non-organic fertilizer to any boulevard; or
- (d) dispose of any vegetation cuttings, rubbish, discarded materials or any liquid or solid waste on any boulevard.

5. Any person who violates any provision of this bylaw commits an offence, and upon summary conviction shall be liable to a fine of not less than \$100.00 or more than \$2,000.00.

READ A FIRST TIME this day of , 1991.

READ A SECOND TIME this day of , 1991.

READ A THIRD TIME this day of , 1991.

RECONSIDERED AND FINALLY ADOPTED, this day of , 1991.

GA/4638


JAN 13 1992