

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on June 15, 1992.

In attendance were Alderman Mike Thompson and Alderman Michael Wright.

Also in attendance was K. Janna Taylor, Parks & Recreation Director, Larry J. Wheeler, Recreation Manager/Deputy Director and Pat Greer Recording Secretary.

Item No. 1 Parks & Recreation Restructure

Janna Taylor gave a verbal update on the current status of the Parks & Recreation Department Restructure.

Recommendation:

To receive the report as information.

Carried

Item No. 2 Parks & Recreation Department Update

The Committee discussed the Parks & Recreation Department update.

Recommendation:

To receive the report as information.

Carried

Item No. 3 Hyde Creek Retrofit

Janna Taylor gave an update on the meeting held between staff and Vic Davies to brainstorm ideas on the Hyde Creek Retrofit. The Committee suggested that a member of PCAA should become a member of the Hyde Creek Community Expansion Committee.

Recommendation:

To receive the report as information.

Carried

Item No. 4 1992 Capital Budget

The Committee discussed staff's proposals for the 1992 Capital Budget.

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Recommendation:

That the following items be approved as the 1992 Parks & Recreation Capital requests.

Item	Amount
<u>PoCo Rec Centre</u>	
Mabbett Room Fire Exit repairs	\$1,500
Wilson Centre Class tinting skylight	\$1,500
Concession Sandwich Cooler	\$3,000
Lobby - four tables and umbrellas	\$6,000
Ticket Office counter renovations	\$1,500
Social Recreation program replace tables	\$2,100
Wilson Centre cash register	\$1,000
Wilson Centre replace padded stacking arm chairs	\$2,000
Replace interior signage	\$2,500
Computer & printer for clerical staff at Centre	\$6,000
Supervisory and staff office space	\$10,000
<u>Hyde Creek</u>	
Computer and printer for clerical staff	\$6,000
One electric pottery wheel	\$1,200
Two canoes	\$1,400
Life Cycle fitness equipment	\$1,800
Burnishing machine to polish floors	\$2,300
Program coordinator's office carpets and blinds	\$1,800
Supervisory office space	\$4,500
<u>Parks</u>	
Lions Park improvements to playground	\$12,000
Rowland Lacrosse Box netting	\$4,000
	(Park DCC Interest)
Planting of trees on Shaughnessy	\$11,100
Westwood Tennis Courts to complete asphalt	\$5,000
<u>Miscellaneous</u>	
Summer programs - four picnic tables	\$2,600
One special events canopy	\$3,000
Outdoor pool - two fiberglass storage cupboards	\$1,500
Outdoor pool awning	\$1,000
<u>General Office</u>	
Office furniture	\$3,700
Replacement of computer	\$4,000
Total	\$100,000
	<u>Carried</u>

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Item No. 5 Community Grant Program

The Committee discussed the information on the Community Grant Program from the Province of B.C.

Recommendation:

To have the Recreation Manager/Deputy Director send a letter with our concerns to The Honourable L. 's Boone.

Carried

Item No. 6 Aggie Park - Cost for Netting

The Committee discussed the report from the Parks Superintendent.

Recommendations:

- That we proceed with the 135 ft x 22 ft netting at Aggie Park.
- That the estimated cost of \$3,500 be taken from the Park DCC Interest Fund.

Carried

Item No. 7 Youth - Mexico Trip

The Committee discussed the report from the Area Recreation Supervisor regarding the Youth Mexico Trip.

Recommendation:

To receive the report for information.

Carried

Item No. 8 National Neighborhood Day

The Committee was given a verbal report on National Neighborhood Day being declared in Port Coquitlam to kick off the July 1st celebrations.

Recommendation:

To receive the report for information.

Carried

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Item No. 9

Hyde Creek Roof

The Committee received a verbal report on the Hyde Creek Roof problems.

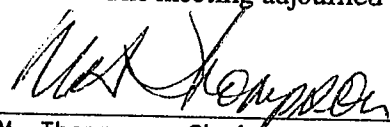
Recommendation:

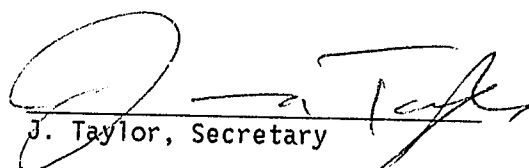
To receive the report for information.


Carried

ADJOURNMENT:

The meeting adjourned at 7:00 p.m.


M. Thompson, Chair


J. Taylor, Secretary

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**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

MEMORANDUM

June 10, 1992

TO: Councillor Mike Thompson, Chair Parks & Recreation Committee

FROM: K. Janna Taylor, Parks & Recreation Director

SUBJECT: Parks & Recreation Department Update

Parks

The Parks section has been extremely busy this spring. We have had such a mild winter and an extremely dry spring. The growing season has come early! This created somewhat of a problem with mowing - we have had a difficult time keeping up with all the grass areas. However, as of this date, we appear to be almost caught up with the mowing.

The other Parks's function that keeps the crews very busy, this time of year, is weeding and keeping all the ornamental areas throughout the municipality in order. This is a particularly pretty time of the year, in our parks, with the flowers and children playing.

Chelsea Park is near completion. Reeve Street Park will be well underway in the next few months. A separate report will be going to Mayor & Council on this park. PoCo Trail has had work done on it, over the past few months. Parksite No. 2, in the Genstar Development, is now complete and the wild flowers are quite nice in this park. The Parks crew have been working on the cul-de-sac in Clematis and it should be complete in a couple of weeks. The Westwood tennis courts will have the asphalt laid in approximately two weeks.

The crew are also busy getting the ball diamonds ready and have done some major work on Thompson Park. Minor Baseball appears to be happy with the work that was done. The Sun Valley water park is now open and no doubt will be as popular as in past years.

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Hyde Creek Community Centre

Rather than going into great detail as to all the programs at Hyde Creek, highlights will be given.

One of the new things at Hyde Creek is SPLASHER! Splasher is the mascot of the Centre and is a dolphin. The dolphin will be painted on one of the walls, at the Centre, and also painted on the bottom of the teach pools. Splasher has been incorporated into lessons, pool information, etc. The concept has given the Centre an identity and the children really like it.

We also have a "Feature of the Week" which offers a price reduction on one of the programs at the Centre.

Spring break programs were very popular at the Centre. Public swim sessions were extremely successful; there were 1,200 participants in five days!

Adult and Children's programs are quite popular i.e. basketball, floor hockey, Texas line dancing, etc.

Several major events have been held at the centre i.e.:

- B.C. Underwater Hockey Provincial Championship
- Synchro B.C. Provincial Hosting Seminar
- Hosting Terry Fox Dry Grad
- B.C. Annual AA Conference
- Round Dancing competition at Hyde Creek

Wilson Centre

As always, this Centre is very active. Membership is over 1,000. There are so many special events and programs at this Centre, that it would be too long to list. Some of the events and courses are:

- Actively preparing for B.C. Senior Games to be held in Dawson Creek in August.
- Record breaking Income Tax Service this year. Daily service was provided throughout February and April (15 volunteers!)
- Peer Counselling and Pals (People Assisting Local Seniors) programs are going strong.
- January started a Walking Group, which has now expanded to two different levels - strutters and strollers. (NEW!)

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- Wilson Centre has its own Variety Entertainment Group that performs at The Monthly Membership Birthday Parties. (NEW!)
- This winter a band started taking shape. We now have a banjo player, piano, trombone, drums and trumpet. They practice faithfully every Saturday. (NEW!)
- Daily Lunch Program averages 170 meals a week. Monthly specials (Easter, Mother's Day, Father's Day, etc.) sees about 60 meals served each time.

Arena

One of the areas that is always popular is skating. We find it difficult to find adequate time slots. The prime times that are required for these programs are booked by other groups i.e. minor hockey, figure skating etc. Some of the highlights of the skating lessons and public skating programs include:

- Approximately 750 people participated in our recreational skating programs this winter
- Skating appears to be on an up swing again, as some sessions have reached attendance in the 300's
- Power Skate has become so popular that we are having trouble meeting the demand
- New this year and one of the first in the lower mainland, is our Rollerblade Program. It is doing really well and if the trend continues we will look at the feasibility of providing a blade rental service in the next couple of years

Other programs are going well such as tennis, playschool and parent & tot drop-in programs.

In the adult area we have been working with local businesses to provide workshops at their point of business; to date we have worked with Glass Centre, Prairie Petro Can, Cypress Home & Recreation and Jaymers Fly & Tackle Shop.

PoCo Recreation Centre Community users are still extensively using the Arenas and Mabbett Room. Some of the major events this season included the Bantam Tournament and the Ringette National Tournament.

Also PoCo Figure Skating has provided funds to replace the fridge and stove in the Mabbett Room. Also, with funds provided by them, we will be upgrading the wiring in the Mabbett Room and Young Room.

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Arena "The Building"

Projects have included the reroofing of arena #2, reglazing the showers in the referee's room (unfortunately the company has recommended this not be done in the larger shower areas); and we are giving the building a cosmetic facelift (fresh paint, new colours).

Teens

Always an extremely popular area for the Parks & Recreation department. Some of the program highlights include:

- Wednesday night "J.A.S." drop-in has averaged twenty-five 11-14 year olds throughout the winter.
- Friday night "Party Machine" drop-in averages fifty 13-18 year olds and 2 Special Nights saw 100 teens each.
- Leadership Program has now expanded to 3 levels:
 - Pre-Leadership
 - Leadership 1
 - Leadership 2(approximately 80 teens have been involved in Leadership)
- Now we have a "Teen Hotline" set up. Teens can call in and get the latest information on what's currently happening.
- To date, the Teen Committee has raised \$5,000.00 towards their Mexico Trip.
- Two successful ski trips to Hemlock this winter.
- Hosted a very successful Spring Break "Day of Fun" that was enjoyed by approximately 650 children and 250 adults.

General Office

We presently have three full-time and one part-time office staff. The office is very busy with activities such as registration, booking facilities, booking soccer, softball etc. The office also does all the typing for all program areas and newsletters. Typing for the following people is handled by the office: Janna, Larry, Bram, Darlene, Bev, Erin, Rolande, Chris, Lorraine, Alele & Paul. Also, the office handles all cash, accounting for program registration and facility booking and looking after supplies for the department. Presently on computer, we have a registration system (which we hope to change next year in order to provide statistical information, facility booking, and Pagemaker (for brochures and flyers). Other software soon to be installed is Excel - which will assist us in keeping detailed information and help manipulate stats etc. We are, in fact, bursting at the seams. However, when the restructure is in place, and we move one clerical staff to each facility, some of the burden hopefully will be taken from the main office.

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Restructure

The restructure is almost complete. We now have an agreement with the Union. A presentation will be made to Council on Monday, June 15, 1992. The creation of the Central Services Division still remains to be done. This will be proposed later this year, once the saving can be seen in the other areas. The whole process of restructure has been difficult for the department and staff morale. But, once it is in place and staff have had an opportunity to settle down in their new areas, business will improve and we will have a more efficient and accountable department.

Hyde Creek Retrofit

Vic Davies, Architect, has been retained as the Consultant to see this project through. The first meeting with Vic Davies, program coordinators and supervisory staff was held on June 10th. The purpose of the meeting was to brainstorm and begin to put concepts down on paper. The session was conducted as a workshop and was extremely successful. From this meeting, Vic will be drawing up a concept plan and we will meet again on June 26th at 3:00pm at Hyde Creek. At this meeting, it is proposed that the "Task Force Committee" also attend. The "Task Force Committee" is composed of Larry Wheeler, Councillor Thompson, Councillor Wright, Bryan Kirk and myself. This is going to be a very exciting project.

KJT/pg

c.c. - Councillor Michael Wright

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COMMUNITY/NEWS

Kids turned away from Friday program

By HANNAH DIAMOND

Coquitlam NOW reporter

An evening drop-in for 10 to 13-year-olds became a victim of its own success in Coquitlam Friday.

Hoping for 40 pre-teens at Friday Night Live, an unstructured program at the Poirier Street Recreation Centre, staff counted 91 heads and turned others away.

"It was pretty crazy," said program staffer Helga Ovington.

"We had six staff people there. I just dropped by to see how they were doing but when I saw all those kids I decided to stay. It was unreal."

Turnout for the program was low before Christmas so some of the staff visited local schools and talked to Grade 6 and 7 students.

"We were overwhelmed," Ovington said.

She said the limit next Friday will be 60. All turned away were given a free pass for next week.

Ovington said she's hoping to "sit down with a core group of kids and have them tell us what they want to do."

The program, which costs \$3, began last year for older teens but it was the younger ones who showed up, she said.

"We started out just showing videos and having dance music but the feedback we got is that they wanted more to do so we added ping-pong and floor hockey."

Port Moody also offers a Friday night program for

teens and has lowered the age requirement. "It seems there's more of a need at the younger age," said program staffer Jody Blaxland. "It's a tough age, 10 and 11."

The program began in October and offers videos, games, floor hockey and ping pong for a \$1 fee or a \$6 year's membership and draws between 30 and 40 young people.

Blaxland said "we try to gear 5:30 to 8 p.m. for 11 and 12-year-olds and 8 to 10 p.m. for 13 to 17-year-olds. We're encouraging the younger ones to go home at 8 but we don't force them."

The city also offers a drop-in Saturdays from 1 to 4 p.m.

Port Coquitlam runs two Friday evening programs for young people aged 11 to 18. While Teen Hangout, with movies, games and dancing happens upstairs at Hyde Creek Centre, the downstairs gym is open for sports. Program staffer Erin Murphy-Carlson said "we usually get the younger ones upstairs and the older ones in the gym."

About 40 usually show up on Fridays and Murphy-Carlson said "we've handled up to 70 with no problem."

PoCo also offers a Wednesday evening drop-in for 11 to 14-year-olds. "We usually get about 25 and that's a good number to handle at that age," she said.

All programs cost \$2 or less with discounts for having a teen card. Tonight (Wednesday) PoCo is having an open house "so parents can see what we're doing," Murphy-Carlson said.



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EVENTS FOR TEENAGERS

Drop-ins offer teens 'something to do'

The class clown now has an opportunity to make some money at it.

Port Coquitlam parks and recreation is offering a course on clowning for teens that provides the skills to run a birthday party, to make the balloon animals that kids go wild for and other clowning accoutrements.

Grads can join the Clown Club, intended as an avenue to part-time clowning.

It's one of dozens of responses to the classic teen call: "I'm bored to death."

Here's what local parks and rec departments are offering in response:

Port Moody:

Since September, the parks and recreation department has offered a youth drop-in. It is open to youths 11 to 17 at the Social Recreation Centre, 300 Ioco Rd. Fridays from 5:30 to 8 p.m. for 11- and 12-year-olds and 8 to 10:30 p.m. for 13- to 17-year-olds.

Saturday, the program operates from noon to 4 p.m.

Between 30 and 40 teens show up Friday nights to play ping pong, foosball, indoor soccer and other sports, or to do hands-on things like cooking and crafts. Special events are also planned, such as pizza night, a scavenger hunt and a Valentine's Day sock-hop.

There is a \$6 annual membership fee, which permits teens to sign out equipment such as balls, sticks etc., but teens can also pay a \$1 drop-in fee to check it out.

Coquitlam:

Friday Night Live is the draw at Coquitlam Recreation Centre from 6:30 to 9 p.m. for 11- to 13-year-olds. About 40 teens a week come out to dance, listen to music and videos and play games like ping pong. The age was dropped this year because the younger kids were the ones showing up, but meetings are being held to plan activities and events for older teenagers.

The Town Centre Brat Pack, a group of 11- to 14-year-olds, meets every Wednesday at 4 p.m. at Town Centre to plan events for the community's teens, including dances, movies, socials and fundraisers. Contact Dan at 464-2921 for more information.

Port Coquitlam:

Offers drop-in Teen Hangout Wednesday nights from 6 to 9 p.m. at Hyde Creek Centre and Friday nights from 7 to 10 p.m. for teens 11 to 14. It costs \$1.50, or 75 cents with a Teen Card, which costs \$6 a year and includes a newsletter and discounts for dances, special events and programs.

• Three leadership programs are offered: for kids 11 to 13 starting Feb. 20, Thursdays 4 to 5:30 p.m.;

for kids 14 to 18 starting Feb. 20, Thursdays 7 to 10 p.m.; Leadership II, for those who have taken it before, runs Sundays 1 to 3 p.m. starting Feb. 16. Fees are charged for these programs that give young people practical experience in being a leader in the community, as well as skills that can be used later in life. It's also fun, assures Erin, teen program co-ordinator; she can be reached at 944-5454 for verification.

• On The Move for teen females 13 to 17 is back and offering more than volleyball. Sports such as handball, netball, basketball etc. are played in an atmosphere that provides a good, fun workout.

• A two-day ski trip to Hemlock is planned for Feb. 1 and 2; 14- to 18-year-olds only. Cost is \$70, a pre-trip meeting is planned for Monday at 7:30 p.m. at Hyde Creek Centre.

• Two teen dances: Jan. 31 from 7 to 11 p.m. at the Mabbett Room at the PoCo rec centre for 11- to 13-year-olds and Feb. 14 for 14- to 18-year-olds at Hyde Creek, 8 p.m. to midnight. Tickets available in advance or at the door.

• Learn to be a clown runs Tuesdays at Hyde Creek starting Jan. 21 for 12 to 17-year-olds. Fee charged.

For more information, call Erin at parks and rec, 944-5454.

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The News

SIX REASONS TO BE SMART

INSTALLING POWER SMART

WEDNE

JUN 15 1992

Mary PoCo teen programs

Sports, dances, leaders

It's action all the way in Port Coquitlam's teen recreation programs.

From drop-in and hang-out nights to organized ski trips, there's something for everyone.

An annual teen card membership costs \$6 and includes discounts on a variety of programs and special activities. Wednesday at Hyde Creek is Teen Hangout night from 6 to 9 p.m. Parents get a peek at what goes on Jan. 22 at a special open house for parents.

Open Gym is every Friday from 7 to 10 p.m. at Hyde Creek.

A two-day skiing trip to Hemlock runs Feb. 1 and 2, open to 14 to 18-year-olds only. There's a pre-trip meeting Jan. 20 and admission is \$70 or \$65 with a teen card.

On the Move is the name of an evening devoted to team sports such as volleyball, handball, netball, floor hockey, indoor soccer and basketball. Free pizza and sports night is on Monday, Jan. 20, from 5:30 to 7:30 p.m. Admission is \$15 and includes a t-shirt.

Two teen dances are planned this spring. Dress as your favorite teen idol is the theme for a dance for 11 to 13-year-olds on Jan. 31 from 7 to 11 p.m. in the Mabbett Room at the PoCo recreation centre. Admission is \$6 or \$4 if you come in costume.

A Valentine's dance for 14 to 18-year-olds runs from 8 p.m. to midnight Feb. 14 at Hyde Creek. Admission is \$6. For both dances tickets can be bought at the door.

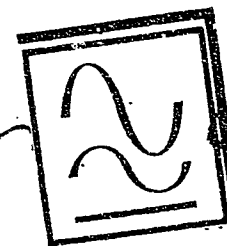
Leadership programs are a big item in PoCo with three courses this spring. The programs aim to give young people practical experience in being leaders in their communities.

Pre-leadership is offered for 11 to 13-year-olds starting Feb. 20 from 4 to 5:30 p.m. for a fee of \$65, \$55 with a teen card.

Leadership No. 1 is aimed at 14 to 18-year-olds and runs from 7 to 10 p.m. starting Feb. 20 at a cost of \$100.

Leadership No. 2 begins Sunday, Feb. 16, from 1 to 3 p.m.

For information on any teen activity phone 944-5454.



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Poco Place Mall (Next to London Drugs)

SUPER SACRIFICE INVENTORY

12 COQUITLAM, PORT COQUITLAM, PORT MOODY NOW, JANUARY 15, 1992

COMMUNITY/YOUNG PEOPLE

Clown Club pays off

Just clowning around could lead to part-time work for Port Coquitlam teens according to Erin Murphy-Carlson.

As co-ordinator of teen programs in Port Coquitlam, Murphy-Carlson says training as a clown is a lot of fun and can lead to part-time jobs.

The Learn to be a Clown program teaches teens how to dress like a clown, how to act like a clown, how to apply face paint, make balloon

caricatures and how to run birthday parties and other special events.

"Once you've taken our program you can join a Clowning Club which we'll set up and advertise so the kids can get jobs at birthday parties or special events we put on and maybe other municipalities can hire them," Murphy-Carlson says.

Learn to be a Clown costs \$50, is open to 12 to 17-year-olds and runs for eight sessions beginning Jan. 21.

One of the first jobs the prospective clowns may have is at PoCo's annual Day of Fun held at Hyde Creek during spring break. The Day of Fun is an opportunity for teens to do something for PoCo's younger set. Sideshows and stalls are set up in the gym along with haunted houses, obstacle races and face painting.

For information on teen activities in PoCo phone Murphy-Carlson at 944-5454.

PoCo teen dance

On Friday, Jan. 31, Port Coquitlam Parks and Recreation Department will host another teen dance in the Mabbett Room of the Port Coquitlam Rec Centre.

The dance's theme is "Dress as your favourite Teen Idol." The dance begins at 7 p.m., and continues until 11 p.m.

This dance is for 11-13 year-olds. All tickets are \$6 or \$4 wearing a costume. Tickets are available on the night of the dance at the PoCo Rec Centre.

For more information regarding the dance, please contact Erin at 944-5450.

Fun for kids

LIQUIDATOR FOR BANKS, RECEIVERS AND INSURANCE CO'S
WE HAVE BEEN INSTRUCTED TO LIQUIDATE ASSETS IN EXCESS OF

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◆ PROGRAMS

Learn the overhand smash, two-handed grip and don't feel like an oaf doing it.

From beginning tennis players or intermediates, PoCo Parks and Recreation Department are offering lessons aimed at assessing and catering to a player's level.

Rec department tennis instructor Chris Potthash will be giving out tips, discussing strategies and assessing players skill levels at a tennis open house April 27 at the PoCo Rec Centre.

The open house is being offered for the first time after participants expressed interest in having their game appraised before registering for lessons.

The open house runs from 6 to 8 p.m., while lessons offered for children, teens and adults begin soon after.

For further information or to register, contact the recreation department at 944-5411 or 944-5473.

Tennis clinics set



MARIO BARTELI/News file photo

An open house and tennis lessons are on tap in Port Coquitlam.

Rollerblades move indoors

By Mike McQuillan
Sports Reporter

It's being called the sport of the '90s and high-tech hockey.

Either way, Port Coquitlam Parks and Recreation Department is the first on the board in the Lower Mainland to offer facilities for rollerblade hockey.

Rollerblade hockey enthusiasts, who today seem to outnumber old-time street hockey players, will get a chance to play their game in the PoCo Rec Centre arenas. Drop-in hockey and skill development sessions will be offered through the centre starting this month and running through the summer.

"There's a lot of people that are really excited about the idea," said program co-ordinator Roland Ross. "Especially the parents. Kids are playing the game in the streets, parking lots or anywhere they can find the space. There's a certain amount of concern for safety when you've got cars involved too."

Two sessions will be offered.

Players aged 10 to 14 will play Mondays, starting April 27 and running through to June 1. Four sessions, from 3:45 to 5:15 p.m., will be offered for \$19.

Two drop-in sessions per week are part of a program for all ages that operates from April 29 to July 26.

Wednesday sessions run from 3:30 to 5:15 p.m. and Sunday's are slated for 3:30 to 5 p.m. A \$2.50 individual drop-in fee or \$20 rate for 10 sessions will be charged. Helmets and pads are required.

A rollerblade hotline, at 944-5470, is offered for participants seeking further information about schedule changes.

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PARKS & RECREATION DEPARTMENT

1992 CAPITAL REQUESTS

		1992 Original Request	1992 Staff Recommendations
POCO REC CENTRE			
PoCo Rec Centre Mabbett Room Fire Exit	Existing metal deck is rusted quite badly. This unit was sandblasted and painted, but the rust has returned. All seams are leaking and need repairs.	\$1,500	\$1,500
Wilson Centre Glass - Tint Skylight	The existing tint was installed improperly. The tint is breaking down and requires replacement. This would lessen the heat load placed on the air conditioner, and save energy costs.	\$1,500	\$1,500
Portable Sound System	During Civic Events it has been a requirement to supplement the arena sound system. The extra equipment is rented for each event. A portable system could be utilized throughout the City.	\$4,000	
PoCo Rec Centre Concession - Sandwich Cooler	To increase the menu selection to include nutritious food items: sandwiches, salads, etc. To display them in such a manner that sales would increase.	\$3,000	\$3,000
PoCo Rec Centre Lobby four tables and three umbrellas	To continue with the facility improvement project. We have 5 tables and 3 umbrellas currently. This request would hopefully complete the requirements for this area. If we delay these purchases, we could run into a problem of matching style and colour. This would defeat the purpose of facility improvement as we would end up with an uncoordinated look.	\$6,000	\$6,000

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PoCo Rec Centre Cont'd

		1992 Original Request	1992 Staff Recommendation
PoCo Rec Centre Ticket Office, counter renovation	To increase efficiency and expedite customer service. To properly accommodate the computer printer and bring all the necessary equipment to the customer service window. There has been a lot of problems with the printer at this facility. The only way the printer can fit on the existing counter is to put it sideways which causes it to jam. The cashiers must leave their cash register and go to the other side of the room every time they do a registration.	\$1,500	\$1,500
PoCo Rec Centre social recreation programs - replace tables	To provide a safe environment for the tots. The present tables are not safe. The long ones are wobbly, chipped and cracked. These three tables need to be completely replaced and the two round ones require tops.	\$2,100	\$2,100
Wilson Centre - cash register	To standardize and improve the cash flow system and customer service. Wilson Centre receives money from a variety of sources. Drop-in activity fees, dances, special events, lunch sales and coffee service. A hand written receipt system is now being used to account for these monies. A cash register would improve the daily cash process.	\$1,000	\$1,000
Wilson Centre - replace padded stacking arm chairs (3 dozen)	To maintain the complement of chairs necessary for program and event needs. These chairs are beyond repair. We require these particular chairs as the members use them for support as they stand.	\$2,000	\$2,000
Wilson Centre air conditioning	To install air conditioning in the expanded portion of Wilson Centre. It is unbearably hot in the warm months. Temperatures can reach 90 +. This is very uncomfortable for staff and patrons. With one side air conditioned and the other not, the difference in temperatures can be very unhealthy.	\$25,000	

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PoCo Rec Centre Cont'd

		1992 Original Request	1992 Staff Recommendation
PoCo Rec Centre - replace interior signage	To update the directional information and identify signs as part of the facility improvement project. The arena has no sign standard. They are all different colors, sizes and styles.	\$2,500	\$2,500
Computer & printer for clerical staff at Rec Centre	With the restructure, a clerical person will be moving over to the arena.	\$6,000	\$6,000
Office Space	We presently have the program staff over in the arena and will be adding clerical staff and supervisory staff; it will be necessary to create a proper office space with a counter etc., so that the public will be well served.	\$10,000	\$10,000

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HYDE CREEK CENTRE

		1992 Original Request	1992 Staff Recommendation
Hyde Creek computer and printer for clerical staff at Hyde Creek	With the restructure a clerical person will be moving to Hyde Creek.	\$6,000	\$6,000
Hyde Creek Electric Pottery Wheels (2)	Satisfy demand	\$2,500	\$1,200 (1)
Hyde Creek Slide	Move present slide to Robert Hope	\$1,400	
Hyde Creek Video camera	Aids in teaching programs	\$2,200	
Hyde Creek Canoes (2)	Update - equipment not available through schools as per agreement with the schoolboard.	\$1,400	\$1,400
Hyde Creek Life Cycle Fitness Equipment	Consumer demand	\$1,800	\$1,800
Tot's Change Table (2)	Install and build	\$1,400	
Hyde Creek Burnishing Machine	The polishing machine we now have is 10 to 15 years old. With a burnishing machine we could wax and polish a floor in half the time (labour) and the shine stays on 3 times as long	\$2,300	\$2,300
Hyde Creek Lens and gaskets for underwater lights	We require 20 lens and gaskets for the underwater lights and 20 lamps.	\$4,000	\$4,000
Hyde Creek Program coordinator's office - carpets & blinds		\$1,800	
Supervisor's Office	Presently there is no office space for the Supervisor. We need to create a temporary office as the retrofit is at least one year away.	\$4,500	\$4,500

JUN 15 1992

PARKS

		1992 Original Request	1992 Staff Recommendation
Lions Park improvements to playground	Need more accessible equipment for physically challenged patrons in the playground, water and the fountain.	\$12,000	\$12,000
Rowland Lacrosse Box netting	To prevent the balls flying in to the rest home's windows	4,000	\$4,000 (Park DCC Interest)
Loader/Hoe tractor radio	Machine tracking by Foreman is too costly	\$1,700	
Snow-blower	For the pathways, public buildings, sidewalks, City Hall, Parks & Recreation Office, etc.	\$3,000	
Tail-Gate vacuum unit	Picks up debris and leaves into dump body	\$1,400	
2 bleachers	For increased use on our diamonds. Also spare for special events.	\$3,000	
Cemetery clearing for future expansion (approx 2 acres)	In order to have a new area ready for 1994 we need to clear so that we can accept free fill.	\$15,200	
Boulevard tree planting on Shaughnessy from Pitt River Road to Wilson Avenue	The planting of 48 trees on the small boulevard, as per the study. This is only on one side.	\$33,600	\$11,100
Tennis Courts Westwood	Additional money required to complete asphalt job.	\$5,000	\$5,000

JUN 15 1992

MISCELLANEOUS ITEMS

		1992 Original Request	1992 Staff Recommendation
Youth Area - Foosball Game	To increase the activities available for the youth drop-in time. This is a compact game that would require minimum storage. It appeals to a wide audience.	\$1,000	
Youth Area - TV/VCR unit	To provide a unit for the youth programs to use. The other unit the department has is in constant demand in other areas. It must be brought upstairs for all the youth functions (regularly) which increase the chances of damages etc.	\$1,000	
Summer Programs - 4 picnic tables	To provide tables for the summer programs. It is always a struggle to find enough picnic tables to provide for both program and public use. The type of table requested has been recommended by the Parks Foreman.	\$2,600	\$2,600
Special Events Canopies	Two 20' x 20' special event canopies. Reduce rental costs to our department and increase possible rental revenues.	\$6,000	\$3,000 (1)
Small pick-up truck	To be used by Recreation Manager/Deputy Director. It will also be used for miscellaneous projects (i.e. special events) and for moving this in the Parks & Recreation Department.	\$13,000	
Outdoor Pool - fiberglass storage cupboards (2)		\$1,500	\$1,500
Outdoor Pool awning	Provide shade at outdoor pool	\$1,000	\$1,000

nk
JUN 15 1992

GENERAL OFFICE

		1992 Original Request	1992 Staff Recommendation
Office furniture	Various desks and chairs need to be replaced in general office.	\$3,000	\$1,500
Replace computer for Parks & Recreation Director	The Director's computer is obsolete. Unable to load software packages, as the hard disk no longer works.	\$4,000	\$4,000
	TOTALS	\$208,900	\$100,000 (does not include \$4,000 Park DCC interest)

JUN 15 1992



May 7, 1992

**OPEN LETTER TO COMMUNITY ORGANIZATIONS FROM
THE HONOURABLE LOIS BOONE, MINISTER OF GOVERNMENT SERVICES**

I am seeking your assistance in helping to develop guidelines for a new capital grants program for communities throughout British Columbia.

This year's provincial budget set aside half of all lottery proceeds for health care priorities. The remaining half goes to general government revenue. That means there is no longer a separate lottery fund and the GO BC program has been cancelled.

Although the overall amount of money available has been reduced, we have created a new *Community Grants Program*. Grants from this program will be *capital* in nature. That is, they will go to eligible community organizations to acquire or improve assets such as buildings and equipment, not to cover operating costs or provide services.

This is an opportunity to advise your provincial government. Please take a few minutes to answer the following questions and mail by June 15, 1992, to **Community Grants Branch, Ministry of Government Services, 1117 Wharf Street, Victoria, B.C. V8W 2Z2**. By doing so, you can help us help your community.

QUESTIONS

1. To ensure that projects have significant local support, provincial capital grant programs traditionally pay only 1/3 of total project costs. Do you think this is fair? If not, what portion of the costs do you think the provincial government (that is, the taxpayers of the whole province) should contribute?
2. GO BC had a maximum award of \$1 million. Given that funds are limited, do you think British Columbia's communities would benefit more from a few large grants or many smaller grants spread throughout the province? What, in your view, should be the maximum grant?
3. What types of capital projects should the provincial government's Community Grants Program support?
4. What types of projects should not qualify for provincial assistance and why?

Thank you for your assistance in this important project.

Lois Boone
Minister

Province of
British Columbia

Minister of
Government Services

Parliament Buildings
Victoria, British Columbia
V6V 1X4

JUN 13 1992

GO B.C. GRANTS

VANCOUVER SUN
25 MAR 92 B3

NDP puts lottery money on hold

WYNNHORN and GORDON HAMILTON
Vancouver Sun

Former recipients of GO B.C. grants say a review of the lottery-funded program, announced by the New Democratic Party government Tuesday, is long overdue.

Noting there was a great deal of controversy over the years over which ridings the grants went to, Richmond Mayor Greg Halsey-Brandt said the review is well overdue.

Government Services Minister Lois Boone announced Tuesday she has put a temporary freeze on new GO B.C. grants. Boone said the GO B.C. (Growth and Opportunities) fund had \$5 million in it and applications worth \$38 million when she became minister last November. By the end of February, the money was all gone, she said.

"You can't give away money you don't have," Boone said Tuesday.

The freeze is a temporary measure until the current fiscal year ends March 31. It affects 200 new applications from non-profit societies and municipal governments worth \$14 million.

Funds already committed but not paid out yet will be honored, said Shirley Kerr, director of lottery grants.

The Liberal Opposition said the freeze could be the first step in redirecting lottery funds into general government revenues.

That would suit Anna Terrana just fine.

"My over-all feeling is it's nice to get grants from government," said the president of the Vancouver Mul-

ticultural Society, which has received GO B.C. grants in the past.

"But you still have to be accountable to taxpayers. The money is indispensable to a lot of small groups, but we want it to be fair."

Boone said she intends to seek public opinion on future GO B.C. funding before new applications are approved.

"We want to know what the priorities should be — sports facilities, day-care facilities or adventure playgrounds," she said.

She also said the GO B.C. program needs a fresh image.

"There is a fair amount of skepticism out there about how the system was administered," she said, noting that the lottery grant scandal involving former Social Credit cabinet minister Bill Reid had "taunted" public perception of the program.

Reid resigned from cabinet in 1989 after The Vancouver Sun revealed that he had arranged a \$277,000 GO B.C. grant for a White Rock recycling project operated by his former campaign manager and a family friend.

But politicians say the partisan nature of GO B.C. handouts was well documented all over B.C.

Said Burnaby Ald. Celeste Redman: "Burnaby certainly benefited from it in the past, mostly because we had (former Burnaby-Willington MLA) Elwood Veitch here, and that's the best way to do it, it should be more equitable."

And Halsey-Brandt admits things might have been different in Richmond if the city hadn't had two Social Credit elected officials, including former premier Bill Vander Zalm.

JUN 15 1992

A10

ADMINISTRATIVE REPORT

Date: May 28, 1992

TO: Vancouver City Council

FROM: Director of Social Planning, in consultation with
General Manager of Parks and Recreation, Director of
Finance and City Engineer

SUBJECT: Guidelines for a New Provincial Capital Grants Program

RECOMMENDATION

- A. THAT Council instruct the Director of Social Planning to respond, on behalf of the City, to the Minister of Government Services' questions on a proposed new Provincial Community Grants Program. The response will be as outlined in Appendix B.
- B. THAT Council instruct the Director of Social Planning to convey, to the Minister of Government Services, the City's concerns regarding Provincial capital funding, as outlined in Appendix C.

CITY MANAGER'S COMMENTS

The City Manager RECOMMENDS approval of the above recommendations.

COUNCIL POLICY

There is no Council policy directly applicable on this matter.

PURPOSE

The Minister of Government Services has written to community organizations, including the City of Vancouver (see Appendix A) to ask for advice on certain aspects of a proposed new Provincial capital grants program. This report outlines two levels of response - one is a direct reply to the questions asked, and the other is comments on related issues arising from the questions.

JUN 15 1992 *mk*

BACKGROUND

In September, 1989 the Provincial government established GO B.C., a capital funding program with a total budget of \$262 million over a 5 year period. All of the funding for this program came from lottery proceeds. Lotteries provide net revenue of approximately \$100 million per year, so the GO B.C. program was committing about half this amount each year to capital funding for community projects.

Since the inception of GO B.C., the City has received 8 grants totalling \$2.26 million, and the Parks Board has received 13 grants with a total value of \$2.76 million (see Appendix D). GO B.C. stipulated that grants would pay for a maximum of one-third of the total cost of projects. Therefore, the total value of the City and Parks projects which received GO B.C. money is at least \$15 million.

Early this year, the new Provincial government cancelled GO B.C. Half of all lottery proceeds have been set aside in a special fund for health care and the remainder goes into general revenue. A new community Grants program has been created, with funding coming from the operating budget. The amount of money available for this grants program has not yet been finalized, but it will be substantially less than was available for GO B.C. Representatives from the Provincial Government indicated to a recent large meeting of community groups that there might be as little as \$2-3 million available for the grants program this year.

Prior to finalizing the budget, procedures, and regulations for the new grants program, the Minister of Government Services has written to community groups, including the City, seeking advice on guidelines for the program. The Director of Social Planning has coordinated input from the Parks Board and the Finance, Engineering, and Social Planning Departments (including the Office of Cultural Affairs) to prepare a response, on behalf of the City, to the questions posed by the Minister.

DISCUSSION

We have been informed by staff at the new Community Grants Branch that only direct responses to the questions asked are being tabulated. Consequently, any ancillary comments which relate directly or indirectly to the specific questions may be passed over.

JUN 15 1992 *gh*

June 12, 1992

The Honourable Lois Boon
Minister of Government Services
Parliament Buildings
Victoria, BC
V8V 1X4



BCRPA

BRITISH COLUMBIA
RECREATION AND PARKS
ASSOCIATION

#30 - 10551 SHILLBRIDGE WAY
RICHMOND, B.C. V6X 2W9
TEL: 273-8055 / FAX: 660-2271

Dear Madam Minister:

Re: Community Grant Program

The British Columbia Recreation and Parks Association is a non-profit society which has served its members and been a partner with the Provincial government since 1954. The Association's purpose is to promote healthy lifestyles through excellence in parks, recreation and cultural services. The recreation opportunities our members accommodate include everything from cub scout meetings and seniors' hot lunch programs to community arts festivals and sporting events. It is on behalf of our membership and the various publics they serve that we are submitting these comments to your attention and request an opportunity to meet with you as well as the Honourable Robin Blencoe and the Honourable Elizabeth Cull to talk about what we believe is an extremely serious issue.

We appreciate the opportunity to provide you with our views on the structure of the new Community Grants Program. To begin, we must express our great concern at the government's apparent decision to reduce the level of support to the organizations and people who have worked so hard in partnership with government to build better, healthier communities in BC. We believe very strongly that the services provided by our members and the volunteers with whom they are associated are vital to the well-being of every resident of British Columbia, that they promote health and that they are deserving of at least the same level of support as they have received in the past.

We appreciate that the distribution of grant funding needs to be more equitable. In fact, many of our members have expressed concern about previous abuses and as a result, we are prepared to work energetically with your Ministry to develop an appropriate formula to deal with this issue.

With regard to the specific questions you have raised:

1. Provincial support in the amount of one-third of the total project cost is appropriate providing it includes the present day value of the land on which a facility is being constructed. At the present time land is only included in the formula if it is purchased after an application is forwarded.

We are also of the opinion that the provincial share should be increased for collaborative efforts between municipalities or agencies who work together to meet community needs. This will encourage efficiency within the delivery system. We would add that since health care is a Provincial responsibility and recreational

JUN 15 1992

Page 2

activities have a positive impact on the health care system, we believe such investments make good sense!

2. We are not sure that a maximum cap is necessary. However, we recognize that no matter what the level of available funding, priorities will have to be established.

Our feeling is that this subject requires much further discussion with some of the key representative groups involved to establish a fair and equitable formula.

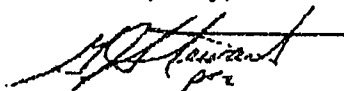
3. The criteria for selecting projects should include:
 - a) Consideration of the very many aging community and recreation facilities in need of major retrofits.
 - b) Whether or not the need for the service is identified in a community parks, recreation and cultural master plan. We also believe the provincial government should require that such plans be in place as a condition of providing grants and should provide a planning grant to facilitate this.

4. The only limitations we would place on projects are that any assets which result are held in public ownership.

In closing, we believe that positive initiatives for active living are deserving of at least the same level of support as those measures which are required to respond in a reactive way to crime and health crises. Our Association and all of our members believe that leisure service agencies are playing an extremely significant role in the process of creating healthy, caring communities in BC and that they do so very efficiently with the initiative and support of tens of thousands of volunteers.

Your consideration of these points is very much appreciated.

Yours very truly,



K. Janna Taylor
President

- c. The Honourable Robin Blencoe
The Honourable Elizabeth Cull
Union of BC Municipalities

KJT:mo

JUN 15 1992 ^{12h}

**BCRPA**BRITISH COLUMBIA
RECREATION AND PARKS
ASSOCIATION#30 - 10551 SHELLBRIDGE WAY
RICHMOND, B.C. V6X 2W9
TEL: 279-8066 / FAX: 680 2271*June 9, 1992*

*Honourable Robin Blencoe
Minister of Municipal Affairs,
Recreation and Housing
Parliament Buildings
Victoria, BC
V8V 1X4*

Dear Mr. Blencoe,

This letter serves to suggest that a meeting be convened involving yourself, the Minister of Health, the Minister of Social Services, and the British Columbia Recreation and Parks Association, to discuss the proposed new community grants program specifically, and the general areas of the disbursement of lotteries monies and the critical role recreation plays in health promotion.

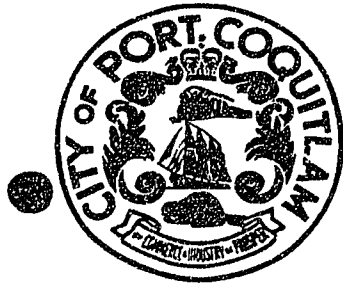
As society evolves, and government programs are transformed to meet changing community needs, we feel it is important to not lose sight of some basic realities, like the necessity to address long-term solutions to current health and wellness problems, the desirability of having Municipal Affairs somehow involved in adjudicating requests for community grants, and so on.

Perhaps have your Staff call and we can explore what might work out.

*K. Janna Taylor
President*

KJT:mo

JUN 15 1992 *54*



CITY OF PORT COQUITLAM

2580 SHAUGHNESSY STREET, PORT COQUITLAM, V3C 2A8 (604) 944-5411

MEMO

To : Janna Taylor, P & R Director,
From : Bram Hoogendoorn, Parks Supt.,
Re : Estimate for posts and netting at Aggie Park
Date : June 10, 1992

Over a 135 ft length we need 4 posts (45 ft apart)
Price per post (25ft c/w winch) \$ 575 = \$ 2.599
Netting (135 by 22) \$ 725
Total \$ 3.324

say \$ 3.500

A handwritten signature in dark ink, appearing to be "Bram Hoogendoorn", is written over a horizontal line.

JUN 15 1992 *HL*

**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

MEMORANDUM

June 15, 1992

TO: Parks & Recreation Committee

FROM: Bev Irvine, Area Recreation Supervisor

SUBJECT: Youth Area - Mexico Cultural Trip

Summary:

Ten members of the Youth Committee, the Youth Programmer and two Youth Workers are going to Mexico City June 25-July 7, 1992. The trip is being hosted by the Instituto de Humanidades y Ciencias, a private school in Mexico City. The itinerary has been planned to expose the participants to the lifestyle and activities of their peers in another country.

Recommendation:

It is recommended that this report be received by the Parks & Recreation Committee as information.

* * * * *

Purpose/Problem:

The purpose of this report is to provide information to the Parks & Recreation Committee regarding the Mexico Cultural trip.

Fundraising:

The group cost is \$7,252.00 (\$518/person). To date, they have raised \$4,735.00 through various fundraising activities i.e. bake sale, hot dog sales, car washes, bottle drives, pizza sales, and garage sales etc. They have two more events prior to the trip. The difference between the funds raised and the actual cost is the responsibility of the participants/staff.

...2

JUN 15 1992 *rl*

Travel Arrangements:

The group has worked with Lynn Levene, (an aunt of one of the teens), from Marlin Travel to work out the travel details. They fly direct to Mexico City via Japan Airlines. They depart Thursday, June 25, 1992 at 11:50 a.m. and arrive in Mexico City at 5:55 p.m. To return they leave Mexico City Tuesday, July 7th at 11:00 a.m. and arrive in Vancouver at 2:15 p.m. There is a two hour time difference.

This time has been selected as it is a transition period between spring and summer programs, in the youth area. (Extremely low attendance at department programs due to school end events and activities.)

Accommodation:

The participants will be billeted with families from the school in Mexico City. The teens have filled out personal information forms, which have been faxed to the school.

Itinerary:

(Attachment A)

All group activities will be supervised by our youth staff and the school's representative Mr. Hector González and Mr. Sergio Talavera.

Our part-time youth staff and the youth program coordinator are using personal time to participate in this trip.

Insurance, Liability, etc.:

The participants have been required to purchase additional travel and out of country insurance.

(Attachment B)

Medical information forms will be carried for all those who are travelling.

All parents have been required to produce a notarized consent form granting their permission for their child to travel to Mexico City with our program, in addition to completing our departmental consent form.

(Attachment C & D)

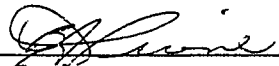
In addition, the Canadian Embassy, in Mexico has been sent the names and addresses of all the people travelling to Mexico.

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JUN 15 1992 *ht*

Conclusion:

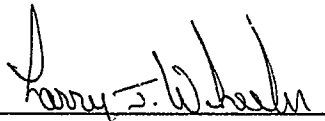
The group has worked hard over the past months to raise the necessary funds, to plan their trip and to gain a basic understanding of the Country they are visiting. Erin Murphy has been in constant communication with the school, in Mexico City, to ensure the details of the visit are all in order. This is going to be an exciting and enlightening opportunity for all the participants.



Bev Irvin

BI/pg

c.c. - Erin Murphy, Program Coordinator

Concurrence:


Larry J. Wheeler,
Recreation Manager/Deputy Director

JUN 15 1992 

"ATTACHMENT A"
ItineraryVISIT TO MEXICO CITY
JUNE 25th - JULY 7th
1992.

DAY	ACTIVITY
Thursday 25th	Arrival
Friday 26th	Visit to downtown - Welcome party!
Saturday 27th	Visit to Anthropology museum
Sunday 28th	Valle de Bravo - (2 hours from Mex. City) Typical Mexican town.
Monday 29th	Family stay
Tuesday 30th	Family stay
Wednesday 1st	Ticurnán } 1½ hours from Mex. City
Thursday 2nd	Ticurnán } Tropical Weather
Friday 3rd	Desierto de los leones
Saturday 4th	Picramids
Sunday 5th	Visit to Chapultepec
Monday 6th	Farewell Party!
Tuesday 7th	Back home

We know you
already made
up a schedule,
so we can match
both of them.

We need to have your
letters delivered as soon
as possible, thank you!

Elin Murphy-Carlson
Parks & Recreation Department

FAX: 944-5405 ⇒ 95-604-944-5405

JUN 15 1992 ^{1st}

May 7, 1992.

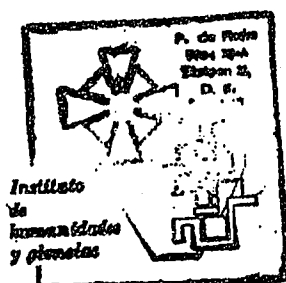
Dear Mrs. Murphy Carlson:

We are glad to learn about your interest on this kind of experience, --
cause we have already sent a Soccer team last summer to Vancouver, and --
the results were extraordinary.

Mr. Héctor González will be in charge of your group as our representative, and will bring all what will be necessary, so that the conditions will - offer security and comfort in receiving this group.

If we can be of help to you, or if there is any information you require, please do not hesitate to write to us.

Yours truly,



Instituto de Humanidades y Ciencias

Miss Margarita Ramirez F.
Principal.



Instituto de humanidades y ciencias

secundaria

606 • 91 • 49

puente de piedra 29 - A

Halpern 14050. d.f.

JUN 15 1992

"ATTACHMENT B"

Package Tour

This comprehensive insurance policy is made available to you through your professional agent at very attractive rates much less than if the coverages were purchased individually.

This insurance can only be purchased at the time of initial deposit and for the complete duration of the journey which must originate and terminate in Canada.

This Insurance Program Includes:	Standard	Deluxe	See Pages
Trip Cancellation	Up to Sum Insured		3 & 4
Emergency Hospital/Medical	\$1,000,000.00	\$2,000,000.00	5
Air Flight Accident	50,000.00	250,000.00	2
Public Conveyance Accident	10,000.00	250,000.00	2
24 Hour Accident	5,000.00	125,000.00	2
Loss of Income	1,200.00	2,800.00	2
Baggage & Personal Effects	500.00	800.00	8
Baggage Delay	200.00	400.00	8
Repatriation	3,000.00	5,000.00	5
Emergency Dental Treatment	1,000.00	2,000.00	5
Subsistence Allowance	1,200.00	2,400.00	5
Emergency Family Transportation	1,000.00	2,000.00	5
Automatic Extension of Coverage			14

For a complete description of the coverages please refer to the page numbers listed above.

WHEN TO CANCEL!

IMPORTANT: When you or a member of your immediate family - suffer a sickness or accident - seek IMMEDIATE medical advice and advise your physician of your travel plans. If you are not capable of travelling as scheduled, call your agent and cancel. Immediately.

IMPORTANT: You must telephone Assured Insurance if you require treatment or hospitalization anytime during your trip. Use the numbers indicated on the back cover of this brochure.

Exclusions, Definitions, Limitations and Conditions applicable to this insurance are detailed on pages 12, 13 and 14

VAGUEUR
INSURANCE
COMPANY

JUN 15 1992 *ml*

CANADA
PROVINCE OF
BRITISH COLUMBIA

TO WIT:

"ATTACHMENT C"

IN THE MATTER OF

(NAME OF PERSON TRAVELLING
AS SHOWN ON BIRTH CERTIFICATE)

I, (WE) NAME & ADDRESS OF PARENT(S)

in the Province of British Columbia

solemnly declare that

1. I (We) am/are the parent(s) of FULL NAME AS ABOVE,
born on BIRTH DATE at PLACE OF BIRTH *
presently residing at PRESENT ADDRESS.
2. I/We have given my/our consent for our child to travel to Mexico from
June 25, 1992, to July 7, 1992, with the Port Coquitlam Recreation Centre
Teen Committee.

* CITY - NOT NAME OF HOSPITAL.

AND I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the
same legal force and effect as if made under oath.

DECLARED before me
at Port Coquitlam
in the Province of British Columbia,
this day of June
A. D. 19 92.

.....
A Notary Public in and for the Province of British Columbia
A Commissioner for taking Affidavits for British Columbia.

JUN 15 1992

PORT COQUITLAM PARKS & RECREATION DEPARTMENT

PERMISSION FORM

I, the undersigned, Parent/Guardian of: _____

Youth's name: _____ Age: _____

Address: _____ Postal Code: _____

Phone No.: _____

permit the Parks & Recreation Department to take the above named youth to: _____

_____ (place) on _____

_____ (date and time). I further agree to waive any blame from the Parks & Recreation Department, its organizers and representatives, for any incident or any mishap that may occur to the said minor youth. I also agree to provide the fee of \$ _____ for this event. In addition, I declare that the youth has no medical condition that may prevent him/her from participating in planned activities and that the youth has no medical conditions that when coupled with the conditions of the excursion, may endanger the well-being of the individual.

Medical History (if applicable): _____

Parent/Guardian: _____

To be returned by: _____

.....

PLEASE DETACH THE LOWER PORTION OF THIS FORM FOR PERSONAL REFERENCE

Your child will be attending: _____

at _____ a.m./p.m. and will return to: _____

at approximately _____ a.m./p.m.

Staff Signature

JUN 15 1992 *SPK*