

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on October 19, 1992 at 5:00pm.

In attendance were Councillor Mike Thompson and Councillor Michael Wright.

Also in attendance was John Grasty (Item 1), Neil Godfrey (Item 1), Joan Marr (Item 1), Deborah Solberg (Item 1), Janna Taylor, Parks & Recreation Director, Larry J. Wheeler, Recreation Manager/Deputy Director.

Item No. 1 Coquitlam Area Fine Arts Council

A delegation from the Coquitlam Area Fine Arts Council made a presentation in regards to the Council's financial situation and the Council's new direction. An indepth discussion took place with Parks & Recreation Committee members.

Recommendation:

That the delegation be received.

Carried

Item No. 2 Hyde Creek Centre Renovations

The Committee reviewed the written material.

Recommendation:

- a) That the report be received for information.
- b) That a workshop be set-up with City Council and Vic Davies to review the preliminary concept plan for Hyde Creek.

Carried

Item No. 3 Genstar Parksite #4

The Parks & Recreation Director reviewed the situation at Parksite #4. There were drainage problems at the site. In order to resolve these, asphalt pathways have been installed and sod has been planted at the three entrances to the site. Furthermore, various swails have also been dug.

The other problem that existed was the amount of earth that was in the site which created many problems for the residents. The earth had to be removed at a cost of approximately \$6,500. Total cost for this work will be in the neighbourhood of \$15,000-\$17,000.

Recommendation:

That the verbal report be received as information.

Carried

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Item No. 4 Alcoholics Anonymous

The Committee discussed the six month booking policy. A.A. would like a twelve month booking at the Terry Fox Library.

Recommendation:

To bring in a report reviewing the six month booking policy and the pros and cons of such a policy.

Carried

Item No. 5 Parks & Recreation Capital Budget

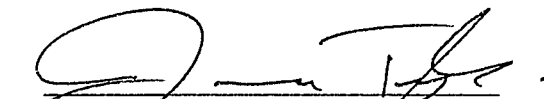
Recommendation:

To receive budget and discuss it on Monday, October 26, 1992.

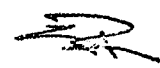
ADJOURNMENT The meeting adjourned at 7:20pm.

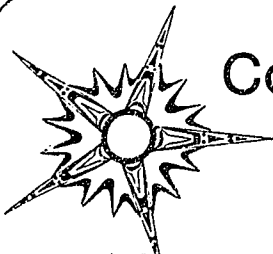


M. Thompson, Chair



J. Taylor, Secretary

 OCT 19 1992



Coquitlam Area Fine Arts Council

Box 217, Port Coquitlam, B.C. V3C 3V7
(604) 931-8255

October 7, 1992


Dear Janna,

Further to our discussion today with Larry, please find enclosed updated information on the Arts Council's financial condition, including our financial statements for 1992, and a three-year cash flow projection.

On behalf of the Board of Directors of the Arts Resource Council, I thank you for the opportunity to be heard again by the Parks and Recreation Commission, and particularly before we make our case in front of open council.

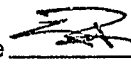
Regardless of the outcome, I truly appreciate the time and effort expended by you, Larry and the Commission on our behalf.

Sincerely,


Deborah Solberg
Executive Director

cc. Michael Thompson
Michael Wright

SERVING Coquitlam, Port Coquitlam, Port Moody, Ioco, Belcarra and Anmore


OCT 19 1992



Coquitlam Area Fine Arts Council

Box 217, Port Coquitlam, B.C. V3C 3V7
(604) 931-8255

September 18, 1992

City of Port Coquitlam
2580 McCallister
Port Coquitlam, B.C.
V3C 1A8

Attention: Mayor and Councillors

re: Coquitlam Area Fine Arts Council

With regard to the letter of September 15, please consider this information as a clarification regarding the request for funding.

On the basis of the Simon Fraser Health Unit Formula, the Arts Council is requesting a crisis grant of \$3150.00 as per the motion by Coquitlam contingent upon participation from Port Coquitlam and Port Moody.

As well, the Arts Council will be requesting annual support from each municipality to cover the operational costs of administering the projects, which at \$35,800, would mean a service fee of \$9,858 for the year from Port Coquitlam.

It should be noted that as of the Annual General Meeting on September 16, the Arts Council has undergone a name change to more accurately reflect the mandated area of the Arts Council (which includes Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody, and is now known as the Arts Resource Council.

Events presently staged in each community will be maintained and expanded relative to funding. We look forward to municipal representation on the Arts Council Board of Directors to provide a direct voice from Port Coquitlam in this regard.

We hope that the distinction between crisis and annual funding has been clarified.

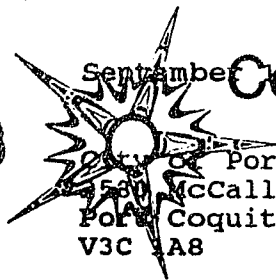
Thank you for your considerations.

Sincerely,

Deborah Solberg
Executive Director

SERVING Coquitlam, Port Coquitlam, Port Moody, Ioco, Belcarra and Anmore

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September 1992

Coquitlam Area Fine Arts Council

Port Coquitlam
550 McCallister
Port Coquitlam, B.C.
V3C 1A8

Box 217, Port Coquitlam, B.C. V3C 3V7
(604) 931-8255

Attention: Mayor and Councillors

re: Coquitlam Area Fine Arts Council

On behalf of the Board of Directors of Coquitlam Area Fine Arts Council, I am requesting that the Council receive the Arts Council as a delegation on September 28, 1992.

The Arts Council is experiencing a cash flow problem due to unrealized revenue and staff turnover. Proposals for emergency funding have been made to Coquitlam and Port Moody. Coquitlam has responded with a motion contingent upon equitable agreements from Port Moody and Port Coquitlam.

It should be noted that the Arts Council is undergoing a name change to more accurately reflect the mandated area of the Arts Council (which includes Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody.)

As well, the Arts Council will be requesting annual support from each municipality to cover the operational costs of administering the projects, which at \$35,800, would mean a service fee of \$9,858 for the year from Port Coquitlam.

Events presently staged in each community will be maintained and expanded relative to funding. We look forward to municipal representation on the Arts Council Board of Directors to provide a direct voice from Port Coquitlam in this regard.

We look forward to meeting with you, and enclose the following information for your perusal:

1. Activity Report
2. Member Group list
3. Cash Flow Statement
4. Motion from Coquitlam

Thank you for your considerations.

Sincerely,

Deborah Solberg

SERVING Coquitlam, Port Coquitlam, Port Moody, Ioco, Belcarra and Anmore

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COQUITLAM AREA FINE ARTS COUNCIL

ACTIVITY REPORT

FOR MUNICIPAL FUNDING

September 14, 1992

Submitted by: Deborah Solberg
Executive Director

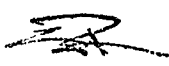
A. The Council

The Coquitlam Area Fine Arts Council was established in 1969, and will celebrate its 25th anniversary in 1994. The Council is a registered non-profit organization with charitable tax status. The office is presently located in the Port Moody Train Station Museum, with a mailing address in Port Coquitlam. At the Annual General Meeting on September 16, the name will change to be more indicative of the area.

B. Mandate

The area encompassed by the Arts Council umbrella includes Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody. The mandate includes the following:

1. Encourages, assists and promotes development of cultural activities.
2. Creates greater public interest in support of the arts.
3. Acts as a resource group and clearing house for cultural information.
4. Acts as a liaison with the Cultural Services Branch of the Provincial Government so that grant money can be made available through the Council to community art groups and artists.
5. Provides four scholarships to each senior or secondary school in the disciplines of drama, music, visual and literary arts:
Terry Fox Senior Secondary
Port Moody Senior Secondary
Centennial Senior Secondary
6. Provides grants to individual artists and business awards to businesses supportive of the arts in the area.
7. Issues sponsorship of the local Talent Search co-sponsored by the Tri-City Children's Festival.


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8. Provides opportunities for member groups to recognize individuals within the member groups who have volunteered time and energy to the arts.
9. Offers workshops in the area of marketing and finance to member groups.
10. Provides education opportunities in the visual arts to potential artists, and exhibition space to promote the visual arts.

Historically, the Arts Council has:

1. Co-ordinated the craft fairs for Port Coquitlam's May Day Festival;
2. Processed registrations for Coquitlam's Dogwood Day's Craft Fair;
3. Staged the St. Patrick's Day Dance in Port Moody.

C. Membership

The membership of the Arts Council includes over 30 member groups (see attached 1) and over 300 individuals for a total estimated membership of 45,000 individuals.

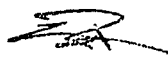
Services provided by the Arts Council include:

- * Allocation of grants to member groups from the the Ministry of Culture and Tourism
- * Bi-monthly newsletter
- * Use of post office box for member groups
- * Use of copying, faxing and newsletter typesetting
- * Performing Arts opportunities in the following:

Arts Awareness Month - March - Tri-City area
Gallery Walk - May/November - Port Moody
Blue Mountain Arts Festival - July - Coquitlam
Innovations Art Show - October - Coquitlam
Arts Awards Banquet - October - Port Moody
Christmas Craft Market - November - Port Coquitlam
Arts Classes - Spring/Fall - Port Moody

E. Potential Programming

The Arts Council generates a considerable amount of activity throughout the area with very limited resources.


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Staff has historically been part-time, and subject to budget cuts. The budget is sustained with a provincial grant, of which, a percentage is distributed amongst member groups. The projects (see attached 2) are basically break-even, not considering the administrative component. (see attached 3)

Projects under consideration include:

1. "Art of Survival"

This exhibit of multi-media art will be held in conjunction with March Arts Awareness Month in 1993 pending funding.

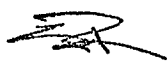
This project is an exhibit of art by survivors of primarily child sexual abuse by both genders, and will be staged throughout the area.

2. "Excellence in the Arts Awards" Banquet

This banquet will be staged in each of the three communities on alternating years to recognize an individual in each community who has achieved "Excellence in the Arts" in any of the five art disciplines: music, dance, drama, visual, literary.

At this time, members in each of the member groups are invited to recognize an individual in their organizations who has contributed extensively to the arts.

These are just two of the wealth of ideas that are now in action; albeit, alternate funding must be found to actualize them. Unfortunately, the Arts Council must find core funding to apply and administrate these projects, and actively solicits support from the municipalities to maintain and expand its services.

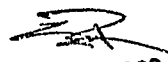

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COQUITLAM AREA FINE ARTS COUNCIL

PROGRAM REPORT

YEAR ENDED JUNE 1993

	Revenue	Expenses	Admin.	Net
Blue Mountain Festival	6,200	7,172	2250	(3,222)
Art Classes	3,600	3,000	900	(300)
Christmas Craft Market	3,200	2,000	1,125	75
Talent Search	0	1,500	75	(1,575)
Arts Alive	7,500	9,500	4,500	(6,500)
Belcarra Days	0	200	30	(230)
Canada Day (Pt Mdy)	0	200	30	(230)
Sculpture Show (PoCo)	0	500	675	(1,175)
Arts Banquet/Innovations	8,100	4,850	4,500	(1,250)
Totals	28,600	28,922	14,085	(18,547)


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ARTS RESOURCE COUNCIL CASH FLOW FORECASTS YEARS ENDING JUNE 30			
	1993 Cashflow	1994 Cashflow	1995 Cashflow
REVENUE			
GRANTS-provincial	18,070	18,070	18,070
GRANTS-municipal	4,000	36,000	36,000
MEMBERSHIP DUES	1,385	2,000	2,080
INTEREST	0	500	500
MISCELLANEOUS	2,593	2,400	2,400
CASINO & BINGO	14,250	24,000	24,000
PROGRAMS	22,590	33,900	35,256
TOTAL REVENUE	62,888	98,800	100,236
EXPENDITURES			
SALARIES & BENEFITS	27,369	42,000	43,680
RENT	2,400	4,200	4,200
OFFICE SUPPLIES	3,419	3,500	3,750
CONFERENCES & TRAINING	350	1,000	1,000
GRANTS	7,200	9,200	9,200
MISCELLANEOUS	2,627	4,000	4,000
NEWSLETTER	850	950	1,050
PAYMENT TO GRANT FUND	2,430		
PAYMENT TO BUILDING FUND	3,410		
PROGRAMS	26,210	31,900	33,176
TOTAL EXPENDITURES	76,265	96,750	100,056
EXCESS OF REV OVER EXP	(13,377)	2,050	180

1994 PROGRAMS		
	Revenue	Expenses
Arts Alive	10,000	7500
Blue Mtn Arts Fest	6,200	6200
Arts Showcase	10,000	7500
Craft Market	3,600	2500
Art Classes	3,500	3000
Sculpture Show		1000
Talent Search		1000
Innovations	600	1000
Belcarra Days		200
Gallery Walk		500
New programs		1500
TOTAL	33,900	31,900

DISTRICT OF COQUITLAM

1111 Brunette Avenue
Coquitlam, B.C. V3K 1E9

Phone: (604) 526-3611
Fax: (604) 526-6014



Mayor: L. Sekora

1992 September 9

Ms. Deb Solberg
Executive Director
C.A.F.A.C.
Box 217
Port Coquitlam, B.C.
V3C 3V7

Dear Ms. Solberg:

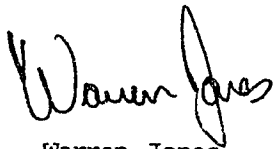
The District of Coquitlam Council, at their September 8, 1992 meeting, passed the following resolution:

"That the District contribute a one-time only grant of \$5,000.00 to the Coquitlam Area Fine Arts Council providing that Port Moody and Port Coquitlam contribute a corresponding amount based on the Simon Fraser Health Unit Formula."

Should you receive written confirmation from the cities of Port Moody and Port Coquitlam as to their willingness to contribute as above-described, please be in contact with the undersigned so that details of awarding a grant might be completed.

Should you have any questions, please do not hesitate to call.

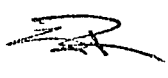
Yours truly,

A handwritten signature in cursive script, appearing to read "Warren Jones".

Warren Jones
DEPUTY MUNICIPAL CLERK

WJ/mgs

c - Director, Parks & Recreation
Director of Finance
Administrative Assistant


OCT 19 1992

Sept. 29, 1992

Arts Resource Council (Coquitlam Area Fine Arts Council)
Mailing Address: P.O. Box 217
Port Coquitlam, V3C 3V7
Street Address: 2734 Murray St.
Port Moody, #931-8255
fax #931-4214

Board of Directors 1992 - 1993

President	John Grasty 1337 Pipeline Road Coquitlam, B.C. V3E 2C8	Res. 942-6191
1ST Vice President	Neil Godfrey	Pagr. 667-2376
2ND Vice President	Joan Marr 3276 Oxford St. Port Coquitlam, B.C. V3B 4C7	Res. 941-5700
Treasurer	Bob Tanaka 546 Ferris St. Coquitlam, B.C. V3J 7E1	Res. 939-5443 Off. 276-0242 Fax. 276-0138
Secretary	Laura Anderson 1024 Corona Crescent Coquitlam, B.C. V3J 6Y9	Res./Work 461-4209 fax#-469-9269
Directors	Diane McKenzie 42-16363 85th Ave. Surrey, B.C. V3S 7Y6	Res. 572-9512 Off. 244-4113
	Karen Ditchburn 1805 Harbour Drive Coquitlam, B.C. V3J 5W4	Res. 931-6643
Alastair Priestly	1106 Chateau Place Port Moody	Res. 937-3797
Mark Freedman	#207 - 2550 Shaughnessy Port Coquitlam, B.C. V3C 3G2	Res. 944-0739 St. Fax. 944-0703

OCT 19 1992

CAFAC Directors ...2

Annette Martin	1403 Broadway St. Port Coquitlam, B.C. V3C 5W6	Res./ 464-6808 Work
Gordon Fulton	2500-1055 Dunsmuir P. O. Box 49290 Vancouver, B.C. V7X 1S8	Res. 687-6789
Rick Page	Village of Belcarra 4084 Bedwell Bay Road Belcarra, B.C. V3H 4P8	Work. 939-4411 Fax. 939-5034
Michael Van Der Lee	3228 Harwood Ave. Coquitlam, B.C. V3E 1T8	Work. 293-3877 Cell. 240-3631 Fax# 293-3803
Armida McDougall	1355 Napier Place Coquitlam, B.C. V3B 7A3	Res. 464-6939 Fax# 944-7523
Ted James	HB Communications Group The B.C. Home Business Report 724 Ioco Road Port Moody, B.C. V3H 2W8	Work. 469-7011
Alderman Eunice Parker	District of Coquitlam Municipal Hall 1111 Brunette Avenue Coquitlam, B.C. V3K 1E9	Work. 526-3611
Jack Hughes	884 Saddle St. Coquitlam, B.C. V3C 3B2	Res. 464-1177
Ken Abel	1412 Cambridge Dr. Coquitlam, B.C. V3J 2P7	Res. 931-1505

Executive Director	Deborah Solberg 936 Lillian Street Coquitlam, B.C. V3J 5C4	Res. 939-6930

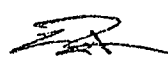
CAFAC Directors ...2

Annette Martin	1403 Broadway St. Port Coquitlam, B.C. V3C 5W6	Res./ 464-6808 Work
Gordon Fulton	2500-1055 Dunsmuir P. O. Box 49290 Vancouver, B.C. V7X 1S8	Res. 687-6789
Rick Page	Village of Belcarra 4084 Bedwell Bay Road Belcarra, B.C. V3H 4P8	Work. 939-4411 Fax. 939-5034
Michael Van Der Lee	3228 Harwood Ave. Coquitlam, B.C. V3E 1T3	Work. 293-3877 Cell. 240-3631 Fax# 293-3803
Armida McDougall	1355 Napier Place Coquitlam, B.C. V3B 7A3	Res. 464-6939 Fax# 944-7523
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Jack Hughes	884 Saddle St. Coquitlam, B.C. V3C 3B2	Res. 464-1177
Ken Abel	1412 Cambridge Dr. Coquitlam, B.C.	Res. 931-1505

V3J 2P7

Executive Director

Deborah Solberg	Res. 939-6930
936 Lillian Street	
Coquitlam, B.C.	
V3J 5C4	


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COQUITLAM AREA FINE ARTS COUNCIL
BALANCE SHEET
AS AT JUNE 30, 1992

STATEMENT 1

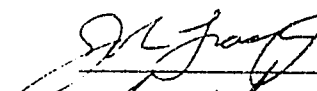
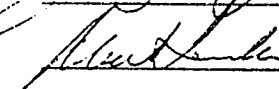
	UNAUDITED	
	1992	1991
Liabilities and Members' Equity		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 811	\$ 573
Reserve for Challenge Grant expenditures	1,000	1,513
Reserve for South West Regional Arts Council expenditures	0	209
Payable to Building Fund	3,410	0
Payable to Grants and Scholarship Fund	2,430	0
	7,651	2,295
Members' equity:		
Equity in capital assets	3,231	4,039
Funds available for future programs	7,677	17,743
	10,908	21,782
	\$ 18,559	\$ 24,077
Liabilities:		
Payable to General Fund	\$ 0	\$ 4,468
Reserve for unpaid grants and scholarships - note 4	4,850	4,225
	\$ 4,850	\$ 8,693
	\$ 28,259	\$ 41,463

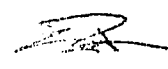
BUILDING FUND

Members' equity:		
Funds available for building	\$ 24,197	\$ 17,535

The accompanying notes are an integral part of these financial statements.

Approved by the Board:

 Director
 Director


OCT 19 1992

STATEMENT 1

COQUITLAM AREA FINE ARTS COUNCIL
BALANCE SHEET
AS AT JUNE 30, 1992

GENERAL FUND**UNAUDITED****1992****1991****ASSETS****Current:**

Cash	\$	14,398	\$	15,570
Accounts receivable		930		0
Receivable from Grants and Scholarship Fund		0		4,468
		15,328		20,038

Office equipment		3,231		4,039
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	\$	18,559	\$	24,077
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GRANTS AND SCHOLARSHIP FUND

Cash	\$	2,420	\$	8,693
Receivable from General Fund		2,430		0

	\$	4,850	\$	8,693
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BUILDING FUND

Cash and term deposits	\$	20,787	\$	17,535
Receivable from General Fund		3,410		0

	\$	24,197	\$	17,535
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The accompanying notes are an integral part of these financial statements.

EVANCIC PERRAULT ROBERTSON

OCT 19 1992

STATEMENT 1

COQUITLAM AREA FINE ARTS COUNCIL

BALANCE SHEET

AS AT JUNE 30, 1992

UNAUDITED

	1992	1991
Liabilities and Members' Equity		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 811	\$ 573
Reserve for Challenge Grant expenditures	1,000	1,513
Reserve for South West Regional Arts Council expenditures	0	209
Payable to Building Fund	3,410	0
Payable to Grants and Scholarship Fund	2,430	0
	7,651	2,295
Members' equity:		
Equity in capital assets	3,231	4,039
Funds available for future programs	7,677	17,743
	10,908	21,782
	\$ 18,559	\$ 24,077
Liabilities:		
Payable to General Fund	\$ 0	\$ 4,468
Reserve for unpaid grants and scholarships - note 4	4,850	4,225
	\$ 4,850	\$ 8,693
	\$ 28,259	\$ 41,463

BUILDING FUND

Members' equity:		
Funds available for building	\$ 24,197	\$ 17,535

The accompanying notes are an integral part of these financial statements.

Approved by the Board:

[Signature], Director
[Signature], Director

STATEMENT 2

COQUITLAM AREA FINE ARTS COUNCIL

GENERAL FUND

STATEMENT OF REVENUE, EXPENDITURES AND FUNDS AVAILABLE FOR FUTURE PROGRAMS

YEAR ENDED JUNE 30, 1992

	UNAUDITED	
	1992	1991
Revenue:		
Challenge grant	\$ 2,534	\$ 987
Casino	20,682	33,153
Government grants	22,070	21,070
Interest	489	630
Membership fees	1,336	1,008
Miscellaneous	5,424	1,461
Projects	21,776	13,092
	<u>74,311</u>	<u>71,401</u>
Expenditures:		
Advertising and promotion	771	1,757
Fund raising and casino	11,101	17,552
Conference and training	1,307	3,324
Member group grants and scholarships	6,975	8,050
Membership fees	436	358
Miscellaneous	2,131	2,064
Office equipment	0	3,094
Office rent	3,600	3,900
Office supplies	3,142	3,154
Projects	28,727	16,019
Salaries and benefits	23,995	16,057
Challenge student	2,281	987
	<u>84,466</u>	<u>76,316</u>
Excess (deficiency) of revenue over expenditures	(10,066)	(4,915)
Funds available for future programs, beginning	17,743	22,658
Funds available for future programs, end of year	\$ 7,677	\$ 17,743

The accompanying notes are an integral part of these financial statements.

STATEMENT 3

COQUITLAM AREA FINE ARTS COUNCIL

GENERAL FUND

STATEMENT OF CHANGES IN EQUITY IN CAPITAL ASSETS - GENERAL FUND
YEAR ENDED JUNE 30, 1992, with comparative figures for 1992

UNAUDITED

	1992	1991
Balance at beginning of year	\$ 4,039	\$ 945
Purchase of capital assets	0	3,094
Depreciation - note 3	(808)	0
Balance at end of year	\$ 3,231	\$ 4,039

The accompanying notes are an integral part of these financial statements.

STATEMENT 3

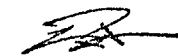
COQUITLAM AREA FINE ARTS COUNCIL

GENERAL FUND

STATEMENT OF CHANGES IN EQUITY IN CAPITAL ASSETS - GENERAL FUND
YEAR ENDED JUNE 30, 1992, with comparative figures for 1992

	UNAUDITED	
	1992	1991
Balance at beginning of year	\$ 4,039	\$ 945
Purchase of capital assets	0	3,094
Depreciation - note 3	(808)	0
Balance at end of year	\$ 3,231	\$ 4,039

The accompanying notes are an integral part of these financial statements.



OCT 19 1992

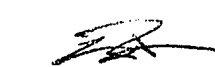
EVANGIO DERRALITE ROBERTSON

COQUITLAM AREA FINE ARTS COUNCIL
GENERAL FUND
STATEMENT OF CHANGES IN FINANCIAL POSITION
YEAR ENDED JUNE 30, 1992.

STATEMENT 4

	UNAUDITED	
	1992	1991
CASH PROVIDED BY (USED FOR)		
Operations		
Excess (deficiency) of revenue over expenditures	\$ (10,066)	\$ (4,915)
Changes in non - cash operating working capital		
Accounts receivable	(930)	3,650
Receivable from Grant and Scholarship Fund	4,468	(2,818)
Accounts payable and accrued liabilities	238	(3,360)
Reserve for Challenge Grant expenditures	(513)	1,513
Reserve for South West Regional Arts Committee expenditures	(209)	209
Payable to Building Fund	3,410	0
Payable to Grants and Scholarship Fund	2,430	0
Decrease in Cash	(1,172)	(5,721)
Cash, beginning of year	15,570	21,291
Cash, end of year	\$ 14,398	\$ 15,570

The accompanying notes are an integral part of these financial statements.



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EVANCIC PERRAULT ROBERTSON

COQUITLAM AREA FINE ARTS COUNCIL
 BUILDING FUND
 STATEMENT OF CHANGES IN MEMBERS' EQUITY
 YEAR ENDED JUNE 30, 1992

STATEMENT 5

	UNAUDITED	
	1992	1991
Balance, beginning of year	\$ 17,535	\$ 15,621
Proceeds from Arts Advisory Committee Dinner	1,795	0
Proceeds from Arts Alive Auction	3,410	0
Interest income	1,457	1,914
Balance, end of year	\$ 24,197	\$ 17,535

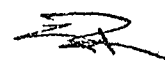
The accompanying notes are an integral part of these financial statements.

COQUITLAM AREA FINE ARTS COUNCIL
 BUILDING FUND
 STATEMENT OF CHANGES IN MEMBERS' EQUITY
 YEAR ENDED JUNE 30, 1992

STATEMENT 5

	UNAUDITED	
	1992	1991
Balance, beginning of year	\$ 17,535	\$ 15,621
Proceeds from Arts Advisory Committee Dinner	1,795	0
Proceeds from Arts Alive Auction	3,410	0
Interest income	1,457	1,914
Balance, end of year	\$ 24,197	\$ 17,535

The accompanying notes are an integral part of these financial statements.



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COQUITLAM AREA FINE ARTS COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 1992

1.) General

The Coquitlam Area Fine Arts Council, "the Council" was incorporated under the Society Act of British Columbia and its principle activity is the promotion of art and culture in District 43.

2.) Summary Of Significant Accounting Policies

a) Fund Accounting

The operations of the Council are divided into three separate funds. The General Fund includes the day-to-day operations of the council.

The Grants and Scholarship Fund administers the grants and scholarships awarded by the Council.

The Building Fund holds segregated funds for the development and construction of an arts building in District 43.

b) Office Equipment

Office equipment is stated at cost less accumulated depreciation. Depreciation is provided for on a straight-line basis over five years.

3.) Changes In Accounting Policy

In accordance with the new generally accepted accounting policies for not-for-profit entities, depreciation is being provided for on a prospective basis.

4.) Reserve For Unpaid Grants And Scholarships

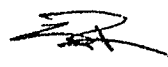
In accordance Council policy, grants and scholarships awarded are committed to the recipient for a period of three years and three months. Amounts are paid upon presentation of appropriate documentation of attendance at a post-secondary institution.

The commitments expire as follows:

1993	\$ 150
1994	\$ 300
1995	\$ 1,800
1996	\$ 2,600

\$ 4,850

=====


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COQUITLAM AREA FINE ARTS COUNCIL**STATEMENT 6****GRANTS AND SCHOLARSHIPS FUND****STATEMENT OF CHANGES IN RESERVE FOR UNPAID GRANTS AND SCHOLARSHIPS****YEAR ENDED JUNE 30, 1992**

	UNAUDITED	
	1992	1991
Balance, beginning of year	\$ 4,225	\$ 3,350
Grants and scholarships awarded and allocated from General fund	6,975	8,050
Grants and scholarships paid	(6,350)	(7,175)
Balance, end of year	\$ 4,850	\$ 4,225

The accompanying notes are an integral part of these financial statements.

EVANCIC PERRAULT ROBERTSON

STATEMENT 6

COQUITLAM AREA FINE ARTS COUNCIL

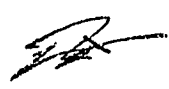
GRANTS AND SCHOLARSHIPS FUND

STATEMENT OF CHANGES IN RESERVE FOR UNPAID GRANTS AND SCHOLARSHIPS

YEARS ENDED JUNE 30, 1992

		UNAUDITED	
		1992	1991
Balance, beginning of year	\$	4,225	\$ 3,350
Grants and scholarships awarded and allocated from General fund		6,975	8,050
Grants and scholarships paid		(6,350)	(7,175)
Balance, end of year	\$	4,850	\$ 4,225

The accompanying notes are an integral part of these financial statements.


 OCT 19 1992

EVANCIC PERRAULT ROBERTSON

CAFAC
OPERATING CASH FLOW
YEAR ENDING JUNE 30, 1993

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
REVENUE													
GRANTS									18070				22070
MEMBERSHIP DUES	80	105	500	200	200		150			150	4000		1,385
INTEREST													0
MISCELLANEOUS	58	50	150	150	150	150	150	150	150	150	150	150	1,608
CASINO & BINGO			200	200	200	200	200	250	250	12,250	250	250	14,250
PROGRAMS	1,390	900	1,200	6,500	3,200		1,200	7,000		1,200			22,590
RECEIPT OF ACCTS REC		985											985
TOTAL REVENUE	1,528	2,040	2,050	7,050	3,750	350	1,700	7,400	18,470	13,750	4,400	400	62,888
EXPENSES													
SALARIES & BENEFITS	3,272	3,098	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	27,369
RENT	100		200	100	100	100	300	300	300	300	300	300	2,400
OFFICE SUPPLIES	241	352	250	250	250	250	250	250	250	250	250	250	3,094
CONFERENCES & TRAINING			350										350
GRANTS									4,000				7,200
MISCELLANEOUS	197	130	130	130	130	130	130	130	130	130	130	130	1,627
NEWSLETTER				170				170		170			850
FUNDRAISING													0
RESERVE FOR CHALLENGE ST	770	230											1,000
PAYMENT TO GRANT FUND	2,100	330											2,430
PAYMENT TO BUILDING FUND		3,410											3,410
PAYMENT OF ACCTS PAY	325												325
PROGRAMS	4,332	128	1,000	4,850	2,000		1,000	1,000	8,500	500	2,700	200	26,210
TOTAL EXPENSES	11,337	7,679	4,030	7,600	4,580	2,750	3,780	3,950	15,280	3,450	5,480	6,350	76,265
EXCESS OF REV OVER EXP	(9,809)	(5,639)	(1,980)	(550)	(830)	(2,400)	(2,080)	3,450	3,190	10,300	(1,080)	(5,950)	(13,377)
OPENING CASH POSITION	14,396	4,587	(1,051)	(3,031)	(3,581)	(4,411)	(6,811)	(8,891)	(5,441)	(2,251)	8,049	6,969	14,396
ENDING CASH POSITION	4,587	(1,051)	(3,031)	(3,581)	(4,411)	(6,811)	(8,891)	(5,441)	(2,251)	8,049	6,969	1,019	1,019

OCT 1 9 1992

Vic Davies Architect Ltd.

1581 Church Avenue Victoria, B.C., Canada V8P 2H2 (604) 477-4255 Fax 477-8411

FACSIMILE TRANSMITTAL

TO: City of Port Coquitlam DATE: 5 Oct/92

ATTENTION: Larry J. Wheeler JOB NO: 9220

SUBJECT: Hyde Creek Pool SENDER: Lonnie

COMMENTS: Following are:

- a) Updated Budget with breakdowns, incorporating Structural Seismic information and an allowance for re-roofing the existing Pool Hall as discussed.
- b) revised General Instructions, Section 07535 (Page 1), Section 07620 (Page 1) and Drawings A-01 to A-04, all reflecting reduction in roofing scope, as requested. Please replace affected sheet.
- c) Seismic report of September 24, prepared by Read Jones Christoffersen, indicating rough budget figures and options for discussion with your Building Department.

NB. Our estimate for revised re-roofing scope is \$123,000⁰⁰. This figure is an approximation only, with an allowance for disposal fees involved for any material unacceptable in landfills. Your roofing consultant should prepare an inspection report and cut tests for samples as recommended in article 2.3. of our suggested General Conditions.

Good luck Lonnie.

Please call me if you need anything further.

NO. OF PAGES INCLUDING COVER SHEET: 14

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Notes:

1. Architectural Seismic Upgrade budget reflects anticipated costs for removal and repair of finishes to accommodate remedial structural work within the existing building.
2. A nominal allowance for new incoming fireline service and hydrant has been included in the Fire Sprinkler budget. The budget for off-site works to provide the service to the property line has not yet been determined with City staff.
3. Budget costs are currently under investigation for copper/silver water enhancement in lieu of the ozone system proposed. It is expected that some overall cost benefits will be available. The relative merits of each system will require further discussion before a final choice is made.
4. No allowance has been made for the relocation of the existing storm drainage from Hyde Creek to the Municipal system. It is expected that further discussions with City Engineering staff will be required to determine the costs/feasibility for this work.


LS:lw



OCT 19 1997

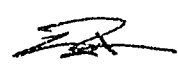
HYDE CREEK COMMUNITY CENTRE
PRELIMINARY BUDGET BREAKDOWN - OCTOBER 1, 1992

ITEM	RENOVATIONS
General Renovation	55,200
Moderate Renovation	173,600
Intense Renovation	90,600
Elevator	20,000
Remedial Roofing (Pool Hall)	85,000
*Source of Funds: Building Maintenance Reserve	
Decor	10,000
Waterslide	40,000
Remedial Structural (existing)	35,000
Fire Sprinklers	70,000
Elect-Heat Recovery (exising)	10,000
Chlorine Upgrade	3,500
Backflow Prevention	4,000
Dehumidification/Heat Recovery	<u>85,000</u>
SUBTOTAL	681,900
Contingency (10%)	68,190
Fees	<u>56,260</u>
TOTAL	806,350


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HYDE CREEK COMMUNITY CENTRE
PRELIMINARY BUDGET BREAKDOWN - OCTOBER 1, 1992

ITEM	NEW	NOTE
New Pool Hall	930,000	
Backup	1,454,000	
Shell/Mechanical	109,200	
General Renovation	55,200	
Intense Renovation	96,000	
Parking/Landscaping/Lighting	100,000	
Decor	70,000	
Waterslide	260,000	
Racquet Courts	40,000	
Fire Sprinklers	37,000	2
New Electrical Service	35,000	
Ozone-New Pools	81,500	3
Elect.-Ozone Generator (new)	9,000	3
SUBTOTAL	3,276,900	
Contingency (10%)	327,690	
Fees	270,340	
TOTAL	3,874,930	


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HYDE CREEK COMMUNITY CENTRE
PRELIMINARY BUDGET BREAKDOWN - OCTOBER 1, 1992

ITEM	OPTIONAL	NOTE
Structural Seismic Upgrade (to 85%)	120,000	
Architectural Seismic Upgrade (to 85%)	20,000	1
Structural Seismic Upgrade (to 100%)	150,000	
Architectural Seismic Upgrade (to 100%)	35,000	1
Electrical Seismic Upgrade	1,500	
Mechanical Seismic Upgrade	8,500	
Ozone-Existing Pool	50,000	3
2nd Floor-HVAC Upgrade	7,500	
DDC Upgrade	50,000	
*Energy Management System please note attached		
SUBTOTAL	442,500	
Contingency (10%)	44,250	
Fees	36,510	
TOTAL	523,260	


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RECOMMENDATIONS

- (2)
- Consider replacement of the present control system with a new DDC control system. This would reduce energy costs by approximately \$3,500.00 per year, provide better temperature control and reduce maintenance and service costs. The estimated cost is \$50,000.00.
 - Install a roof mounted de-humidification system to serve the existing pool air supply system to improve the indoor environmental conditions. The estimated costs is \$85,000.00.
 - Provide a separate HVAC system to serve the fitness room. The estimated cost is \$7,500.00.
 - Up-grade the present chlorine gas detection system to current code requirements as previously described. The estimated cost for this up-grade is \$3,500.00.
 - Consideration should be given to the installation of an ozone system to serve the existing pool room. The ozone system will reduce the chlorine gas consumption and will minimize the odour of chloramines in the air and minimize eye burn. The estimated cost for this system would be \$50,000.00.
 - Install a reduced pressure back-flow preventer in the pool system water make-up line. The estimated cost is \$4,000.00.
 - Install seismic restraints on all mechanical equipment to meet current Code requirements. The cost is between \$7,000.00 and \$10,000.00.
 - Based on the policy of Port Coquitlam, a sprinkler fire protection system is to be installed. The estimated cost for this system is \$106,950.00.

CONCLUSIONS

1.0 Heating & Ventilation

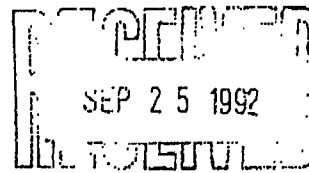
- The existing hot water boiler is in satisfactory condition.
- The heating water distribution piping systems appear to be in satisfactory condition. Should leaks begin to develop in the older piping most of it is accessible and can be replaced easily.
- As there is only one boiler the heating system is vulnerable to a failure.
- The control system is out-dated but is operating satisfactorily. Temperature control and efficiency could be improved by installing a Direct Digital Control system (DDC). The system cost for complete control retrofit in the existing facility is in the range of \$60,000.00. Not including reduced maintenance/service costs, a DDC control system could save \$2,500.00 to \$3,000.00 a year through improved efficiency.
- Seismic restraint devices are not installed on mechanical equipment to current Code requirements. The estimated costs to add restraint devices is between \$7,000.00 to \$10,000.00.
- A de-humidification system should be installed in the existing pool air-handling system to achieve better control of the relative humidity within the space and improve indoor air quality. The de-humidification system would not only reduce the indoor relative humidity but would also provide a heat source for the pool water, pre-heating of domestic hot water and pre-heating of incoming air. The cost of this system would be in the range of \$85,000.00 and would have a payback of between five to seven years.
- A separate HVAC system should be provided for the fitness room to improve temperature control. The cost of this system would be approximately \$7,500.00.

READ
JONES
CHRISTOFFERSEN
LTD.

FAXED

212 • 911 Yates Street, Victoria, B.C., V8V 4X3
Phone (604) 386-7794 • Fax (604) 381-7900

September 24, 1992



Vic Davies Architect Ltd.
1581 Church Avenue
Victoria, B.C.
V8P 2H2

Attention: Mr. Brian Inness

Dear Sirs:

Re.: HYDE CREEK RECREATION CENTRE
EXISTING BUILDING - ESTIMATED SEISMIC CAPACITY

We have now reviewed the structural drawings for the existing facility with regard to the seismic strength of the existing structure.

For the purpose of our seismic review and this report, we have considered the existing facility as three separate areas:

1. Pool Hall
2. Gymnasium
3. Central Area including Main Entrance to the South and Maintenance Area to the North.

Our findings are as follows - (All capacities are expressed as a percentage of the 1990 National Building Code requirements):

1. Pool Hall

In general the seismic capacity of this area is approximately 85%.

There is one significant detail which if built in accordance with the structural drawings would reduce the seismic capacity to approximately 70%.

The detail, is the connection of the structural steel cross-bracing members to the beams and columns. The drawings call for 2 - 3/4" diameter bolts in a 2 1/2" x 3/8" flat bar. The bolt hole substantially reduces the capacity of the plate.

Read Jones Christoffersen Ltd.
Vancouver • Victoria • Calgary • Edmonton • Toronto



Read Jones Christoffersen Inc.
Phoenix, Arizona • Irvine, California

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2. Gymnasium

In general the seismic capacity is approximately 85%.

The cross-bracing is shown to have the same bolted detail as in the Pool Hall.

This reduces the capacity to approximately 55%.

3. Central Area

- (a) The upper level of this area has virtually no seismic capacity in the East/West direction.

In the North/South direction (ie, parallel to the masonry walls of the Gymnasium and Pool Hall) it has approximately 85%.

- (b) The lower level seismic capacity is approximately 90% in both North/South and East/West directions.

RECOMMENDATIONS:

It is our recommendation that additional bracing be added in the Central Area in both the South wall (at the skylight area) and the North wall. We strongly recommend that this work be done even if the proposed Leisure Pool Addition and Renovations do not proceed.

With regard to the bolted connections in the cross-bracing in the Pool Hall and Gymnasium, we recommend site inspection of the connections to determine if bolts were actually used. It is possible that welded connections were used, in which case the brace capacity would not have been reduced.

If the above recommendations are complied with the existing facility would have a seismic capacity of 85% to 90% of the 1990 N.B.C. requirements.

COST ESTIMATE:

1. Our "Order of Magnitude" estimate for the structural cost of additional bracing to the Central Area is \$50,000.00, excluding removal and repair of Architectural finishes.



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2. Regarding the existing cross-bracing in Pool Hall and Gymnasium, if the connections are bolted the capacity could be increased by welding the bracing members to the beams and columns at an estimated structural cost of approximately \$40,000.00. An allowance should be made for removing and repairing Architectural finishes including masonry walls, to provide access to cross-bracing.
3. Five bays of the existing masonry South wall of the Pool Hall are providing dead load to the cross-braced panels to resist overturning during a seismic event or major wind storms. If this masonry is removed another method of stabilizing the panels would be required at an estimated cost of approximately \$30,000.00.
4. To strengthen the existing structure to 100% of the 1990 N.B.C. seismic requirements, the following additional work is required.
 - (a) Strengthen bracing in East wall of Pool Hall.
 - (b) Strengthen masonry wall between Pool Hall and Central Area.
 - (c) Strengthen bracing in North, South and West walls of Gymnasium.

Estimated structural cost of these 3 items is \$150,000.00.

CONCLUSIONS:

1. To strengthen to 85% to 90% 1990 N.B.C. seismic capacity:

ESTIMATED STRUCTURAL COST

(a) Central Area bracing	\$ 50,000.00 + GST
(b) Bolted connections in existing braced Pool Hall and Gymnasium	\$ 40,000.00 + GST
(c) South wall of Pool Hall	\$ 30,000.00 + GST \$120,000.00 + GST
Engineering Fees @ 10%	\$ 12,000.00 + GST
TOTAL	<u>\$132,000.00 + GST</u>

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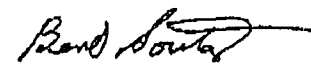
2. To strengthen to 100% 1990 N.B.C. seismic capacity:

ESTIMATED STRUCTURAL COST

Items as 1. above	TOTAL FORWARD	\$132,000.00 + GST
Additional:		
- Bracing in East wall of Pool Hall,		
- Masonry wall between Pool Hall & Central Area,		
- Bracing in North, South and West wall of Gymnasium		\$150,000.00 + GST
Engineering Fees @ 10%		\$ 15,000.00 + GST
	TOTAL	<u>\$297,000.00 + GST</u>

We trust this report meets your requirements at this time.

Yours truly
READ JONES CHRISTOFFERSEN LTD.


Bert Soutar, M.I. Struct. E.
for Wylie A. Jones, P. Eng.
Principal
Manager, Victoria Office

AGS/WAJ/bjm
19981-02



OCT 19 1992

VS OFFICE Electronic Mail Friday 10/16/92 01:52 pm Page: 1

To: Janna Taylor
From: Danielle Page
Subject: Alcoholics Anonymous Mtgs
Date: 10/15/92

Distribution:

Not Requested

Bryan Kirk has requested that the matter of booking meetings for the above-noted group be placed on the next Parks & Recreation Committee Agenda.

You will recall that Mr. Norm Nelson (942-7456) met with the Mayor on Tuesday, October 13, 1992 and requested that Alcoholics Anonymous book their meetings for a whole year and that they be exempted from the six month booking policy.

Mr. Nelson's request is based on the fact that members and non-members need to know that the place where they meet is consistently available.

Danielle



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1993 PARKS AND RECREATION DEPARTMENT CAPITAL

1st Choice


DESCRIPTION	ESTIMATE	D.C.C. 'S	BLDG MTCE. RESERVE	TAX DOLLARS
Admin-Security Lighting P & R Office	1,200	0	0	1,200
Admin-Computer Terminal Extensions	1,000	0	0	1,000
Admin-Tape Drive Back Up System	3,000	0	0	3,000
Admin-Office Furniture	2,000	0	0	2,000
Admin-Portable Computer	4,000	0	0	4,000
Aggie Park Lights on Ball Diamond	38,000	0	0	38,000
Rowland Lacrosse Box	6,500	0	0	6,500
Kroeker Park Bridge Replacement	2,200	0	0	2,200
McLean Park-Fourth Diamond	10,000	10,000	0	0
Castle Park-Paving	8,000	0	0	8,000
PoCo Trail-Enhance Entrance Ways	26,500	0	0	26,500
Lions Park-Water Feature	5,000	0	0	5,000
Rekey All Buildings	2,500	0	0	2,500
Peace Park	63,000	63,000	0	0
Picnic Tables-10	3,000	3,000	0	0
Shredder/Chipper	2,500	0	0	2,500
Hedge Shears	1,400	0	0	1,400
Hanging Baskets	12,000	0	0	12,000
Tech Mtce-Pick-up Truck	15,000	0	0	15,000
Tech Mtce-Preventative Mtce. Program	4,000	0	0	4,000
PoCo Rec-Retile Young Room	2,500	0	0	2,500
PoCo Rec-Staff Lockers	3,600	0	0	3,600
PoCo Rec-Oil Drain Pots	1,800	0	0	1,800
PoCo Rec-Re-Tile Showers	10,000	0	10,000	0
PoCo Rec-Replace Doors	4,500	0	0	4,500
PoCo Rec-Counter and Storage	3,600	0	0	3,600
PoCo Rec-Replace Boards Arena #1	125,000	0	125,000	0
PoCo Rec-Replace Condensing Unit	20,000	0	20,000	0
PoCo Rec-Communication System	5,000	0	0	5,000
Wilson Centre-Reroof	27,000	0	27,000	0
Wilson Centre-Air Conditioning	26,500	0	0	26,500
Wilson Centre Paint				
Hyde Creek-Portable Stage	4,600	0	0	4,600
Hyde Creek-Gas Monitor	2,150	0	0	2,150
Hyde Creek-Confined Space Equipment	1,400	0	0	1,400
Hyde Creek-Robo	3,200	0	0	3,200
Centennial Pool-Pump Replacement	1,200	0	0	1,200
Centennial Pool-Stranrol Unit	1,500	0	0	1,500
Robert Hope-Replace Roof	4,000	0	0	4,000
Robert Hope-Upgrade Deck	2,500	0	0	2,500
Routley Pool-Filter	1,600	0	0	1,600
Routley Pool-Deck Upgrade/Pool Seam	1,400	0	0	1,400
TOTALS	463,850	76,000	182,000	205,850

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1993 PARKS AND RECREATION DEPARTMENT CAPITAL

2nd Choice

DESCRIPTION	ESTIMATE	D.C.C.'S	BLDG MTCE. RESERVE	TAX DOLLARS
Aggie Park Wiring For Ball Diamond (Fencing)	1,000	0	0	1,000
McLean Park-Roof	18,000	0	18,000	0
McLean Park-Fencing	1,000	0	0	1,000
Citadel Park-Pave Pathways	10,000	0	0	10,000
Cemetery-Raising Future Burial Area	16,000	0	0	16,000
Bleachers-4	10,000	0	0	10,000
Pick Up For Litter Program	15,000	0	0	15,000
Sod Cutter	4,000	0	0	4,000
Flail Mower Attachment	4,000	0	0	4,000
Playground Equipment	15,000	15,000	0	0
Inflatable Irrigation Bag	2,200	0	0	2,200
Fountain Replacement-6	9,000	0	0	9,900
Christmas Decorations	10,000	0	0	10,000
Electric Zamboni	42,000	0	0	42,000
PoCo Rec-Water Line Replacement	10,000	0	10,000	0
PoCo Rec-Brine Pump	5,000	0	0	5,000
PoCo Rec-Painting	18,500	0	0	18,500
PoCo Rec-Lighting Improvements	1,200	0	0	1,200
Centennial Pool-Volleyball Court	3,000	0	0	3,000
TOTALS	194,900	15,000	28,000	152,800


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1993 PARKS AND RECREATION DEPARTMENT CAPITAL

3rd Choice

DESCRIPTION	ESTIMATE	D.C.C.'S	BLDG MTCE. RESERVE	TAX DOLLARS
Admin-Pick Up Rec Manager	15,000	0	0	15,000
Aggie Park Washroom	4,500	0	0	4,500
Cemetery-Road to service future Area	7,500	0	0	7,500
Boulevard-Tree Planting Program	10,000	0	0	10,000
Boulevard-Blacktop Islands on Shaughnessy	4,200	0	0	4,200
Robert Hope Participark Stations	12,500	12,500	0	0
Thompson Park Cover Dug-Outs	7,000	7,000	0	0
Westwood Park Handicapped Accessible	29,000	29,000	0	0
PoCo Rec-Enlarge Dressing Rooms	4,000	0	0	4,000
PoCo Rec-Female Ref Room	2,000	0	0	2,000
PoCo Rec-Upgrade Snow Pit	3,500	0	0	3,500
PoCo Rec-Energy Management Control	17,500	0	0	17,500
Hyde Creek-Portable Bar	2,500	0	0	2,500
Hyde Creek-Small Tools	800	0	0	800
Hyde Creek-Sea Snake Equipment	3,300	0	0	3,300
Hyde Creek-Tot Docks	1,400	0	0	1,400
Hyde Creek-Vehicle	20,000	0	0	20,000
Hyde Creek-Pipes	4,000	0	0	4,000
Sun Valley-Repair Pool Seams	500	0	0	500
Sun Valley-Water Park to Recycled Water	90,000	0	0	90,000
TOTALS	239,200	48,500	0	190,700

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PARKS & RECREATION DEPARTMENT

1993 CAPITAL REQUESTS

Parks & Recreation Office

Security Lighting Parks & Recreation Office	To provide a safer environment after dark.	\$1,200
Pick-up Truck	Will be used by Recreation Manager/Deputy Director. It will also be used for miscellaneous projects, (i.e. special events and for moving program equipment.	\$15,000
Extension Arms For Terminals	To prevent eye and neck strain when using terminals	\$1,000
Tape Drive	To allow backup of facility booking system after business hours.	\$3,000
Replace Office Furniture	To continue program of upgrading office furniture	\$2,000
Lap-Top Computer	Staff will be able to work off-site	\$4,000

Parks

Aggie Park	An outside door on the Centennial pool building to allow washroom usage for softball and soccer. This would eliminate \$80/month rental of porti-potties and vandalism costs	\$4,500
	replacement wiring for ball diamonds	\$1,000
Rowland Lacrosse box	Change the entrance to north side and replace rotten supports.	\$6,500
Kroeker Park	Replacement of the bridge over creek as it is unsafe for our mowing crew.	\$2,200
McLean Park	Replace asphalt roof over the old part of washroom/dressing rooms in similar style as concession. Torch on membrane (tar)	\$11,000 \$7,000
	Adding fourth diamond, fence, seats, labour etc.	\$10,000
	Replacement wiring for ball diamonds	\$1,000

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Parks cont'd

Citadel Park	Pave pathways as they are grown over with weeds and grass. Very untidy	\$10,000
Castle Park	Pave area around washrooms as it is grown over with weeds and grass. Very untidy	\$8,000
Cemetery	Raising low future burial area	\$16,000
	Road to back to service back graves and future expansion	\$7,500
PoCo Trail	Enhanced entrance ways, upgrading trail, provide seats, garbage containers and increased signage	\$26,500
Lions Park	Water feature for increased usage of playground	\$5,000
Aggie Park	Lights on baseball diamond	\$38,000
Boulevard	Continue tree planting program	\$10,000
	Cover planted areas with blacktop islands on Shaughnessy St.	\$4,200
Buildings	Re key outside parks facilities and upgrade hardware	\$2,500
Peace Park	Development Cost	\$63,000
Robert Hope	Replacement of fitness stations on Participark track	\$12,500
Thompson Park	Cover six dug-outs with steel cladding	\$7,000
Westwood Park	Playground - handicapped accessible	\$29,000
General	10 picnic tables	\$3,000
	4 bleachers	\$10,000
	Extra pick-up truck for increased litter program	\$15,000
	Replacement of worn out sod-cutter	\$4,000
	Shredder/chipper in order to recycle park waste	\$2,500
	Flail mower attachment for ride-on mover to maintain rough areas at Skyline Park and Castle	\$4,000
	Playground equipment, additional and/or replacements	\$15,000

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Parks cont'd

General	Inflatable irrigation tank bag for tree and plant watering	\$2,200
	Power Hedge Shears	\$1,400
	Fountain replacement (6)	\$9,000
Christmas	New scrolls for City core	\$7,500
Hanging Baskets	Purchase & install 28 baskets	\$12,000
PoCo Rec Centre		
Re-tile and Light Young Room	To provide a safe and pleasant atmosphere. Present tiles are falling off and lamp covers are falling to constant vibrations of Mabbett Room floor	\$2,500
Staff Lockers	To provide secure personal property storage	\$3,600
Oil Drain Pots (2)	To provide a safer method of draining refrigerant oil	\$1,800
Re-tile Showers (New Arena)	To provide a clean and safe shower area. Existing tiles are 18 yr old and are damaged, stained and lifting	\$10,000
Replace Exterior Arena Doors	To correct exit doors and hardware. Several doors are rusted and frames are bent	\$4,500
Counter And Storage In Administration Area	To complete administration area adjacent to new supervisory offices	\$3,600
Additional Funding Towards Purchase Of An Electric Zamboni Ice Resurfacer	To facilitate purchase of this unit. Existing unit is scheduled for replacement (1976) from equipment reserve fund in 1993. The air quality is of a major concern in arena and this unit produces no emissions. A significant savings in fuel costs would be realized.	\$42,000
Rink Board System In Arena #1	To replace existing 22 year old system. Showing signs of structural damage and some wood rot. Plexiglass is severely scratched and becoming brittle.	\$125,000
Roof Top Condensing Unit (Arena #2)	To replace existing 18 year old unit. Existing showing signs of rust/pitting on refrigeration coils. Possible loss of ammonia if coils rupture.	\$20,000

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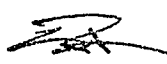
PoCo Rec Centre cont'd

Water Line Replacement Program	To renew existing copper piping. Existing arena #1 water/drain lines are corroded. Some inside walls are rupturing occasionally	\$10,000
Brine Pump	To replace arena #2 pump c/w base. Existing pump is badly corroded. Cost of pump rebuild is \$900-1,200.	\$5,000
Equipment Replacement Funding For Dehumidifier	To replace 15 year old unit	\$2,400 per year for 5 year
Rebuild/Enlarge Arena #1 Dressing Rooms (design specifications)	To provide adequate space for teams to change also separate washroom/shower facilities	\$4,000
Construct Female Referee Room	To provide a separate change room for female officials	\$2,000
Upgrade Snow Pit	To make snow pit serviceable. It is not of adequate size to melt shaved ice from arenas. The removal by City crew is expensive. Discharged water could be better utilized if pit is reconstructed.	\$3,500
Funding For Future Chiller Replacement	Replace existing 22 year old chiller. Existing unit showing some minor internal corrosion. New unit would incorporate a larger surge drum in the installation.	\$12,500 per year for two years
Energy Management Control System	To replace existing non-functional unit. Existing unit is non-functional and outdated. A new system will realize cost savings in our utilities and operate more effectively.	\$17,500
Roof Repairs	Carried over from 1992	\$20,000
Paint	To professionally paint interior prior to regular maintenance program being implemented.	\$6,000
	To maintain an aesthetic quality of the buildings. The baked on finish is tarnished due to exposure to the elements. Painting would deter surface rusting.	\$12,500

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PoCo Rec Centre cont'd

West Side Lighting	To increase light levels of west side of Wilson Centre and arena.	\$1,200
Arena	Communication System '93	\$5,000
Wilson Centre		
Reroof	To prevent further damage to building and any inconvenience to users. Existing roof is leaking in several areas. Possible electrical damage could result from water entry.	\$27,000
Air Conditioning	To install air conditioning in the expanded portion of Wilson Centre. It is unbearable hot during warm months. Temperatures can reach 30 degrees C+. This is uncomfortable for staff and participants.	\$26,500
Technical Maintenance		
Pick-up truck	Similar to Chev S-10). Transportation for Technical Maintenance Supervisor, small tools and equipment	\$15,000
Development of a Preventative Maintenance Program	To implement a preventative maintenance program for Recreation Division facilities and equipment. A computerized program to control and manage preventative maintenance functions. Maintain records, costs and inventory of equipment, repairs and maintenance.	\$4,000
Hyde Creek		
Portable Stage		
Portable Bar		\$4,600
Small Tools	Wet-dry vacuum, skill saw and belt sander	\$2,500
GRS Gas Monitor		\$800
Confined space blower and hose		\$2,150
Robo		\$1,400
		\$3,200


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Hyde Creek cont'd

Sea Snake Equipment	\$3,300
Tot Docks	\$1,400
New Pool Vehicle	\$20,000
Renovated Pipes	\$4,000

Centennial Pool

Replace Motor & Pump	\$1,200
Construct sand volleyball court	\$3,000
Replace strantrol unit	\$1,500

Robert Hope Pool

Replace roof & gutters	\$4,000
Deck upgrade	\$2,500


Sun Valley Pool

Repair pool seams	\$500
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Water park to recycled water	Install recirculating system - similar to a swimming pool. Reduces the amount of water used at this facility each year.	\$90,000
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Routley Pool

New Filter	\$1,600
Deck upgrade & pool seams	\$1,400


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PARKS & RECREATION DEPARTMENT

1994 CAPITAL REQUESTS

Parks & Recreation Office

Replace Office Furniture	To continue with program of replacing office furniture. Existing furniture is old and inadequate and in some cases not functioning.	\$2,000
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Parks

Cemetery	Future expansion clearing	\$15,200
Eastern Park	Recoat color coating of tennis court	\$8,000
Imperial Park	Recoat color coating of tennis court	\$8,000
Tree Planting	Continuation of program	\$10,000

PoCo Rec Centre

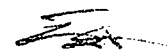
Renovate and Enlarge Arena #1 dressing rooms	To provide adequate space for teams to change, and to separate washroom/shower facilities	\$52,000
Energy saving reflective ceiling (arena #1)	To replace damaged covered/insulation in old arena. Existing membrane is damaged allowing moisture into insulation space. New material would reflect light back to surface	\$3,500

Wilson Centre

Flooring	To renew floor in main lounge. Existing is damaged close to partition wall. Some areas are water damaged and have surface abrasions. Could be a safety problem	\$15,000
Replace divider doors at Wilson Centre	To replace damaged divider system	\$24,000

Terry Fox Library Meeting Rooms

Divider doors	To replace doors which are in need of parts. These doors and parts are no longer available.	\$27,000
Replace ceiling	To enhance meeting room appearance. Existing can not be cleaned sufficiently and some ripping has occurred. Glue is starting to let go from the fabric.	\$4,000


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