

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on December 14, 1992 at 5:00 p.m.

In attendance were Councillor Mike Thompson and Councillor John Keryluk.

Also in attendance was Janna Taylor, Parks & Recreation Director, Larry J. Wheeler, Recreation Manager/Deputy Director, Pat Greer, Recording Secretary, Lynn Eburne and Chuck Oliver of the PoCo Marlins.

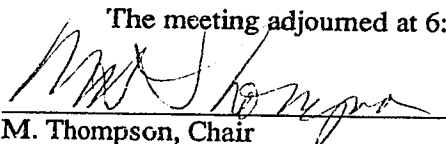
The PoCo Marlins met with the Parks & Recreation Committee to discuss various issues. These issues were:

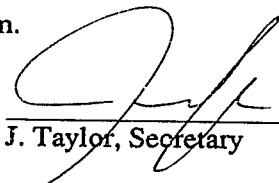
- An earlier opening for the outdoor pool. It was pointed out that money had been put in the provisional budget for opening the pool two weeks earlier. A decision on this will not be forthcoming until the new year when Council has dealt with the 1993 budget.
- Increase in rates. The Marlins were told that the increase will not be more than 5%. Although consideration is being given to charging them a rental rate for their practise times. However, this will not come into effect without Council input and further consultation with the Marlins.
- Location of proposed storage unit. There was a discussion as to where the PCAA storage unit will be located. Marlins were told that location etc. will have to proceed through the Building department, Fire department etc. Larry will initiate the process as quickly as possible.

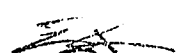
The meeting was very productive and the Marlins thanked the members of the Committee for the opportunity to meet.

ADJOURNMENT:

The meeting adjourned at 6:00 p.m.


M. Thompson, Chair


J. Taylor, Secretary


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CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on December 17, 1992 at 8:30 a.m.

In attendance were Councillor Mike Thompson and Councillor John Keryluk.

Also in attendance was Janna Taylor, Parks & Recreation Director, Larry J. Wheeler, Recreation Manager/Deputy Director and Pat Greer, Recording Secretary.

Item No. 1 1993 Budget

The Committee reviewed the 1993 budget requests.

Recommendation:

To receive this as information.

Carried

Item No. 2 1992 Capital Monies

The Committee discussed the best use of the remaining capital budget monies.

Recommendation:

To purchase the following:	
Hyde Creek Gas Monitor	\$2150
Hyde Creek tables & chairs	\$4800
Administration Computer	\$4300

Item No. 3 Mischief Fires (PoCo Rec Centre)

The Committee reviewed the information received from the Recreation Manager/Deputy Director.

Recommendation:

To receive this as information.

Carried

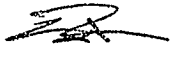
Item No. 4 Hot Water Problem - Arena Dressing Rooms

The Committee reviewed the information received from the Recreation Manager/Deputy Director.

Recommendation:

To receive this as information.

Carried



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Item No. 5

Proposal to Construct a "Mop Room"/Storage Area in Mabbett Room

The Committee reviewed the information received from the Recreation Manager/Deputy Director.

Recommendation:

To receive this as information.

Item No. 6

Roof Tender - Hyde Creek Gym & Lounge

Carried

The Committee reviewed the information received from the Recreation Manager/Deputy Director.

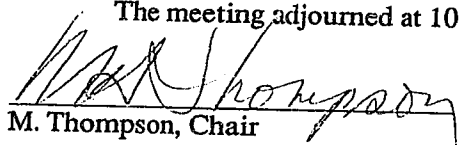
Recommendation:

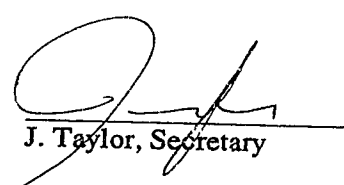
To award the contract in the amount of \$91,237.00 to re-roof the gym & lounge at Hyde Creek Recreation Centre to Marine Roofing Ltd..

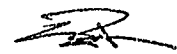
Carried

ADJOURNMENT:

The meeting adjourned at 10:00 a.m.


M. Thompson, Chair


J. Taylor, Secretary


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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

December 16, 1992

TO: Parks & Recreation Committee

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Mischief Fires (PoCo Rec Centre)

Recommendation:

That this report be received by the Parks & Recreation Committee as information.

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Purpose/Problem:

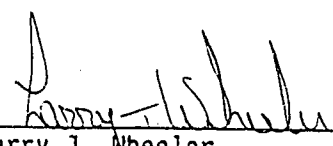
The purpose of this report is to provide information regarding a number of "mischief" fires we have been experiencing at the Port Coquitlam Recreation Centre.

Background Information:

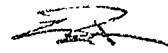
Over the last month or so, we have observed a number of "mischief fires" at the Port Coquitlam Recreation Centre. To date, these have been limited to garbage cans, although we did find a scorched room divider and have found full books of burned matches and burned bits of paper outside the exit doors.

We have reported the incidents to the Fire Department. Precautionary measures include:

- * making all staff aware of the incidents
- * increasing staff walk throughs
- * raised emphasis on keeping all storage room doors locked
- * checked all fire extinguishers for proper location and functionality


Larry J. Wheeler
Recreation Manager/Deputy Director

/sd


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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

December 17, 1992

TO: Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Hot Water Problem - Arena Dressing Rooms

Recommendation:

It is recommended that this report be received as information.

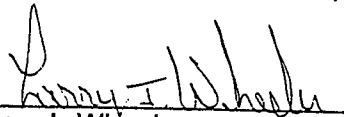
Purpose/Problem:

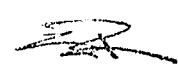
The purpose of this report is to provide information to the Parks & Recreation Committee regarding the status of the hot water problem we have experienced in recent months.

Background Information:

Over the past several months, we have received complaints from the Old Timer's Hockey Club and more recently from the Coachman's Hockey Team that they have been experiencing cold waters in the showers in the new arena dressing rooms.

We had a fair amount of difficulty isolating the problem. However, in late November we identified a pump in the boiler room that was running but was not pumping hot water. This pump was replaced and since that time, we have not received any complaints.


Larry J. Wheeler
LJW/pg


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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

December 17, 1992

TO: Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Proposal to Construct a "Mop Room"/Storage Area in
Mabbett Room

Recommendation:

It is recommended that the Parks & Recreation Committee approve the proposal to construct a "Mop Room"/Storage Area in the Mabbett Room.

Purpose/Problem:

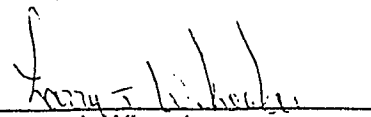
The purpose of this report is to provide information and a recommendation regarding the proposal received from staff to construct a "mop room"/storage area in the Mabbett Room, (drawing attached).

Background Information:

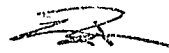
It is felt that this proposal could resolve a number of problems experienced in the Mabbett Room. These problems have been outlined below:

1. The mop sink is located in the men's washroom in the Mabbett Room. This is unsanitary, unsightly and limits female staff from effectively performing their duties.
2. Storage space in the Mabbett Room is inadequate. Stacked tables have to be stored in the main room during most bookings. This is a safety hazard, especially with the number of programs for young children that are run out of this room.
3. There is an identified need to provide secure storage for user groups, during tournaments and special events.

This project can primarily be completed by "in-house" staff and is estimated to cost approximately \$1,500. Funds exist in the 1992 operating budget to complete this project.


Larry J. Wheeler

LJW/pg


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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

December 17, 1992

TO: Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager/Deputy Director

SUBJECT: Roof Tender - Hyde Creek Gym & Lounge

Recommendation:

It is recommended that Marine Roofing Ltd. be awarded the contract in the amount of \$91,237.00 to re-roof the gym and lounge at Hyde Creek Recreation Centre.

Purpose/Problem:

The purpose of this report is to provide information and a recommendation regarding the tenders received for the re-roofing of the Hyde Creek Gym and Lounge.

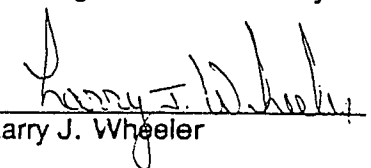
Background Information:

We have been experiencing a major problem with the gym and lounge roof leaking for the past year. We had initially hoped we could use temporary patches until the building was renovated at some future date. However, the problem has gotten progressively more pronounced during the year and therefore the roof needs to be replaced as soon as possible.

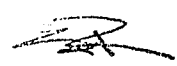
However, to ensure that we were not risking wasting money by replacing the roof then renovating, we waited for the development of the basic expansion concept. We then invited Vic Davies Architects to provide us with a basic set of specifications that would be consistent with their vision for the expanded/renovated portions of the complex.

Northwest Inspection Ltd. was contracted to develop detailed specifications, conduct on-site meetings, and review the various proposals. Their report is attached for reference.

Alternative #1, as outlined in the attached report, is the preferred option as it is consistent with the general specification as outlined by Vic Davies Architects. It allows for a minimum of R-20 insulation at the edges of the building with substantially more in the center.


Larry J. Wheeler

LJW/pg


DEC 14 1992



NORTHWEST INSPECTION LTD.

(affiliated with Adkins Consultant Services Ltd.)

2568 Harrier Drive, Coquitlam, B.C. V3E 2A8 • Phone (604) 461-2777

December 8, 1992

Port Coquitlam Recreation Department
2253 Leigh Square
Port Coquitlam, B.C.
V3C 3B8

Attn: Mr. Larry Wheeler, Recreation Manager
Mr. Paul Jackson, Superintendant

Re: Re-Roofing Tenders For : Hyde Creek Gym & Lounge

Dear Sir:

As requested, we have carried out a review of the submitted tenders and make the following recommendations.

All Contractors tendering this project have complied with the document requirements and have attended the mandatory site visit. All Contractors are able to provide the necessary guarantees and warranties as required in the tender documents.

Based on the tenders received we recommend the following:
That the #1 base bid be awarded to Marine Roofing Ltd. at
\$ 91,237.00 including 7% G.S.T.

This system is the premium system that requires a minimum of R20 insulation with a slope to drains. This system was recommended by the Architects whom are presently designing the new addition with similar design criteria.

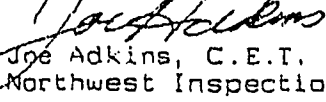
The #3 alternate bid be awarded to Trican Roofing Ltd. for
\$ 83,246.00 including 7% G.S.T.

This system incorporates an average R20 insulation with slope to drain.

Note: The #2 alternate bids are not considered as they are more costly than the other systems and there is a concern of fastening through the deck where conduit is hidden.

In our opinion the cost difference (about 8%) between the #1 & #3 systems is small enough to warrant accepting the higher "R" value system. In addition we would suggest considering an option for a cottage style insulation slope that would allow for reduced build-up at the perimeter of the roof areas. This would provide some savings to the Owners without changing the design criteria or quality of the roof construction.

Yours very truly,


Joe Adkins, C.E.T.
Northwest Inspection Ltd.



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