

**CORPORATION OF THE CITY OF PORT COQUITLAM**

**PARKS & RECREATION COMMITTEE**

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on February 25, 1993 at 8:00am.

In attendance was Councillor Mike Thompson.

Also in attendance were Janna Taylor, Parks & Recreation Director and Larry Wheeler, Recreation Manager/Deputy Director.

**Item No. 1 Skateboarders**

The Committee discussed the attached report. It was agreed that the Task Force Committee would also address the following areas:

- a) cyclical nature of skateboarding
- b) year round issue
- c) look at alternative locations
- d) look at liability
- e) costs

Recommendation:

That the report be sent to Council for approval.

Carried

**Item No. 2 Use of Park DCC's on the PoCo Trail**

The report from the City Treasurer was discussed. It was agreed that the following recommendation would be taken to Council.

Recommendation:

That the estimated amount of \$15,000 be set aside from the capital budget to review the PoCo Trail and make recommendations for action.

Carried

**Item No. 3 Hyde Creek Expansion**

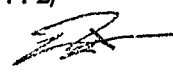
The attached memorandum from the Parks and Recreation Director was reviewed by the Committee.

Recommendation:

That the proposed timeline be approved and acted upon.

Carried

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**Item No. 4**

**Letter From Norma Gillespie**

The attached letter from Norma Gillespie was reviewed.

Recommendation:

That an appropriate letter be sent to Norma Gillespie acknowledging receipt and outlining what the City was doing in regards to the proposed tree by-law.

Carried

**Item No. 5**

**Letter From Peggy Stratton**

The Committee reviewed the letter.

Recommendation:

That the request to waive charges be denied.

Carried

**Item No. 6**

**Rowland Lacrosse Box**

The Recreation Manager/Deputy Director indicated he had received a complaint about the lacrosse box.

Recommendation:

To send an information report to Council indicating that the Rowland lacrosse box is a historical site. The area was a mix of residential homes and parks, etc.

Furthermore, we have received complaints about certain levels of noise but that this indeed is an appropriate place for the box.

Carried

**Item No. 7**

**1993 May Day**

The report from the Recreation Manager/Deputy Director was discussed.

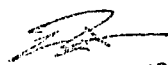
Recommendation:

That a report be sent to Council supporting the recommendations of the May Day Committee:

- a) "Traditional" May Queen (female) and Royal Ambassador (male) this year and changing next year to two Ambassadors (female and male).
- b) Theme: "Children - Then & Now"
- c) Not to move any events to the north side.

Carried

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**Item No. 8      Riverside Park**

The Committee discussed the land alongside Shaughnessy Street, adjacent to the river.

Recommendation:

- a) To follow up with the City Clerk to ensure that the highway land is dedicated to the "park".
- b) Take a report to Council dedicating the land for park.

Carried

**Item No. 9      Chelsea Park**

Recommendation:

To have an official opening of the park in May or June of this year.

Carried


**Item No. 10      Ball Diamonds**

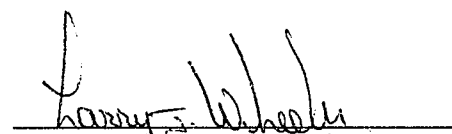
Recommendation:

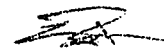
To send a report to Council outlining the positive meeting with the user groups and that they cooperated in moving things around to accomodate the loss of the diamonds at Viscount Elementary.

Carried

**ADJOURNMENT** The meeting adjourned at 9:45am.

  
M. Thompson, Chair

  
Larry J. Wheeler, Recreation  
Manager/Deputy Director

  
FEB 25 1993



THE CORPORATION OF THE  
CITY OF PORT COQUITLAM

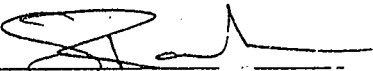
MEMORANDUM

DATE: January 28, 1993  
TO: K.J. Taylor,  
Parks & Recreation Director  
FROM: Susan Rauh  
City Clerk  
RE: **Skateboarding**

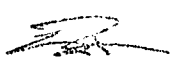
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For your information, Council at the regular Council Meeting held January 25, 1993 passed the following resolution:

"That the request regarding the City looking into short and long term prospects for providing covered areas for skateboarding be referred to the Parks and Recreation Committee for consideration and report to Council."

  
Susan Rauh  
City Clerk

SR:gc

  
FEB 25 1993

**THE CORPORATION OF THE  
CITY OF PORT COQUITLAM**

**MEMORANDUM**

February 23, 1993

**TO:** Parks & Recreation Committee

**FROM:** Janna Taylor, Parks & Recreation Director

**SUBJECT:** Skateboarders

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**Recommendations:**

1. That we form a task force to investigate alternatives for skateboarders in Port Coquitlam.
2. That the task force committee be composed of two members from the delegation to City Council and appropriate staff members.
3. That the task force bring a report back to Council no later than April 30, 1992.

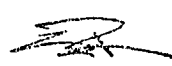
**Background & Comments:**

A delegation of skateboarders met with City Council on January 25, 1993 to request that a location be found for them to skateboard.

The skateboarders have been skateboarding in the arena and have caused a safety concern. Also the user groups are not happy with the situation. It seems appropriate that Erin Murphy, as the Youth Coordinator and possibly Bev Irvine be assigned to work with two representatives, from the skateboarders, to investigate possible locations for skateboarding.

The report should be completed by the end of April so that the skateboarders will have an answer before the summer months.

JT/pg

  
FEB 25 1993

# The City of Port Coquitlam

## MEMORANDUM

TO: K. J. Taylor  
Parks & Recreation Director

DATE: January 26, 1993

cc Parks & Rec Committee

FROM: J. Maitland, City Treasurer -  
Deputy Administrator

SUBJECT: Use of Park DCCs on the PoCo Trail

In reply to Councillor Thompson's query regarding the use of park DCC interest for upgrading the PoCo Trail.

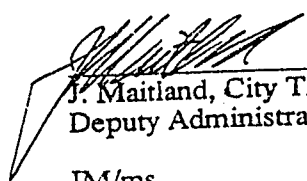
There is not all that much flexibility on the use of Park DCC interest, section 986(5) of the Municipal Act (copy attached) controls the use of this money and I would expect that trail improvements could rightly be classified as landscaping, however the prime requirement before any funds can be used is that the interest may only be used "on park land owned by the local government or owned by the Crown and managed by the local government."

PoCo Trail as I understand is mainly on the following lands:

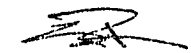
- dyke which is primarily owned by the Crown but is not "park land" therefore DCC interest could not be used for improvements. It is my understanding that Victoria actively encourages the use of dykes for recreational purposes, I have called Municipal Affairs to see if we could call the portion of the dyke which has the trail "park land" and their advice is that if we have an agreement with the owner which specifies that we can use for the purpose of a trail then they can't see any reason not to use DCC interest. Do we have such an agreement?
- park land owned by the city clearly DCC interest may be used
- road allowances which again are Crown land but not "park land" therefore the use of DCC interest would not be allowable.

Please let me know if we have any written authorization to use the dyke for the trail.

Let me know if you want any more info.

  
J. Maitland, City Treasurer -  
Deputy Administrator

JM/ms  
Attachment

  
FEB 25 1993



(2) Where, for the purposes of subsection (1), the owner and the local government do not agree on the market value, it shall be determined in the manner that is prescribed in the regulations made under section 992 (7).

(3) Where partial payment of a development cost charge for park land in the form of land is made, the remainder shall be paid in accordance with a bylaw under section 983 (2).

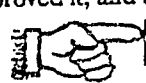
(4) Section 992 (12) applies to land provided under subsection (1).

(5) Notwithstanding section 985 (3), interest earned on money in the park land development cost charge reserve fund may be used by the local government to provide for fencing, landscaping, drainage and irrigation, restrooms and changing rooms, playground and playing field equipment on park land owned by the local government or owned by the Crown and managed by the local government.

1985-79-8; 1987-14-42.

#### Adoption procedures

987. (1) A bylaw that imposes a development cost charge shall not be adopted until the inspector has approved it, and the inspector may refuse to grant approval where he determines that



(a) the development cost charge is not related to capital costs attributable to projects included in a capital expenditure bylaw under sections 266 and 815 (2), or

(b) the local government has not properly considered the matters referred to in section 984 (2).

(2) The inspector may revoke an approval made under subsection (1) in respect of all or part of a bylaw that imposes a development cost charge, and, where he revokes his approval, the part of the bylaw in respect of which the revocation applies has no effect until the local government amends the bylaw and obtains the inspector's approval of the amendment.

(3) The inspector may require a municipality, regional district or greater board to provide him with a report on the status of development cost charge collections, expenditures and proposed expenditures for a time period he may specify.

(4) After reviewing the report, the inspector may order the transfer of funds from a development cost charge reserve fund under section 985 (1) to a capital works reserve fund established under section 378 (1)(a).

1985-79-8; 1990-60-26.

#### Application fees

988. (1) A local government may, by bylaw, impose an application fee for

(a) applications to initiate changes to the provisions of a plan or bylaw under Divisions (1), (2), (4) and (7),

(b) the issue of a permit by a local government under Division (5),

(c) an amendment to a land use contract, or

(d) an application to the board of variance.

(2) The fee imposed under subsection (1) shall not exceed the estimated costs of processing, inspecting and advertising that are usually related to applications of that kind, and no other fee, charge or levy shall be imposed as a condition of initiating an amendment to a bylaw or obtaining a permit referred to in subsection (1).

(2.1) The minister may make regulations that he considers necessary or advisable respecting the imposition of fees that relate to the costs of administration and inspection of works and services required under this Part.

(3) The minister may prescribe a fee that is payable to the local government by an applicant for a subdivision.

(4) Where the minister has not prescribed a fee under subsection (3), the fee is \$25 for the first parcel created by the subdivision and \$10 for each additional parcel.

(5) A local government, the City of Vancouver or an approving officer shall not

(a) impose a fee, charge or levy, or

(b) require a work or service to be provided,

unless authorized by this Act, by another Act, or by a bylaw made under the authority of this Act or another Act.

1985-79-8; 1987-14-43

(11) Where a board or greater board had, before this section came into force, adopted a bylaw that it would have been empowered to adopt had this section been in force at the time the bylaw was adopted, that bylaw is conclusively deemed by this subsection to have been validly adopted at the time that it was adopted.

(12) The municipality shall collect and remit the development cost charge imposed under subsection (10) to the regional district or greater board in the manner provided for in the bylaw.

1985-79-8; 1987-14-40; 1989-59-17; 1990-32-8.

#### Fixing of development cost charges

984. (1) A bylaw that imposes a development cost charge shall specify the amount of the charge in a schedule or schedules of development cost charges, and the charges may vary with respect to

- (a) different zones or different defined or specified areas,
- (b) different uses,
- (c) different capital costs as they relate to different classes of development, and
- (d) different sizes or different numbers of lots or units in a development,

but the charges in the schedule shall be similar for all developments that impose similar capital cost burdens on the local government.

(2) In fixing development cost charges in a bylaw under section 983 (2), the local government shall take into consideration future land use patterns and development, the phasing of works and services and the provision of park land described in an official community plan and whether the charges

- (a) are excessive in relation to the capital cost of prevailing standards of service,
- (b) will deter development, or
- (c) will discourage the construction of reasonably priced housing or the provision of reasonably priced serviced land

in the municipality or regional district.

(3) The local government shall make available to the public, on request, the considerations, information and calculations used to determine the schedule referred to in subsection (1), but any information respecting the contemplated acquisition costs of specific properties need not be provided.

1985-79-8.

#### Use of development cost charges

985. (1) A development cost charge paid to a local government shall be deposited by the local government in a separate special development cost charge reserve fund established for each purpose for which the local government imposes the development cost charge.

(2) Sections 382 and 387 apply to a fund established under subsection (1) of this section, but no approval by the minister under section 378 is required.

(3) Money in development cost charge reserve funds, together with interest on it, shall be used only to

- (a) pay the capital costs of providing, constructing, altering or expanding sewage, water, drainage and highway facilities, other than off-street parking facilities and park land acquisition that relate, directly or indirectly, to the development in respect of which the charge was collected, or
- (b) pay principal and interest on a debt incurred by a local government as a result of an expenditure referred to in paragraph (a),

and for the purposes of this subsection "capital costs" includes planning, engineering and legal costs directly related to the work for which a capital cost may be incurred under this section.

(4) Authority to make payments under subsection (3) shall be authorized by bylaw.

1985-79-8; 1987-14-41

#### Acquisition and development of park land

986. (1) Where a development cost charge bylaw provides for a charge to acquire park land, the charge may be paid for in whole or in part by providing land having a market value, as at the day the charge is payable, equivalent to the amount of the charge, so long as the location and character of the land is acceptable to the local government.



THE CORPORATION OF THE  
CITY OF PORT COQUITLAM

MEMORANDUM

February 17, 1993

TO: Parks & Recreation Committee

FROM: Janna Taylor, Parks & Recreation Director

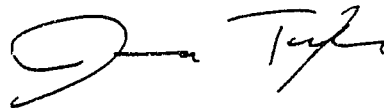
SUBJECT: Hyde Creek Construction

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In order for us to ensure that construction of Hyde Creek is underway by the summer; the following schedule is proposed:

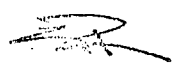
Time Line for Hyde Creek Construction

1. Formal presentation to Council of concept plan by Vic Davies.  
March 8, 1993 - Council Adoption.
2. Council set aside money to proceed with projects - March 22,  
1993. Please see attached breakdown of funds.
3. Keep working on refinement of the plan with Staff Committee,  
Building Committee and Parks & Recreation Committee. Get  
working drawings under way March 23, 1993.
4. Public information meetings during month of April.
5. June - tender call.



JT/pg

c.c. - Larry J. Wheeler, Recreation Manager/Deputy Director  
- Jim Maitland, City Treasurer  
- Bryan Kirk, City Administrator



FEB 25 1993

FEB. 15, 1993.

THE EDITOR,

RE: THE CUTTING OF TREES AT PORT COQUITLAM'S HAWTHORDE LODGE,  
AND THE 'UNHEALTHY ATTITUDE' OF ITS ADMINISTRATOR.

THIS IS A LETTER NOT ONLY ABOUT SOUND, 20 YEAR OLD JACK  
PINE TREES CUT DOWN NEEDLESSLY; BUT ALSO ABOUT A  
TOTALLY UNEXEPTABLE ATTITUDE BY ITS ADMINISTRATOR AND,  
APPARENTLY, ALL BUT ONE OF THE LODGE'S BOARD OF DIRECTORS.

IT IS ENCOURAGING TO KNOW THAT RESIDENTS CARE ENOUGH  
ABOUT THEIR SURROUNDINGS TO ORGANIZE & PRESENT A PETITION  
TO PROTECT THEIR TREES — AND THAT CARE GIVERS SUPPORT  
AND ENCOURAGE THIS MEANINGFUL ENDEAVOUR; HOWEVER —

IT IS DISCOURAGING TO LEARN THAT AN ADMINISTRATOR,  
HIRED TO LOOK AFTER THE RUNNING OF A LONG TERM CARE  
FACILITY — SHOWS SUCH CALLOUS DISREGARD FOR THE  
FEELINGS & EMOTIONS OF THE RESIDENTS. FOR MR FAGAN  
TO REFER TO THESE TREES AS "JUNK TREES" AND  
"DAMNED TREES" IS DEPLORABLE.

I PERSONALLY FEEL THAT MR. LARRY FAGAN OWES US ALL  
A FORMAL APOLOGY.

I PRAY THAT WE NEVER AGAIN SEE THIS WANTON DESTRUCTION  
OF OUR CITY LANDS.

YOURS SINCERELY:

*Norma Gillespie*

NORMA GILLESPIE  
1775 LINCOLN AVE.  
PORT COQUITLAM  
V3B 2J7

CC MAYOR L. RABOULAY & COUNCIL  
CC JADA TAYLOR.

FEB 25 1993

4045 Braken Court  
Port Coquitlam, B.C.

February 9, 1993

Parks and Recreation Dept.  
2253 Leigh Square  
Port Coquitlam, B. C.

Attention: Janna Taylor

Dear Ms. Taylor;

The Port Coquitlam, under 19 girls soccer team have reserved the Hyde Creek Park Hall for a fund raising dance, to be held April 3, 1993. Any net funds generated will be used as follows:

- payment of tournament entry fees.
- travel and lodging [for the girls only] to tournaments outside the Lower Fraser Valley Area.

The Port Coquitlam Blazers have been B. C. Champions for four years. They travelled to Winnipeg in October 1992 for the Nationals and placed 2nd in Canada.

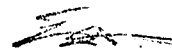
I am writing on behalf of the team to request the support of Parks and Recreation in the form of a waiver of the hall rental for this worthwhile community event.

Please feel free to call 941-7237 should you wish to discuss this request.

Thank you in advance for your consideration.

Yours very truly,

  
Peggy Stratton, Manager

  
FEB 25 1993



**THE CORPORATION OF THE  
CITY OF PORT COQUITLAM**

**MEMORANDUM**

February 24, 1993

TO: Larry J. Wheeler, Recreation Manager/Deputy Director

FROM: May Day Committee

SUBJECT: Recommendations for 1993 May Day

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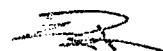
**Royal Party:**

There are three alternatives:

1. No Change
2. Select one ambassador, random draw (could be male or female)  
Consequence:  
Could cause some unrest amongst the traditionalists in the community as we could end up with a male representative.
3. Replace May Queen with two ambassadors - one male and one female and the 1st Princess would be female  
Record Bearer would be male  
or  
b) Two Royal ambassadors and no change regarding 1st Princess and Record Bearer  
Consequences:
  1. Increase cost of Selection Tea considerably, (for the refreshments as it would double the number of candidates.
  2. Would result in a change of venue, because of numbers, possibly to Wilson Centre.
  3. Could cause problems with traditionalists with the May Day Celebration.

If Committee would like to institute changes the May Day committee recommends we go with a "traditional" May Queen (female) and Royal Ambassador (male) this year with looking at changing to two Ambassadors (male & female) for the following year.

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**Suggested Themes:**

1. Children Then & Now
2. Celebration of Children
3. Children of Time
4. Children's World 1913-1993
5. Travel in Time
6. Flights in Time
7. Flights of Fancy

May Day Committee recommends:

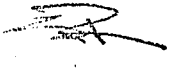
"Children Then & Now"

**Moving Some Events to North Side:**

After much discussion the recommendations are that none of the events should be moved to the North Side.

Venues have been thoroughly examined for each event and have been found to be the most suitable in every case.

To move any event will result in a large increase of costs and loss of aesthetics in most cases.

  
FEB 25 1993