#### CORPORATION OF THE CITY OF PORT COQUITLAM

#### PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Parks & Recreation Office on April 1, 1993 at 8:30 a.m.

In attendance were Councillor Mike Thompson and Councillor John Keryluk.

Also in attendance was Larry J. Wheeler, Acting Parks & Recreation Director, Pat Greer, Recording Secretary, and Jim Maitland, City Treasurer/Deputy Administrator for item number one only.

#### Item No. 1 Financial Maintenance Agreement - Reeve Park

#### Recommendation:

To defer this discussion until Monday, April 5th at 6:00 p.m. when Committee has more time to examine the Agreement. <u>Carried</u>

Item No. 2

## No. 2 Civic Recognition - Port Coquitlam Judo Club

The Committee discussed the report from the Acting Parks & Recreation Director.

#### Recommendation:

To support the recommendation from the Acting Parks & Recreation Director that Mandy Hodge, Ian Munsie, Lenka Kudma, of the Port Coquitlam Judo Club be recognized by City Council for their successes at the 1993 Canadian Junior National Judo Championships.

#### Carried

Item No. 3

#### Civic Recognition - Port Coquitlam Ringette Club

The Committee discussed the report from the Acting Parks & Recreation Director.

#### Recommendations:

- To support the recommendation from the Acting Parks & Recreation Director that the Port Coquitlam Deb "A" Ringette team be recognized for their achievement at the "7th Annual Esso Golden Ring Tournament", but not be given Civic Awards.
- 2) To send a letter to Narda Jackson advising her of the Committee's decision and invite Owen Jackson and the Team Captain to a Council meeting to receive the Council's congratulations.

Carried

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APR - 1 1993

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	Item No. 4	Participaction Pacific Rim Challenge	
		The Committee discussed the report from the Acting Parks & Recreation Director.	
		Recommendation:	
		To support the recommendation from the Acting Parks & Recreation Director that the City of Port Coquitlam participate in the 1993 Participaction Pacific Rim Challenge. <u>Carried</u>	
	Item No.5	Garden Award Proposal	
		The Committee discussed the report from the Parks Superintendent.	
		Recommendation:	
	·	To support the recommendations from the Parks Superintendent that:	
	1)	We approve in principal the concept of introducing a Garden Award Program in Port Coquitlam; and	
	2)	That Parks & Recreation staff be instructed to formally draft a Garden Award program; and	
	3)	That Parks & Recreation staff explore the possibility of a community sponsor for the Garden Award Program.	
		Carried	
	Item No. 6	Reeve Park Grass Field - Damage Due to Construction	
		The Committee reviewed the report from the Parks Superintendent.	
		Recommendations:	
		1) To support the recommendation from the Parks Superintendent that Fitzpatrick Contracting resold the damaged turf and that the project be completed by the	
		<ul> <li>Contractor's own crews.</li> <li>To have Bram Hoogendoorn supervise the repairs to the field.</li> </ul>	
		Carried	
	Item No. 7	German Shepherd Dog Club - Annual Specialty Show	
Ø		The Committee reviewed the report from the Acting Recreation Manager.	
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#### **Recommendations:**

- 1) To support the recommendation from the Acting Recreation Manager that permission be given to the German Shepherd Dog Club of British Columbia to host their annual specialty show at Reeve Street Park on June 5th & 6th, 1993.
- 2) To prepare a Report to Council, if necessary, to waive the "leash by-law" for the weekend of June 5th & oth at Reeve Park.
   <u>Carried</u>

Item No. 8

### Request for Rental Waiver of Fees at Hyde Creek

- 3 -

The Committee reviewed the report from the Acting Parks & Recreation Director.

#### Recommendation:

To support the recommendation from the Acting Parks & Recreation Director that Pat Anderson's request for free use of the Hyde Creek Gymnasium be denied.

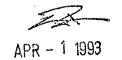
Carried

#### ADJOURNMENT:

The meeting adjourned at 10:00 a.m. hounder

M. Thompson, Qháir

ann Wheeler, Secretary L.



# THE CORPORATION OF THE CITY OF PORT COQUITLAM

#### MEMORANDUM

March 31, 1993

TO:Parks & Recreation CommitteeFROM:Larry J. Wheeler, Acting Parks & Recreation ManagerSUBJECT:Field Maintenance Agreement - Reeve Park

Attached is a copy of the draft maintenance agreement between the City of Port Coquitlam and School District #43. This agreement will address the issue of shared use of Reeve Park athletic facilities once the new school is constructed. This draft agreement has been reviewed by the City's solicitor and reviewed by City staff.

Your input is requested prior to presentation to Committee of Council. Once we have received approval in principal from City Council we will then forward the agreement to School District #43 for their consideration.

Lari, J. Wheeler

LJW/sd





# THE CORPORATION OF THE CITY OF PORT COQUITLAM

2580 SHAUGHNESSY STREET PORT COQUITLAM, B.C. V3C 2A8 TELEPHONE: 944 - 5411 FAX: 944 - 5402

OUR FILE

February 02, 1993

School District 43 Coquitlam 550 Poirier Street Coquitlam, B.C. V3J 6A7

Dear Mr. Urdahl

Re: Proposed Maintenance of Fields Agreement - Reeve Park

Further to our meetings regarding the proposed joint use of City park facilities. We have tentatively agreed that the School Board and the City would share in the maintenance costs of two grass fields and further that the school shall have access to the other fields in Reeve Park which initially would include in addition to the two grass fields, an all weather field, two softball diamonds and 6 tennis courts.

We have reviewed our costs and propose the following:

- that the initial maintenance costs be set at \$5,700 for one field and \$7,600 for the field which could be used for rugby and football. The total payment from the school would be one-half or \$6,650 (Total area is 4.3 acres each field being 2.15 acres)
- further that this would be established as the rate which would be effective for calendar year 1993 and that the rate be adjusted annually depending upon the payrates in effect for the City's Labourer II rate (April '93 rate \$16.78) and the Board's Groundperson rate (July '93 rate \$16.82) on January 1st of that year. Actual payment would be due starting in the year in which the school opens.
- that you would pay for 50% of the cost of replacement netting for the tennis courts
- the school board would pay 50% of the cost of field renewal which would be undertaken approximately every fifteen years and the city would provide 18 months notice prior to these major repairs

As we have discussed, the City will also have the right to close any and all fields depending upon weather conditions and would do so by contacting school administration.

If you are in agreement with the above we would draft a joint use agreement for your consideration.

Yours very truly,

J. Maitland, City Treasurer -Deputy Administrator

APR - 1 1993

The	City	of	Port	Coq	uitlam
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MEMORANDUM

TO:	L. Wheeler Acting Parks & Recreation Director	DATE: March 26, 1993	
FROM:	J. Maitland, City Treasurer - Deputy Administrator	cc B. Kirk	

SUBJECT: Field maintenance agreement Reeve Park / SD 43

As discussed with you this morning, we have received Grant Anderson's comments regarding the proposed agreement with the school board. Attached are Grant's comments and a rewritten contract with his improvements in it.

So we are only working with one document, lets now only look at Grant's draft and forget the other.

At least a couple of changes to this draft are needed:

- 1. I would also suggest that extracurricular usage permitted in section 7.(a)(iii) be reduced to a maximum of 10 hours per month; and
- 2. playing and practicing of rugby and football would be limited to field # 2 only.

Please provide the required information for schedule "A". I don't think anything too technical is required but probably a brief description of the fields for example:

Field #2

Grass with sand base approx size say 300' x 120' football goalposts above soccer posts months of Sept through March sideline burned into grass

I would like us to move forward quickly, so we can get their money, on this so could you give it some priority. My time line would be to send a draft to the school board at the end of next week.

This is your last chance for input, it will be difficult to change once it is forwarded to the school board, even in draft form.

. Maitland, City Treasurer -

Deputy Administrator

JM/ms Attachment

SENT/BY : PH6897400\*FAX6893444 : 3-25-93 : 14:15 : LIDSTONEYOUNGANDERSO-

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APR - 1 1993

#### LIDSTONE, YOUNG, ANDERSON BARRISTERS & SOLICITORS

1616 - 808 Nelson Street Box 12147, Nelson Square Vancouver, B.C. V6Z 2H2 Telephone: (604) 689-7400 Toll Free : 1-800-665-3540 Telecopier: (604) 689-3444

#### BY TELECOPIER (19)

March 25, 1993

Mr. Jim Maitland Treasurer/Deputy Administrator City of Port Coquitlam 2580 Shaughnessy Street Port Coquitlam, B.C. V3C 2A8

Dear Jim:

3.

#### Re: Reeve Street Park Joint Use Agreement Our File No. 19-90

As requested, we have reviewed the draft agreement between the Board of School Trustees of School District No. 43 (Coquitlam) and the City, with regard to the improvement and use of two fields in Reeve Street Park.

We enclose a revised draft of the agreement. The most significant points reflected in the revised draft are as follows:

- 1. Section 116(2) of the <u>School Act</u> permits the School Board to enter a joint use agreement only upon the "prior approval" of the Minister of Education. We therefore recommend that the agreement not be executed until the Minister has reviewed the agreement and has authorized the Board's contribution. Until the City is certain that the Board can make the contribution, there is no need to finalize the agreement.
- 2. We have revised the agreement to provide that the City will improve the fields after receipt of the Board's contribution, to a standard identified in a schedule to the agreement. A new Schedule "A" should be prepared, describing the nature of the improvements which the City is obligated to make to the fields.
  - The previous draft agreement provided the Board with unrestricted use of the fields "for extracurricular purposes" outside of school hours. The enclosed draft limits the extent of such use to a maximum of 10 hours per week and excludes the months of July and August.

Schedule "A" is now referred to as Schedule "B". Note that the Board's contribution to operating costs is set at 1/2 of the "deemed" annual operating costs, notwithstanding the actual operating costs.
 We have clarified the Board's obligation to pay expenses by January 31 following the calendar year in which they were incurred, in Section 11.
 The agreement must be authorized by a bylaw adopted pursuant to Section 682(2) of the Municipal Act. Since the agreement provides that the fields will be closed to the public during periods of School Board use, we recommend that the bylaw also include a provision under Section 679(1)(f), closing the fields to free use by the public during the times they are available for School Board use under the agreement.

3000 BY PH6897400\*FAX6893444 : 3-25-93 : 14:16 : LIDSTONEYOUNGANDERSO-

Finally, we have some reservations regarding the Board's authority to impose charges for public use of the fields during the hours when the fields are reserved to the Board. Section 679(1)(f) empowers Council to fix and charge admission fees (by bylaw) for City-owned recreational facilities, but does not authorize Council to delegate that power. Accordingly, we have added a clause to the agreement stating that the City does not warrant the Board's authority to charge user fees. If Council wishes to set user fees to be collected by the City, those fees should be established by bylaw under Section 679(1)(f).

Yours truly,

LIDSTONE, YOUNG, ANDERSON

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Grant Anderson

GA/ps

Encl.

cc: Mr. Bryan Kirk Administrator

> Mr. Larry Wheeler Acting Director of Parks & Recreation

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THIS AGREEMENT made as of \_\_\_\_\_, 1993.

SENT-BY: PH6897400\*FAX6893444 : 3-25-93 : 14:16 : LIDSTONEYOUNGANDERSO-

**BETWEEN:** 

# THE BOARD OF SCHOOL TRUSTEES OF SCHOOL DISTRICT NO. 43 (COQUITLAM)

550 Poirier Street Coquitlam, British Columbia V3J 6A7

(the "Board")

OF THE FIRST PART

AND:

#### THE CORPORATION OF THE CITY OF PORT COQUITLAM 2580 Shaughnessy Street Port Coquitlam, British Columbia V3C 2A8

(the "City")

#### OF THE SECOND PART

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WHEREAS the Board is a duly constituted school board under the <u>School Act</u> of the Province of British Columbia and the City is a municipality duly incorporated under the <u>Port</u> <u>Coquitlam Incorporation Act</u> of the Province of British Columbia;

AND WHEREAS Section 116(2) of the <u>School Act</u> and Section 682(2) of the <u>Municipal Act</u> provide that the parties may enter into an agreement, subject to the prior approval of the Minister of Education, for the purposes of constructing, maintaining, operating or using jointly community facilities on sites held by either party or leased by either of them from the Crown in Right of the Province of British Columbia;

AND WHEREAS the City is the owner in fee simple of land in the City of Port Coquitlam, British Columbia outlined in red on the map attached to this Agreement and known as Reeve Street Park (the "Park");

AND WHEREAS the Board requires playfields for a proposed secondary school adjacent to the Park and has submitted a proposal to the City for the improvement and use of the grass fields located in the Park and outlined in green on the map attached to this Agreement (the "Fields");

AND WHEREAS the Minister of Education has approved this Agreement in advance of

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its execution;

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NOW THEREFORE in consideration of the premises and mutual covenants in this Agreement, the parties agree as follows:

- 1. This Agreement governs the joint improvement, use and maintenance of the Fields.
- 2. The Board shall contribute \$650,000.00 as the Board's share of the agreed cost to the parties of improving the Fields (the "Contribution"), payment of which is to be made to the Treasurer of the City on or before \_\_\_\_\_\_, 1993.
- 3. Upon payment of the Contribution the City shall improve the Fields in an expedient manner and thereafter shall maintain and operate the Fields for the joint use of both parties.
- 4. The Fields shall be improved by the City to the standards set out in Schedule "A" attached to this Agreement. The Fields and all improvements to them shall remain the property of the City.
  - The City shall contribute all funds in excess of the Contribution as required to complete the Fields in accordance with Sections 3 and 4 of this Agreement.
    - The parties shall cooperate to the greatest extent possible in the initial planning and subsequent maintenance, programming and scheduling of the Fields for curricular, extracurricular and community uses with a view to obtaining optimum return to the community.
    - Upon completion of the Fields, the parties shall have joint use thereof as follows:
      - (a) The Board shall have use of the Fields for school purposes:
        - (i) between the hours of 8:00 a.m. and 5:00 p.m. on all days during which school is in session;
          - (ii) at such other times as agreed to with the City; and
          - (iii) as may be required for extracurricular purposes by the Board during months other than July and August, to a maximum of 10 hours per week.\_\_\_\_\_ do we want month?

(b)

(c)

- The City shall have use of the Fields at all times other than during those hours reserved for the Board's use.
  - When the Fields are available to the Board, the Board may in

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its sole discretion prohibit any use thereof that it deems to be

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detrimental.

(d)

SENT BY: PH6897400\*FAX6893444

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11.

The City, as owner of the Park, may at any time in its sole discretion prohibit any use of the Fields that it deems detrimental; provided that the City will not deny use to any group at times when the Fields are available to the Board without first advising the Board.

The Board and the City may each schedule use, levy and collect such fees and charges for the use of the Fields by the public during their respective hours of use pursuant to this Agreement as each may, in its sole discretion (subject to Section 7(d)), deem appropriate and each party may retain any such fees and charges for its own use absolutely. The City does not warrant or represent that the Board may enforce the levying and collection of user fees and the collection of such fees is not a prerequisite to this Agreement.

The Board shall indemnify, protect and save harmless the City, its officers, agents, servants and employees from and against all actions, causes of action, claims and demands of every kind, description, and nature whatsoever arising out of or in any way connected with the use of the Fields by the Board pursuant to this agreement, provided that the said actions, claims or demands do not arise out of the acts or omissions of the City, its officers, agents, servants and employees.

Each party shall carry a minimum of \$5,000,000.00 public liability insurance in relation to the use of the Fields.

In addition to the Contribution the Board shall pay to the City:

- (a) one-half of the deemed annual operating costs of the Fields, calculated as outlined in Schedule "B" attached to this Agreement;
- (b) one-half of the expenditures incurred by the City in undertaking any major overhaul of the Fields, and the City agrees to provide the Board with at least eighteen months notice prior to undertaking any major overhaul; and
- (c) one-half of the cost of replacement netting for the tennis courts in the Park;

such payments to be made to the Treasurer of the City by January 31 of each year for expenses incurred in the preceding calendar year.

12.

The City agrees to grant free use to the Board of other facilities within the Park in return for equivalent community use within the proposed secondary

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APR - 1 1993

school, such uses to be scheduled through the City's Parks and Recreation Department.

Any waiver by one party of any default, breach or nonperformance by the other party of any provision herein shall not operate to waive the first party's rights under this Agreement in respect of any later default, breach or nonobservance so as to defeat in any way the rights of the parties under this Agreement on any such later default, breach or non-observance, and all rights and remedies of the parties shall be deemed to be cumulative, not alternative.

Any notice, direction or other instruction required or permitted to be given hereunder by one party to the other shall be in writing and shall be delivered personally or by registered mail, postage prepaid, to the addresses on the first page of this Agreement, or to such other address as either party may provide.

- In the event of a dispute arising between the parties in connection with the interpretation of this Agreement or with the use, operation and maintenance of the Fields pursuant to this Agreement, such dispute may be settled by arbitration pursuant to the <u>Commercial Arbitration Act</u> or, if the parties are unable to agree upon such arbitration, by any Court having jurisdiction in the matter.
- This Agreement shall be effective for ten years from the date it is made, and from year to year thereafter unless either party gives notice of its intention to renegotiate or terminate the Agreement in accordance with Section 17.
- No later than six months prior to the tenth anniversary of the effective date of this Agreement or any subsequent yearly anniversary, either party may notify the other in writing of its intention to:
  - (a) renegotiate this Agreement in accordance with Section 18; or
  - (b) terminate this Agreement upon its next anniversary.

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Where notice to renegotiate this Agreement has been served, the parties will forthwith enter discussions to reach terms of a revised Agreement, unless the other party gives notice of termination within 21 days. In the event that such discussions do not result in mutually acceptable terms of a revised Agreement by the anniversary date of the Agreement, the matter is to be referred to arbitration pursuant to the <u>Commercial Arbitration Act</u> of the Province of British Columbia and the arbitration board so established will fix final conditions of Agreement for a one (1) year term; provided that the arbitration board may not vary the provisions of Section 15, 16 or 17; and provided further that if the award of the board of arbitration has not been received by the anniversary date of the Agreement, the terms of the Agreement shall continue to have force and effect until the award of the board of arbitration has been published or the next following anniversary date, whichever first

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SENF-BY : PH6897400\*FAX6893444 : 3-25-93 : 14:19 : LIDSTONEYOUNGANDERSO-

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occurs.

- 19. This agreement shall enure to the benefit of and be binding upon the parties hereto and upon their respective successors and assigns.
- 20. Time is of the essence of this Agreement.
- 21. This Agreement contains the entire agreement between the parties and no amendment to this Agreement is effective unless in writing, executed on behalf of both parties.

IN WITNESS WHEREOF the parties hereto have affixed their respective corporate seals duly attested by the hands of their duly authorized officers on the day and year first above written.

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The Corporate Seal of the BOARD OF SCHOOL TRUSTEES, DISTRICT NO. 43 (COQUITLAM) wa. hereunto affixed in the presence of:

Chairperson

Secretary-Treasurer

The Corporate Seal of THE CORPORATION OF THE CITY OF PORT COQUITLAM was hereunto affixed in the presence of:

Mayor

Clerk

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APR - 1 1993

#### Schedule "B"

Field maintenance costs for the calendar year 1993 are deemed to be \$13,300 which is made up of \$5,700 for one grass field and \$7,600 for the grass field on which football and rugby may be played.

Field maintenance costs for calendar year 1994 and future years shall be calculated by the following formula:

P = R x ((A + C)/(B + D)) where

P = the costs for the current year

R = the costs for the previous year

A = the City's Labourer II rate on January 2nd of the current year

B = the City's Labourer II rate on January 2nd of the previous year

C = the Board's Groundperson rate on January 2nd of the current year

D = the Board's Groundperson rate on January 2nd of the previous year

If the job category of Labourer II or Groundperson ceases to exist, the category of outdoor maintenance worker most equivalent to that category shall be substituted.

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# THE CORPORATION OF THE CITY OF PORT COQUITLAM

#### MEMORANDUM

March 29, 1993

TO:	Parks & Recreation Committee

FROM: Larry J. Wheeler, Acting Parks & Recreation Director

SUBJECT: Civic Recognition - Port Coquitlam Judo

#### **RECOMMENDATION:**

It is recommended that Mandy Hodge, Ian Munsie, Lenka Kudrna, of the Port Coquitlam Jodu Club, be recognized by City Council for their success at the 1993 Canadian Junior National Judo Championships.

#### \* \* \* \* \* \* \* \*

#### PURPOSE/PROBLEM:

The purpose of this report is to provide information and a recommendation to the Parks & Recreation Committee regarding the success enjoyed by members of the Port Coquitlam Judo Club at the Canadian Junior National Judo Championships on March 5-7, 1993.

#### DISCUSSION/BACKGROUND:

The attached letter outlines the achievements of three members of the Port Coquitlam Judo Club who finished in the top three at the junior national judo championships. It is appropriate for City Council to recognize these young athletes with civic recognition awards.

A copy of the civic recognition policy has been attached for your reference.

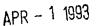
#### SUMMARY/CONCLUSION:

Three members of the Port Coquitlam Judo Club finished in the top three in the events of the 1993 Canadian National Championships.

As per City policy, all of these individuals should be recognized by City Council.

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Larry J. Wheeler Acting Parks & Recreation Director



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# Port Coquitlam Judo

eto David Speight, 20275 Ospving St., Maple Ridge, B.f. V2N 1K5 Res: 405-8328 Bus: 042-0200

March 24, 1993

Pat Grear Pt. Coquitian Recreation 2253 Leigh Square Pt. Coquitiam, B.C. V3C 3B8

Dear Pat,

On the weekend of March 5th to 7th Four of Pt. Coquitlam's finest in judo competed at the Canadian Junior National Judo Championship, in Calgary. They had competed at the provincial level since September and achieved First in their respective division earning the honour to represent British Columbia at the National Championship.

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Would you please request time at the next council meeting to give recognition to Pt. Coquitiam's own Canadian National Champions in Judo, Mandy Hodge. Division -52 Gold medalist, Ian Munsie, Division -40, Silver medalist, and Lenka Kudrna, Division -66, Bronze medalist?

British Columbia judoka returned from the Canadian Nationals with fifteen medalists. Of those 15 medalist, three of them were from Pt. Coquitlam Judo. This is the best showing so far by Pt. Coquitlam Judo.

I can be reached at 942-0200 during business hours. If more convenient our fax number is 942-1595.

I will await your reply.

Yours sincerely,

Jane Sprengt

Dave Speight Sensei

APR - 1 1993

DS:ds

#### Subject : Civic Awards

Policy:

That the criteria for awarding City of Port Coquitlam Civic Awards as submitted with a memorandum from the City Clerk, November 22nd, 1974, be accepted.

General:

- The recipient must be or must have been a resident of Port Coquitlam for at least six months prior to the nomination for the award.
- 2. No person or group of persons shall receive the award more than once for each specific award class
- 3. Any person may nominate an individual or group of individuals by completing a nomination form, returning it to the City Clerk who will present it to the Council.
- 4. A majority vote of Council is required to authorize presentation of an award except for "Recognition" when approval of the Mayor will suffice.
- 5. An award or awards will not necessarily be awarded each year.
- A. <u>Sports</u>: May be awarded to an individual or team who places first, second or third at the highest Provincial level or for equivalent achievement.
- B. <u>Arts & Sciences</u>: May be awarded to an individual or group of individuals who achieves the highest Provincial level or equivalent recognition for a work of art, performance, composition, scientific achievement or similar work.
- C. <u>Community Service</u>: May be awarded to an individual or group of individuals who performs an outstanding service to the City, the Province, or Canada, or who, over a period of years served the City, the Province, or Canada in an outstanding manner.
- D. <u>Heroism</u>: May be awarded to an individual or group of individuals who show outstanding heroism in the protection of life and/or property.
- E. <u>Recognition</u>: May be awarded to recognize Wedding Anniversaries, Birthdays, or other personal milestones reached by City residents; or, if applicable, by clubs or organizations.

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#### THE CORPORATION OF THE CITY OF PORT COQUITLAM

#### MEMORANDUM

March 29, 1993

TO: Parks & Recreation Committee

FROM: Larry J. Wheeler, Acting Parks & Recreation Director

SUBJECT: Civic Recognition - Port Coquitlam Ringette Club

#### **RECOMMENDATION:**

It is recommended that the Port Coquitlam Deb "A" Ringette team be recognized for their achievement at the "7th Annual Esso Golden Ring Tournament" but not be given Civic Awards.

\* \* \* \* \* \* \* \*

PURPOSE/PROBLEM:

The purpose of this report is to provide information and a recommendation to the Parks & Recreation Committee regarding the success enjoyed by members of the Port Coquitlam Deb "A" Ringette team.

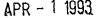
#### DISCUSSION/BACKGROUND:

The attached letter outlines the achievements of the members of the Port Coquitlam Deb "A" Ringette Team. They won the gold medal in the 7th Annual Esso Golden Ring Tournament. This competition does not appear to comply with the intent of the guidelines set in the city's Civic Awards Policy. It would not be appropriate for City Council to recognize these young athletes with civic awards.

A copy of the Civic Awards Policy has been attached for your reference. Please refer to Section A of the policy.

Larry J. Wheeler Acting Parks & Recreation Director

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Mrs. Narda Jackson, 1743 Lincoln Ave.., Port Coquitlam, B.C., V3B 2J7, 942-4271, 945-8156.

Alderman Mike Thompson, Chairman of Parks and Recreation, City of Port Coquitlam, 2580 Shaughnessy St., Port Coquitlam, B.C.

Dear Sir:

The Port Coquitlam Deb "A" Ringette team, sponsored by Bruce & Wayne Homes Ltd., along with seven other teams from British Columbia, travelled to Calgary, January 22-24, 1993, for the 7th. Annual Esso Golden Ring Tournament. This is the largest Ringette tournament with one hundred and thirty-three teams entering. Each division and level of play was represented from Bunnies - aged 4 & 5 years to Ladies 25 years and older. Our team won their pool undefeated and then went or to win the semi finals and final rounds bringing the first gold medal ever to British Columbia from this tournament.

The members of the team are:

# 2 Susie Smith # 3 Kriti Jude # # # 7 Shelley Ross # 10 Gillian MacLean

Coach, Owen Jackson Manager, Narda Jackson Team Mom, Martina Jacobsen

Thank you,

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Now Depart

Narda Jackson Team Manager

# 16 Jill Lundin 3Kriti Jude# 10Jili Lundin4Christine Nixon# 19Laura Sartore5Jacqueline LeBlanc# 22Sarah Butterworth7Shelley Ross# 75Gwen Lamieur-Ranquist10Gillian MacLean# 88Moira Jackson

February 18, 1993

#### Subject : Civic Awards

Policy:

That the criteria for awarding City of Port Coquitlam Civic Awards as submitted with a memorandum from the City Clerk, November 22nd, 1974, be accepted.

General:

- 1. The recipient must be or must have been a resident of Port Coquitlam for at least six months prior to the nomination for the award.
- 2. No person or group of persons shall receive the award more than once for each specific award class
- 3. Any person may nominate an individual or group of individuals by completing a nomination form, returning it to the City Clerk who will present it to the Council.
- 4. A majority vote of Council is required to authorize presentation of an award except for "Recognition" when approval of the Mayor will suffice.
- 5. An award or awards will not necessarily be awarded each year.
- A. <u>Sports</u>: May be awarded to an individual or team who places first, second or third at the <u>highest Provincial</u> level or for equivalent achievement.
- B. <u>Arts & Sciences</u>: May be awarded to an individual or group of individuals who achieves the highest Provincial level or equivalent recognition for a work of art, performance, composition, scientific achievement or similar work.
- C. <u>Community Service</u>: May be awarded to an individual or group of individuals who performs an outstanding service to the City, the Province, or Canada, cr who, over a period of years served the City, the Province, or Canada in an outstanding manner.
- D. <u>Heroism</u>: May be awarded to an individual or group of individuals who show outstanding heroism in the protection of life and/or property.
- E. <u>Recognition</u>: May be awarded to recognize Wedding Anniversaries, Birthdays, or other personal milestones reached by City residents; or, if applicable, by clubs or organizations.

#### THE CORPORATION OF THE CITY OF PORT COQUITLAM

#### MEMORANDUM

March 31, 1993

TO:	Parks & Recreation Committee
FROM: SUBJECT:	Larry J. Wheeler, Acting Parks & Recreation Director Participaction Pacific Rim Challenge
Becommendation:	It is recommended that the City of Port Coquitiam

participate in the 1993 Participaction Pacific Rim Challenge.

#### \* \* \* \* \* \* \* \*

#### Purpose/Problem:

The purpose of this report is to provide information and a recommendation for consideration by the Parks & Recreation Committee regarding a proposal to participate in the 1993 Participaction Pacific Rim Challenge.

#### Background Information:

Participaction has been promoting physical activity for the past ten years. One of the promotional events has been the annual Participaction Challenge. The City of Port Coquitlam has now actively been involved in this event over the years.

However, in 1993, a new dimension has been added to the Participaction Challenge, an international challenge. Metro Vancouver has been challenged by Hong Kong City.

This challenge represents an excellent opportunity to be involved in an event which will obviously appeal to the Chinese community ir Port Coquitlam and could also have spin-off cultural and business benefits.

Larry J. Wheeler

LJW/sd

· VANCOUVER GEORGIA

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## PARTICIPACTION PACIFIC RIM CHALLENGE



March 15, 1993

Larry Wheeler Parks and Recreation Director Port Coquitlam Parks and Recreation Department 2253 Leigh Square Port Coquitlam, B.C. V3C 3B8

Dear Mr. Wheeler;

ParticipACTION is taking an exciting new form in the Vancouver area this year with the development of the Pacific Rim Challenge pairing metro Vancouver with Hong Kong for the May 26 International Challenge Day. We are planning to develop a series of programs and activities which will focus on the concepts of healthy lifestyle and total wellness, of which physical activity is such an important part.

I have called your office several times as we are now in the final stages of preparing artwork for brochures, posters etc.. If Port Coquitlam wishes to participate in the metro Vancouver challenge we'll need confirmation as soon as possible so that your city's logo can be included in our promotional materials.

Please call me at your earliest convenience -684 683-1500 or fax 682-7684. I look forward to speaking with you soon.

Yours sincerely,

Rosemary Bonderud Pacific Rim Challenge Coordinator

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APR - 1 1993 Fax (604) 682-7684

PARTICIPACTION PACIFIC RIM CHALLENGE 1500 West Georgia St, Suite O Vancouver, B.C. V6G 3A1 Tel., 604) 684-1500 Fax (604) 682-7664



## CrownLife PARTICIPACTION CHALLENGE



29 January 1993

Ms. Janna Taylor Parks and Recreation Director Port Coquitiam Parks and Recreation Department 2253 Leigh Square Port Coquitiam, B.C. V3C 3B8

Dear Janna,

I am writing to invite you to participate in an exciting event. Pete Quevillon from the Vancouver Parks and Recreation, has agreed to assist ParticipACTION in our efforts to stage an international contest, which will hopefully involve many Lower Mainland communities, in support of the CrownLife ParticipACTION Challenge. I'm sure you are familiar with this program which annually attracts more than 4,000,000 Canadians in 560 communities.

For the past 10 years, while ParticipACTION has provided promotional support from the national level, our experience has been that it is the local leader like you, along with the volunteer support of many community groups, that make it meaningful within each community.

In addition to the domestic Challenge, this year Canada is also involved in the worldwide challenge involving some 30 cities from 15 countries on 4 continents. We have 2 cities which have been matched up: Vancouver (or Lower Mainland) will go against Hong Kong and Vaughan, Ontario will take on Agen, France.

We think this Hong Kong Challenge is an outstanding opportunity for more municipalities in the Lower Mainland to participate in what is developing into an event with cultural and business components, and will have obvious appeal within the Chinese community. The population of Hong Kong is about 5.7 million; if we could involve all the communities of the Lower Mainland, we could reach 1.2 million, making the rivairy more interesting.



ParticipACTION, Box 64, 40 Dundas St. W., Suite 220, Toronto, Ontano MSG 2C2 Tel. (416) 354-1212 Fax. (416) 954-4949

PARTICIPACTION-

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We wish to invite you to explore how your community might benefit from being part of this event by attending a meeting with Russ Kisby, President of ParticipACTION; Pete Quevilion, Recreation Program Consultant, Vancouver Parks Board, and myself. At this time, the attached list of people have been invited in addition to representatives from Crown Life and the Vancouver Chinese community. I will call you on Monday, February 1st to confirm your availability and interest. I look forward to a positive responsel

Sincerely,

nanci

Nanci Colbeck National Director, Community Programs ParticipACTION

APR - 1 1993

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; 2-18-93 ;11:20AM ;

PARTICIPACTION

#### NOTES FROM MEETING IN VANCOUVER FEBRUARY 8, 1993

The title of this event will be PerticipACTION Pacific Rim Challenge. The objectives are to include as many lower mainland communities as possible in this contest against Hong Kong.

The competitive aspect and "numbers" will be downplayed within the community but it is recognized this is important for media coverage.

This event will be planned and executed, not as a one-time but rather a long term project. Strategles for community involvement should reflect this.

ParticipACTION will provide overall coordination and promotional materials (as with domestic Challenge) however each community will adapt to suit its needs.

#### GENERAL DISCUSSION

- 1. There is actually be two "levels" of the Challenge: the bigger picture with Hong Kong and the focus on community services/needs. There could be a "tiering" of events - common events involving the mayors and media; individual community events promoting the community spirit.
- 2. Community centres could promote:
  - introduce a new activity to a friend; try something new or different from the list of activities/services offered
  - activities accessed in %ages by the community
- 3. Overall promotion could include:
  - community safety of youth/children; get to know your neighbour; use the "buddy system"
  - Call Your Mayor" to encourage participants to actually register

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; 2-18-93 ;11:20AM ;

ParticipACTION will organize a single registration centre with one telephone number. We will solicit prizes for registrants:

- for instance by community, e.g. the next caller from Langley gets a t-shirt. Need the assistance of the media.
- community specific prizes

4.

5. If we can encourage the schools to participate, one idea will be to provide "Discovery Boxes" for their use to exchange information with Hong Kong schools.

Some theme ideas for the boxes: multicultural (include all populations, not just Asian), ecological projects, traditional games played. Could include letters, videes, audio tapes, pictures, city/school information.

- 6. Perhaps in our first year, the most that can be managed in the business community, is for each community to target 5-6 of their largest corporations:
  - we could have a team event in which the corporations challenge each other and also challenge Hong Kong businesses. This would also work as a special event at the registration centre.
- 7. Sponsorship will be sought in three categories now and in the future:
  - A. Title Overall sponsorship to have title to the project
  - B. Event Sponsorship of an event
  - C. Product Donation of goods/services
- 8. ParticipACTION will be responsible for media globally and the communities will lialse locally.



THE CORPORATION OF THE CITY OF PORT COQUITLAM

#### MEMORANDUM

March 29, 1993

TO: Larry J. Wheeler, Acting Parks & Recreation Director

FROM: Bram Hoogendoorn, Parks Superintendent

SUBJECT:

Proposal for a Garden Award Program

#### Recommendation:

It is recommended that the Parks & Recreation Committee:

 Approve in principal the concept of introducing a Garden Award Program in Port Coquitlam; and

\_\_\_\_\_\_

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apr - 1 1993

- That Parks & Recreation staff be instructed to formally draft a Garden Award program; and
- 3) That Parks & Recreation staff explore the possibility of a community sponsor for the Garden Award Program.

\* \* \* \* \* \* \*

#### Background & Comments:

We were notified on January 27, 1993, by the City of Coquitlam, that their Council had approved a proposal in December of 1992 for a Garden Award Program. The Tri-City News then expressed interest in promoting the concept on a tri-city wide basis.

Unfortunately very valuable time for promotion has passed since then. As a result of this, the City of Coquitlam are proceeding on their own. It is not too late to start up a program now. A Garden Award Program is consistent with the guidelines adopted by our Council in their mission statement of August 26, 1991. This program will foster and enhance community pride; contribute towards the quality of life and helps to create a better livable urban

#### **Objective:**

- To promote and recognize residential and commercial landscaped properties in our community.
- To have a prize category in each of the two categories (residential and commercial) which could then be further broken down into: most colorful, most innovative, most drought tolerant (zero phobic), best native plant garden, and best garden with the most environmental sound practises applied, etc.

#### Judging:

It is proposed that the panel of judges would be selected from our local community. Possibly representation from our Garden Club, other interest groups in the community, the newspapers and our department.

#### Costs:

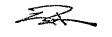
There will be some minimal cost involved with the implementation. This would be for staff time, program registration, printing costs for nomination and award certificates, and garden judging. These costs are all very nominal and could be supported by the community, or funded from existing department operating budgets.

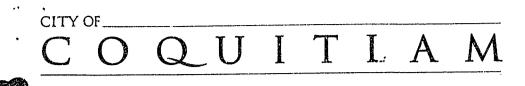
#### Nomininations:

Nomination forms could be picked up at the various municipal facilities and anyone living in this community could nominate a property, (other than the owner or landscaper of the actual property). Color photographs would be requested to accompany each nomination. Times and deadlines to be set up. The judge's committee would review and select, out of all the nominations, a winner in each category. Awards would be presented at a Council meeting. Publication and promotion could be handled in our brochure, city newsletter and by the local newspapers.

Report Writer Bram Hoogendoorn

Concurrence Larry J. Wheeler Acting Parks & Recreation Director







Mayor L. Sekora

1993 January 27 Our file:

Ms. Janna Taylor Parks & Recreation Director City of Port Coquitlam 2253 Leigh Square Port Coquitlam, BC

Dear Ms. Taylor:

**Re.:** Garden Award Program

Attached for your reference and information is a proposal for a Garden Recognition Program which the City of Coquitlam will be promoting in 1993. This proposal was approved by our City Council in December of 1992 and staff are now in the process of working out program details. We have been approached by someone from the TriCity News who are interested in promoting this concept and supporting it on a TriCity wide basis.

Please review the enclosed information and contact me regarding the level of interest that Port Coquitlam might have in implementing a similar program.

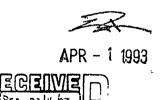
Yours truly,

Mullahi

M. Nihls Parks Superintendent

MN/mc

c - B. Elliott - Parks Administrator



PARKS AND RECREATION

633 POIRIER STREET, COQUITLAM, B.C. V3J 6A9 · PHONE: (604) 937-6000 FAX: (604) 936-3975





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Inter-Office Communication

1992 November 26 Our File: 110.4

MEMO TO: Parks and Recreation Director

Parks Administrator FROM:

GARDEN AWARD PROGRAM SUBJECT:

## FOR PARKS & RECREATION COMMITTEE FOR ENVIRONMENT & PUBLIC WORKS COMMITTEE

#### RECOMMENDATIONS

That Council endorse the implementation of a Garden Award Program to be administered by the Parks & Recreation Department using existing resources and with assistance from and participation by local garden clubs and community groups.

#### BACKGROUND

Refer to the attached memorandum from the Superintendent - Parks Operations dated November 16,1992 for background information on the proposed Garden Award Program. That memorandum lays out the Objectives of the program and discusses the Award categories, Judging criteria, the nomination process and the presentation of Award Plaques by Municipal Council.

#### DISCUSSION

The Garden Award Program proposed by the Parks Superintendent is entirely consistent with the strategic directions recommended by the Rethink study. A program such as this is beneficial as it involves members of the public in a project that enhances community pride, it demonstrates Coquitiam's commitment to environmental values and it helps promote Bylaw #2350/1991, which requires homeowners to maintain their boulevards.

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Parks and Recreation Director 1992 November 26

There are minimal costs attached to the implementation of the proposed Garden Award Program. There are some minor printing costs for the nomination forms and Award Certificates and staff time requirements for program administration and Garden judging. None of these costs are very significant and the program can be undertaken within existing budget and staff resources.

The Garden Award Program represents a change in direction in the use of Departmental resources in keeping with proposed Departmental strategies. Staff recommends endorsement of the program by Council.

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BARRY ELLIOTT

BE/sak

c - Municipal Manager

APR - 1 1993

DISTRICTOFCOQUITLAM



Inter-Office Communication

1992 November 16 Our File: 111.8

MEMO TO: Park Administrator

FROM: Superintendent - Parks Operations

SUBJECT: PROPOSAL FOR A LANDSCAPE/GARDEN AWARD PROGRAM

#### 1.0 RECOMMENDATIONS

1.1 That a proposal for a City of Coquitlam Garden/Landscape Award Program be forwarded to the Municipal Manager, the Environment and Public Works Committee and the Parks and Recreation Committee for consideration and approval.

#### 2.0 BACKGROUND

- 2.1 It came to my attention recently that Salvador Bufante was awarded a 1992 Garden Award from his home community of New Westminster. Mr. and Mrs. Bufante were awarded a plaque and formally recognized at a weekly meeting of City Council who were joined by members of the New Westminster Horticultural Society.
- 2.2 A telephone conversation with New Westminster Parks Director Paul Dominatto has indicated that 1992 was the pilot year for this garden award program. The program was introduced through their environment committee. Based on the positive community reception of the program in 1992 they intend to proceed and possibly expand the program in 1993.
- 2.3 A Garden/landscape award program should be considered for Coquitlam as it would help support and recognize members of the community for maintaining both private and public property according to the provisions of by-law #2350/1991.

#### 3.0 OBJECTIVE

3.1 To promote and recognize residential and commercial landscapes which beautify and enhance our local community environment.

#### 4.0 <u>CATEGORIES</u>

4.1 Propose two categories: one for residential landscape/garden and one for commercial/landscape garden. Each category could have a number of prize categories; for example, most colourful, most innovative, most xerophobic (drought tolerant), best native plant garden etc.

#### 5.0 CRITERIA

5.1 Actual judging criteria should be established by a panel of judges selected from the local community. This panel ideally should have representation from members of the Fraser Pacific Rose Society, other specialized local garden clubs, from our local newspaper media and possibly from our design committee associated with Planning and Permits & Licence Departments.

#### 6.0 <u>NOMINATIONS</u>

6.1 Nominations for each category to be made by any member of the community at large, other than the owner or landscaper for the actual property nominated. Nomination applications to be distributed from Municipal Hall, Parks & Recreation, and Public Library. Colour photographs would be required to accompany each nomination.

#### 7.0 JUDGING/AWARDS

6.1 A judging committee selected from the community at large would be responsible for reviewing all nominations and assessing garden/landscapes under each of the category types. Award presentations to be made at Council Chambers. Awards could consist of plaques and letters of appreciation from Mayor and Council. Publicity for the program could be coordinated through Leisure Guide, local newspaper media, community radio and District newsletter.

MICHAEL NIHLS

#### MN/mc

c - D.L. Cunnings - R. Richardson

APR - 1 1993



THE CORPORATION OF THE CITY OF PORT COQUITLAM

MEMORANDUM

Bram Hoogendoorn, Parks Superintendent

March 30, 1993

TO:

Larry J. Wheeler, Acting Parks & Recreation Director

FROM:

SUBJECT:

Damage Claim to Reeve Park Soccer Field & Ball Diamond by Fitzpatrick Contracting

#### Recommendations:

- It is recommended that the Parks & Recreation Committee:
- Authorize staff to require Fitzpatrick Contracting to resod the damaged turf, and;
- That the project be completed by the contractor's own crews under the supervision of the City's Parks Superintendent.

\* \* \* \* \* \*

#### Purpose/Problem:

The purpose of this report is to provide information and a recommendation for consideration by the Parks & Recreation Committee regarding the required repairs to the Reeve Park grass soccer field and ball diamond.

#### Background Information:

On March 29, 1993 at 4:00 p.m. Tom Annandale, a representative from Fitzpatrick Contracting (Ray), and myself met to discuss the outstanding claim to fix up our sand soccer field in Reeve Street park after the damage caused on November 27, 1992.

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The extensive damage was caused by the above company during the construction of a main storm sewer to the south of the field. This damage made play on 18 yards of this field impossible for half of the scheduled winter soccer season. Play continued on a shortened version of the field.

Although Fitzpatrick is willing to fix some of the damage at their expense, they feel that my estimated costs to cover the soccer area with sand - sod at \$2.00 per yard and the cost of the labour to apply the material is too excessive.

#### **Options:**

Fitzpatrick Contracting has offered us the following solutions:

- Fitzpatrick Contracting will seed the damage area with our specified rate of application and qualified seed.
- Fitzpatrick Contracting is willing to pay half of the cost of the sod and the labour involved.

Two other options are available which were not offered; but should be considered:

 That Fitzpatrick Contracting resod the damaged area with the approved sand base sod. City staff will supervise.
 That Fitzpatrick Contracting pay the City to resod the damaged areas, (estimated at \$6,200).

#### Analysis of Options:

- 1.
- If we choose to have the soccer area seeded, the young grass will not have matured enough in September and full play on the field is not recommended. As a result, the soccer teams would have to play another season on a shortened field. I do not know if this creates much of a problem with the teams. If it is preferred to have a larger field than the present shortened field could be squeezed about 15 feet to the east.
- 2. If the choice was made to pay half of the cost of approved sand-sod, laid it could cost us approximately \$2,000 out of our existing maintenance budget. This would obviously throw our budget figures out. But, it would give us a full size field in September for the soccer groups to play on.

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If we require Fitzpatrick Contracting to resod the damaged areas to our specifications, many of the aforementioned issues are avoided. The sodded areas will be ready for play in a relatively short time, and the field will have been returned to its original conditions.

Same outcome as number three above. Fitzpatrick Contracting will likely find our cost too high.

Report Writer Bram Hoogendoorn

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4.

Concurrence Larry J. Wheeler Acting Parks & Recreation Director



THE CORPORATION OF THE CITY OF PORT COQUITLAM

### MEMORANDUM

March 31, 1993

TO:	Larry J. Wheeler, Acting Parks & Recreation Director
FROM:	Darlene Grieve, Acting Recreation Manager
SUBJECT:	German Shepherd Dog Club of British Columbia - Annual Specialty Show

### Recommendations:

To give permission to the German Shepherd Dog Club of British Columbia to host their annual specialty show at Reeve Street Park on June 5th and 6th, 1993.

That the following restrictions apply:

- Portable washrooms to be brought in and paid for by the Dog Club.
- No overnight parking of vehicles allowed.
- No equipment or supplies to be left overnight in park. Uity Bylaws to be adhered to and all participants to
- be made aware of City Bylaw, (copy attached).
- \* Park must be left in the same condition as it was prior to the event.

#### \* \* \* \* \* \*

### Purpose/Problem:

The purpose of this report is to provide information and a recommendation regarding the request of the German Shepherd Dog Club of British Columbia for the use of Reeve Street Park for a dog show.

### Background & Comments:

The German Shepherd Dog Club of British Columbia have requested the use of the grass field at Reeve Street Park on June 5th and 6th, 1993 from 8:00 a.m. to 5:00 p.m. to host their annual specialty dog show. They are a non-profit society and registration for the show is open to Canadian Kennel Club members only. They will be charging a fee to participants to cover costs. The public will be invited to view this show at no charge. Previously this event has been held at a private dog club in Surrey and in a West Vancouver park.

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If we support this request the department must consider the following issues:

- 1) They are looking for a place to host this as an annual event and we should determine if we want this type of event to be held in our new park.
- 2) It is possible that this field would be used as a summer soccer field in years to come.
- 3) Softball would have to be cancelled for these days.

4) The park is presently under construction.

Report Writer Darlene Grieve

mon Concurrence

Larry J. Wheeler, Acting Parks & Recreation Director



German Shepherd Dog Club of British Columbia

c/o 3172 Jervis Street, Port Coquitlam, B.C. V3C 3H7

March 23, 1993.

Mr. Larry Wheeler, Parks & Recreation Dept. City of Port Coquitlam. 2253 Leigh Square, Port Coquitlam, B.C.

To Mr. Larry Wheeler,

This letter is to confirm our conversation of earlier today.

On Behalf of the German Shepherd Cog Club of B.C. we would like to have the use of the facilities at Reeve's Park in Port Coquitlam, Saturday June 5 and sunday June 6,1993.

We would need an area large enough to hold 2 rings, 80' X 120' and 60' X 80'. We would also request the use of washroom facilities.

We will be using the park to hold our annual German Shepherd Speciality Show. We will be holding a confirmation match as well as two Obedience Trials.

.We anticipate approximately 130 to attend each day.

You can be assured that we will clean up after our show Land leave the park as clean, if not cleaner than when we came.

Due to a deadline for the printers we would appreciate a response to our request as soon as possible.

Thank you.

THE GERMAN SHEPHERD DOG CLUB of B.C.

Roy Juliusson Vice President

cellular(250-5540)

Ph: 941-8239

Al Ahearn President

A Station

533 - 8398

APR - 1 1993

# THE CORPORATION OF THE CITY OF PORT COQUITLAM

# BYLAW NO. 1020

### CONSOLIDATED FOR CONVENIENCE ONLY

A Bylaw to establish and regulate a Pound and to regulate the keeping of certain animals in the City.

WHEREAS under the provisions of Sections 870 and 981 of the "Municipal Act; R.S.B.C., 1960, and Amendments thereto, the Council is given broad powers to regulate or prohibit the keeping of certain animals within the Municipality.

AND WHEREAS it is considered both desirable and expedient to establish a Pound and to regulate the operations of the said Pound, and to regulate the keeping of certain animals within the Municipality;

NOW THEREFORE the Municipal Council of the Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:

1.

For the purposes of this Bylaw, the following words and terms shall have the meaning hereby assigned to them, with appropriate changes in number or gender as required by the context:

- (a) "City" shall mean the municipal area comprised within the boundaries of the City of Port Coquitlam or The Corporation of the City of Port Coquitlam as the context may require;
- (b) "Dog" shall mean any dog apparently over the age of four months and including male or female of the species;
- (c) "Male Dog" shall mean any dog of the male sex and any female dog certified as "spayed" by any qualified veterinary surgeon;(d) "Poundkeeper" shall mean the person or body corporate appointed
- (d) "Poundkeeper" shall mean the person or body corporate appointed from time to time under this Bylaw for the purpose of enforcing and carrying out the provisions of this Bylaw, and shall include any assistant poundkeeper appointed as such;
- (e) "Owner" shall mean and include any person who owns or has in his possession, a dog, or any person harbouring or allowing a dog to remain about his house, and/or premises;
- (f) "Cattle" shall be deemed to include any horse, stallion, mule, bull, steer, goat, ram, sheep, boar, swine or cattle of any kind, or any geese, ducks, fowls or domestic poultry, and rabbits;
- (g) "Run at large" shall mean in reference to an animal, that it is not upon the premises of its owner and is not under the immediate care and supervision of its owner or its agent, and in the case of dogs, shall mean that the dog is not secured on a leash to its owner or its agent whilst off the property of its owner:
- (h) "Dangerous Dog" means a dog which:
  - has a known propensity, tendency, or disposition to attack persons or other animals;

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- (ii) has aggressively pursued, attacked, or bitten a person or another animal; or
- (iii) has been trained for or is owned, possessed, or harbored primarily or in part for the purpose of dog fighting;
- (i) "Enclosure" means a fence or structure at least 1.8 metres in height suitable to confine a dangerous dog and prevent the entry of young children.

### ESTABLISHMENT OF A POUND

A Pound is hereby established on premises situate in the Municipality of Coquitlam, in the Province of British Columbia, and more particularly known and described as: Lots One and Two of Legal

Subdivision Five (5), Section Thirteen (13) of Township Thirty-Nine (39), Plan 24751, New Westminster District, and the Council hereby appoints the British Columbia Society for the Prevention of Cruelty to Animals as Poundkeeper thereof.

2A.

3.

2.

A two rate structure is hereby established for the use of the incinerator, under the control of the Poundkeeper, used for pathological waste disposal, in that commercial users who have their businesses located in the City shall pay Ten (10) Cents per pound and non-resident commercial users (those whose businesses are not located in the City), shall pay Fifteen (15) Cents per pound for waste disposed.

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# CONTROL OF DOGS

- Every person owning or having the custody, care or control of any dog shall keep such dog from running at large.
- Every person owning or having the custody, care or control of any dog shall keep such a dog from trespassing upon private property whether 4. running at large or upon a leash.
- Every person owning or having the custody, care, or control of any dog shall not allow or suffer such dog to leave or deposit manure, 4A. dung, feces, or excrement on any public place or private property other than the property of the owner unless the owner shall immediately take steps to remove such manure, dung, feces, or excrement and dispose of the same in a sanitary manner."
- Any person having custody of any bitch in heat shall confine the animal during the whole period of heat in such a manner that its 5. presence is not a nuisance to persons residing in the adjacent area.

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It shall not be lawful for any person to own any diseased or vicious dog within the City unless the same shall be kept sufficiently secured, so as to prevent it from endangering the safety of any person or other animal, and it shall be lawful for the Justice of the Peace or Magistrate before whom any person shall be convicted for a breach of this section, to order that any such vicious or diseased dog shall be destroyed, and the costs of destroying and disposing of such a dog, may be collected as if the amount were a fine imposed upon summary conviction, from the owner thereof, in addition to any fine or cost which may lawfully be imposed upon such a person.

6A. No person who owns or keeps a dangerous dog shall permit or allow the dog to be on any highway or in any public place or any other place that is not owned or controlled by that person, unless the dog is on a leash and muzzled to prevent it from biting another animal or a human.

6B. Every person who owns or keeps a dangerous dog shall, at all times while the dog is on the premises owned or controlled by such person, keep the dog securely confined either indoors and under the control of a competent person not less than 16 years of age, or outdoors in an enclosure that is kept locked at all times except when the dog is being placed in or taken from the enclosure."

#### LICENCING OF DOGS

7.

8.

6.

No person shall keep or have in his possession, within the City any dog over four months of age, unless a licence therefore, pursuant to the provisions of this Bylaw, has been obtained.

- The owner of every dog shall annually, for each calendar year on or before the first day of March, in each year, or so soon thereafter as such a dog shall attain the age of four months, cause the same to registered, numbered, described, and licensed for that year in the office of the Pound or the City Treasurer and shall cause the dog to wear around its neck, a leather or metal collar to which shall be attached a metal tag, which shall be impressed or stamped with the number corresponding to the number of licence and the figures indicating the year for which such licence was paid.
- 9. Every license shall be distinguished by a number and a record shall be kept of all licenses issued and for the purpose of identification, a general description of the dog, in respect of which such licence was issued.
- 10. Every applicant for licence shall be accompanied by a license fee payable as follows:

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- (1) During the period January 1st to September 30th, inclusive:
  - (a) For each neutered male dog or spayed female dog a fee of \$10.00.

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# THE CORPORATION OF THE CITY OF PORT COQUITLAM

### BYLAW NO. 1146

# CONSOLIDATED FOR CONVENIENCE ONLY

A By-law to regulate, govern and manage the park property and recreational facilities of The Corporation of the City of Port Coquitlam.

WHEREAS the Municipal Council of The Corporation of the City of Port Coquitlam is empowered under Section 621 of the "Municipal Act", being Chapter 255 of the Revised Statutes of British Columbia, 1960, and Amendments thereto to make rules and regulations governing the management, maintenance, improvement and operations, control and use of any real or personal property mentioned in the said Section;

AND WHEREAS it is necessary to define the duties and terms of reference for the proper operation of all park property and recreational facilities:

NOW THEREFORE the Municipal Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:

### INTERPRETATION

- 1. In this By-law, unless the context otherwise requires, the following expressions shall have the meanings hereinafter assigned to them, that is to say:
  - (a) "City" means the Municipal area comprised within the boundaries of The Corporation of the City of Port Coquitlam or The Corporation of the City of Port Coquitlam, as the context may require.
  - (b) "Council" means the Municipal Council of The Corporation of the City of Port Coquitlam.
  - (c) "Director" shall mean the Parks and Recreation Director appointed from time to time by the Municipal council to manage public park property and recreational facilities in the City, and shall include his lawful deputy.
  - (d) "Parks" shall mean and include any real or personal property within the City used for public park and recreation purposes and includes all buildings and structures situated thereon and shall include any other parcel of land improved or maintained by the City under the direction of the Director and also includes all undeveloped property owned by the City.
- 1A. This By-law shall not apply to the Nature Area governed by the provisions of the "Nature Area Regulation By-law, 1976, No. 1433" being Lot 325 of the NOrthwest Quarter of Section 6 and the Southeast Quarter and Southwest Quarter of Section 7, of Township 40, Plan 49145, New Westminster District.

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# GENERAL PARK REGULATIONS

2. Acts Prohibited in Parks -

No person while within the confines of a park shall:

- (a) Throw or leave any paper, cardboard, food refuse or ruins, bottles or glass or any matter of any kind likely to prove offensive, injurious, or unsightly; all such matter shall either be placed in receptacles provided in the park for that purpose or shall be carried away from the park for disposal by the person having such matter in his possession.
- (b) Carry or discharge any firearm, fireworks, air gun, sling shot, catapult, bows and arrows, or other weapon or dangerous toy.
- (c) Throw or cast any stone or other missile.
- (d) Cut, break, bend or in any way injure or deface any turf, tree, shrub, hedge, plant or park ornament.
- (e) Climb any tree.
- (f) Climb upon, deface or in any way damage any building, wall, fence, gate sign, seat, bench, exhibit, cage or any ornament.
- (h) Start any fire or permit any person under his control to start any fire except in fireplaces provided therein for that purpose; and except where written permission is given by the Director, or other authorized official of the City.
- (i) Walk upon any lawn or garden where signs are posted prohibiting persons from so doing nor ignore any sign or signal lawfully erected for the control of pedestrians or vehicle traffic.
- (j) Permit any livestock or any domestic animal to run at large provided further that any dog while in any park shall be on leash and under the immediate charge and control of some competent and responsible person; as provided by City By-law regulations.
- (k) Distribute any handbills or circulars nor post, place, or display any placard, notice, paper, advertising device, or publicity matter of any king without the written consent of the Council; except such notices as are erected by City Departments dealing with recreation, traffic control, public health or park safety.
- (1) Use or permit the use of any advertising vehicle without the written consent of the Council.
- (m) Tease, molest, or injure any mammal, bird or fish, nor throw any substance at or near such creatures in such a way as to cause them alarm or possible injury.
- (n) Play golf or putt or drive golf balls or use equipment customarily associated wit the game of golf, except in such areas as may be specially set aside and designated for such purpose.

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# THE CORPORATION OF THE CITY OF PORT COQUITLAM

# MEMORANDUM

March 30, 1993

TO: Parks & Recreation Committee

FROM: Larry J. Wheeler, Acting Parks & Recreation Director

SUBJECT: Request for Free Use of Hyde Creek Gymnasium

# **Recommendation:**

It is recommended that Pat Anderson's request for free use of the Hyde Creek Gymnasium be denied.

# Purpose/Problem:

The purpose of this report is to provide information and a recommendation for consideration by the Parks & Recreation Committee regarding a request received from Pat Anderson, (via the Mayor's Office) for free use of Hyde Creek Gymnasium.

# **Background Information:**

In the attached letter Mrs Pat Anderson is requesting free use of Hyde Creek Gymnasium to have a benefit dance for a local resident and business person who was seriously injured in a car accident.

The normal rate for this type of rental would be \$345.00 plus G.S.T. This is our "community" rate.

We receive many requests each year for "free use" of facilities. In recent years, these events have normally been denied.

UPM Larry J. Wheeler

LJW/pg

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Office of the Mayor - THE CITY OF PORT COQUITLAM

2580 Shaughnessy Street, Port Coquitlam, B.C. V3C 2A8

Fax: 944-5402 Phone: 944-5411

March 25, 1993

Mrs. Pat Anderson 3160 Newberry Street Port Coquitlam, B.C. V3B 3J7

Dear Mrs. Anderson:

Thank you for your letter dated March 22nd, 1993, requesting the free usage of Hyde Creek on either May 30th or June 19th for a benefit dance to help the Dobsons.

I have forwarded your request to the City's Parks and Recreation Committee for consideration. You should be hearing from Larry Wheeler, our Acting Parks and Recreation Director, in due course.

I appreciate your writing to me.

Yours sincerely,

fmtrabulay

Mayor Len Traboulay

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c.c.: Councillor Thompson, Chair, Parks and Recreation Committee Councillor Keryluk, Co-Chair, Parks and Recreation Committee L. Wheeler, Acting Director, Parks and Recreation Department

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Pat Anderson 3160 Aunturry St. Port Coquitlam, B.C. V3B 357 942-4509 mar. 22/93 Dear Mr. mayor & Councillors: Blaine and are coordinating on behalf of our square dance club a benefit dance for Jest and Karen Wolson, of Teds Radio & T.V. on blg.in. As you may be aware Ted and Karen were in a very serious car accident seven weeks ago, Ted has just come out of intensive pare. It will be some time yet before Intensive care. It will be some time yet were he will be back to his business. As they are fort Coquitlam residents and byesiness people if am in hopes of our city helping out here by donating the hall. We have chosen Sunday, may 30 th afternoon on Saturday, fune 19th evening, at Hyde Creek. I bease advise me at the above number of your decision at the earliest possible time. We Sincerely Pat Anderson APR - 1 1993

