

THE CORPORATION OF THE CITY OF PORT COQUITLAM

ECONOMIC DEVELOPMENT COMMITTEE AGENDA

DATE: Thursday, May , 1991

TIME: 4:30 Sub-Committee
5:00 Committee

PLACE: Meeting Room 3

1. Minutes of the previous meeting.

2. Home and Trade Fair
- a. Entertainment
 - b. Opening Ceremonies
 - c. Antique Cars

Arena:

- a. Food Service Area

Signage:

- a. City
- b. Arena

3. Posters:

4. Tickets:

5. Schedule of responsibilities for committee members:

- a) Thursday, May 23 - supervising booth set-up 8:00 a.m. to 4:00 p.m.
- b) Friday, May 24 - supervising exhibitors set-up 9:00 a.m. to 4:00 p.m.
- c) Friday, May 24: 4:30 p.m. City Hall: - parade set-up, getting people and cars together, signs on cars -
- b) Friday, May 24: 3:30 p.m. Arena A (old) Set-up of tables, floral arrangements, dishes, fountain, catering, making coffee, tea, cream & sugar, napkins:
- c) Friday, May 24: 3:30 p.m. Arena A (old) set-up podium, small microphone system.

6. Other Business

Judges:

ID453-72

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THE CORPORATION OF THE CITY OF PORT COQUITLAM

ECONOMIC DEVELOPMENT COMMITTEE

A regular meeting of the Economic Development Committee was held in the 3rd Floor meeting room on: Thursday, May 2, 1991 at 4:30 p.m.

In attendance were:

Alderman R. Talbot, Chairman

Also in attendance were:

Mr. C. Felip, Director of Community Planning
Donna Vyse, Junior Planner
Larry Wheeler, Parks and Recreation Department

Sub-Committees

Valerie Harvey - Opening Ceremonies
Ike DeBoer - Master of Ceremonies

CONFIRMATION OF MINUTES:

Recommended:

That the minutes of the meeting of the Economic Development Committee held on Thursday, April 18, 1991 be taken as read and adopted.

Carried.

1. Home and Trade Fair

Entertainment:

The Entertainment spots have been confirmed.

Opening Ceremonies:

The arrangements for the opening ceremonies are proceeding on schedule.

Antique Cars:

Ike DeBoer will look after setting up the parade for the antique cars at City Hall. The parade will leave City Hall at 5:00 p.m. Ike will look into getting four to five cars for display in the arenas during the Home and Trade Fair.

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Arena:

Food Service Area:

The arrangements for the food service area are taken care of. There will be six food booths. Paul Warwick is also having a cake decorator doing demonstrations in the booth during the Fair.

Signage:

City:

Ken Nicol and Carlos Felip are looking into preparing signs for the entrance welcome signs to Port Coquitlam. In the arena, Carlos and Ken Nicol are looking into the signs that were prepared for last year and there will be a banner on the underpass as well as preparing a banner for the arena outside the building.

3. Posters:

Posters were handed out to the Committee members for distribution to local businesses.

4. Tickets:

The free admission tickets were also distributed to members of the Committee for distribution.

5. Schedule of responsibilities for Committee Members:

- a. Thursday May 23 - Supervising booth set-up from 8:00 am to 4:00 pm. Carlos Felip and Donna Vyse will be taking care of this.
- b. Friday, May 24, 1991 - Supervising the exhibitors set-up from 9:00 am to 4:00 pm. Three to four committee members will be on hand to handle this.
- c. Friday, May 24, 1991 4:30 pm City Hall - Parade set-up, getting people in cars together, signs on cars in preparation to leave with an R.C.M.P. escort. Ike DeBoer will handle this. Anne Pynenburg will assist Ike.
- d. Friday, May 24, 1991 3:30 pm Arena A (old) set-up of tables, floral arrangements, dishes, fountain, catering, making coffee, tea, napkins. Valerie Harvey, Elma Stewart and Donna Vyse will be supervising this.
- e. Friday, May 24, 1991 3:30 p.m. Arena A (old) set-up of podium, small microphone system. Dennis McInnis will work with Ike Deboer.

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6. Other Business:

Judges:

Elma Stewart is looking after getting the judges.

Trophies:

It was decided by the Committee that we would keep the on-going trophies and order four "keeper" plaques. Three Ribbons will be given for Honorable Mention for Best Commercial, Most Unique, and Best Service Booth.

The next meeting will be Thursday, May 9, 1991

ADJOURNMENT:

At 5:30 p.m. the meeting adjourned.



Alderman Ron Talbot
Chairman

DV/k11

ID453-76/78

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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

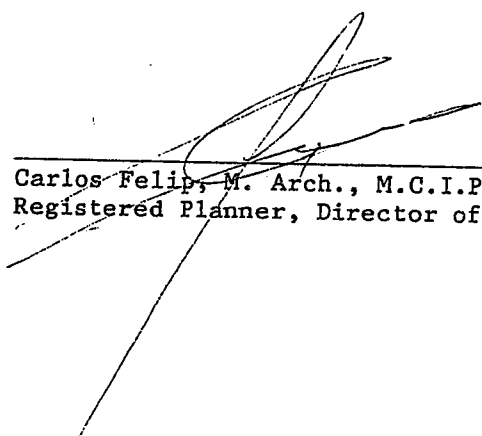
TO: Economic Development Committee April 24, 1991

FROM: Carlos Felip
Director of Planning

RE: Antique Car Parade
1991 Home & Trade Fair

On April 19, 1991 we extended an invitation to Mayor L.M. Traboulay to participate in the Antique Car Parade to the northside of Port Coquitlam to commence the Opening Ceremonies. Mayor Traboulay advised he will participate.

We also requested the Mayor's office to assist in arranging an R.C.M.P. motorcycle escort for the parade which will be held at 5:00 p.m. on Friday, May 24, 1991. The Mayor's office has verbal approval for the escort. The request for a police escort will now be followed up by a formal request through the appropriate channels.



Carlos Felip, M. Arch., M.C.I.P.
Registered Planner, Director of Planning

DV/dv
ID453-10

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THE CORPORATION OF THE
CITY OF PORT COQUITLAM

MEMORANDUM

TO: Economic Development Committee

April 25, 1991

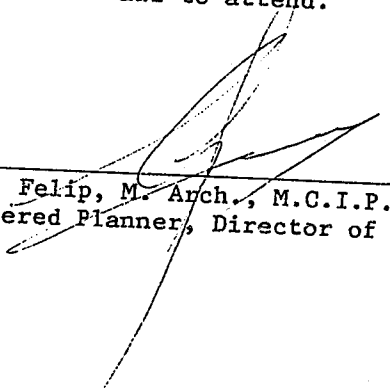
FROM: Carlos Felip
Director of Planning

RE: Advertising - Tourism B.C.
1991 Home & Trade Fair

Tourism B.C. confirmed with us today that advertising for the 1991 Home & Trade Fair will be broadcast on 62 radio stations - the Vancouver radio stations are: CFMI and CKNW.


The broadcasts will commence on May 12 and continue through to May 19.

The broadcast advises people of the event dates and times and what is going on. The announcement extends an invitation for all to attend.



Carlos Felip, M. Arch., M.C.I.P.
Registered Planner, Director of Planning

DV/dv
ID453-11

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HOME & TRADE FAIR MAY 24,25,26, 1991			
BUDGET:			
		Budget	YTD
1. Revenue			
Booth Sales		\$33,000.00	\$18,714.92
	3 discounted booths	(\$600.00)	(\$75.00)
	6 complimentary	(\$1,200.00)	(\$900.00)
Total Rev.		\$31,200.00	\$17,739.92
2. Expenses			\$0.00
Facilities Total		\$14,000.00	
Arena:			
Booth services		\$7,500.00	\$0.00
Arena rental		\$6,500.00	\$0.00
Advertising Total		\$5,300.00	\$3,402.15
Newspapers/Mag		\$2,000.00	\$1,727.15
Program		\$1,300.00	\$0.00
Radio		\$2,000.00	\$1,675.00
Organization Total		\$11,000.00	\$5,062.89
Printing		\$1,000.00	\$930.66
Trophies		\$200.00	\$0.00
Reception		\$1,500.00	\$532.23
Office supplies		\$200.00	\$0.00
Signage, Security		\$1,500.00	\$0.00
Salaries		\$6,600.00	\$3,600.00
TOTAL EXPENSES:		\$30,300.00	\$8,465.04
BALANCE		\$900.00	\$9,274.88
5/2/91 D26			

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	retain old	buy new
Trophies:		
new trophy(3)	\$0.00	\$74.58
plaques(1)(3)	\$50.67	\$16.89
engr old(3)	\$19.92	
engr. new(3)		\$9.57
	\$70.59	\$101.04

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1991 HOME AND TRADE FAIR

LIST OF BOOTHS SOLD

ARENA B - NEW ARENA

1. F & M Enterprises, 1071 Yarmouth St. Poco V3C 5S1 Mike Dykstra, 942-0916
- 2.
- 3.
4. Murals by Linda - 1331 Corbin Pl. Coq. V3B 7E8 Linda Kasdorf 942-2221
- 5.
6. Tupperware - 1549 Fraser Ave. Poco V3B 1M6 L.Wilson 464-9149
7. Poco Sewing and Vacuum Ltd. - 21-2755 Lougheed Highway, Poco V3B 6M3
8. Poco Sewing and Vacuum Ltd. Claire 941-7633
9. In the Pink Skin Care - 2283 Whyte Ave. V3C 2A3 Jackie 941-8974/942-1484
10. Fifth Avenue Collections - 566 Schoolhouse St. Coq. V3J 5P3 Evis 939-7386
11. Highline Woodworking, 4050 Mars St., Pt.Coq. V3B 4V7 Mike 464-4813
12. Highline Woodworking
- 13.
- 14.
- 15.
16. Int'l Exteriors, 6-11411 Blacksmith Pl, Rmd V7A 4T7 Mr. Larry Wayne 274-4411
- 17.
- 18.
- 19.
20. G & I Marketing - 3194 Mariner Way, Coq. V3C 4K7 Iris/Gerald 944-0102
- 21.
- 22.
23. Computech Computers
- 24.
- 25.
- 26.
- 27.
- 28.
29. Coastal Training - 2343 Welcher Ave. Poco V3C 1X8 Lois Wasstrom 464-1249
30. Coquitlam Now - 108-3020 Lincoln Ave. Coq V3B 6B4 B.Moody/C.Brown 942-4192
31. Chim-Tech - 3759 Coast Meridian Rd Poco V3B 3P2 T. Gadomski 941-4172
- 32.
- 33.
- 34.
- 35.
- 36.
37. Poco Building Supplies, 2650 Mary Hill Rd. PoCo V3B 3B3 Ernie Nick 942-7282
38. Poco Building Supplies
39. Poco Building Supplies
40. Coronation/Ascot Fin.Services, 1486 Prairie Ave., PoCo E.Eifler 941-0486
- 41.
- 42.
43. Terry Fox Library Ada Conn
44. Decorating Den - 536 San Remo Dr. PoMo V3H 4K4 Linda Baker 469-0759
45. Decorating Den
46. Strachan Computers, 106-3020 Lincoln Ave., PoCo V3B 6B4 Emmanuel 942-0370
- 47.
48. Easy Living Magazine, 214-6th Street, NW V3A 3A2 Ken Simms 521-5103
- 49.
- 50.
51. Chamber of Commerce - 135-3030 Lincoln Ave. Coq V3B 6BY Elizabeth 464-2716
- 52.
53. Laurentian Financial - 200-2929 Barnet Hwy. Coq. Wally Forder 464-2833
54. Royal Lepage - 100-3310 Cst. Meridian Rd. Poco V3B 3N5 Rob Petrin 942-6671

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1991 HOME AND TRADE FAIR

LIST OF BOOTHS SOLD

EXHIBIT HALL "B" - NEW ARENA (con't)

55. Elks & Royal Purple - 1220 Ellis Dr. Poco V3B 1G8 Sally Hurst 942-9405 Res
- 56.
57. Vantage Advertising - 209-2571 Shaughnessy St. Poco D. McClland 941-7124
- 58.
59. Remax Sabre Realty Group 15-2755 Lougheed Highway, Poco
60. Remax Sabre Realty Group Judy Fenton or Jamie Mitch 942-0606
61. Niagara Cyclo Massage Dist. Ltd, 4631 E. Hastings, Bby V5C 2K6 April 291-1121
62. Niagara Cycle Massage
- 63.
- 64.
- 65.
66. Stacy's Furn. and Appliances, 7731 Alderbridge Way Rmd Bruce Munro 273-1241
67. Stacy's Furniture and Appliances
68. Accessory Grp, 102-145 King Edward St. Coq. V3K 6L8 Pauline 525-8615
- 69.
- 70.
71. Gems of Africa, 734 Granville St., Van. V6Z 1E4 Mrs. Merali 662-8214
- 72.
73. Machine Knitting and Sewing Center - 200-115 Schoolhouse St, Coq
74. Machine Knitting and Sewing Center Shirley Kelly 526-4181
75. Tri-City News - 1405 Broadway, Poco V3C 5W9 Karla Pearson 525-6397
76. Table Charm Ltd, 184 Pemberton Ave., West Van. V7P 2R5 Larry Krangle 986-8884
- 77.
78. Tee-Comm - 2370 Canoe Ave. Coq. V3C 3G8 Everett Wills 941-9491
79. Sand Mountain Appliances Ltd., 2664 Kingsway, PoCo V3C 1T8 Bob Galt 464-6601
80. Sand Mountain Appliances Ltd
- 81.
- 82.
83. Eco-Depo Ent. Ltd, Ste "A" 1335 Walnut St, Van. V6J 3R2 Don Whiteside 738-8671
84. Trend Home Impr., 22374-Dewdney Trk Rd., M.R. V2X 3J2 Kevin 465-5832
- 85.
- 86.
- 87.
- 88.
- 89.
- 90.
- 91.
- 92.
- 93.
- 94.
- 95.
- 96.
97. Trend Home Improvements (see #84)
98. A Shade Better - 770-3025 Lougheed Hwy Coq. V3B 6S2 Carolyn Hohn 942-3911
- 99.
- 100.
101. ~~Prairie Pet Foods~~
- 102.
- 103.
104. Efficient Heating Ltd - 2-2954 Pheasant Ave. Coq. V3B 1A1 Al Boire 464-1514
105. Efficient Heating Ltd

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1991 HOME AND TRADE FAIR

LIST OF BOOTHS SOLD

EXHIBIT HALL "A" - OLD ARENA

- 201.
202. Poco Fire Prevention Doug Madden Local 280
- 203.
204. Remax/Royal City Realty 1337 Talbot Crt Coq V3E 2M3 Larry Forbes 526-2888
205. Remax/Royal City Realty
- 206.
207. Osirus Ent Ltd - 3345 Mason Ave. Poco V3C 3V4 Joe Shearer 942-4024
208. Images International- 2804 McComb Dr. Coq V3B 6B3 Donna Campanaro 942-7926
209. Perfect Scents 1014 Ioco Rd. Pomo V3H 2X1 Gayle Carter 469-1040
210. Meridian Mobile Mfg. 1690 Cst Meridian Rd Poco V3C 3T8 Tom Ramsey 941-8635
211. Wine Art Inc 470-3025 Lougheed Hwy Poco Nicole Wilson 464-3800
212. City of Port Coquitlam - Planning Dept.
213. STAR-FM
- 214.
- 215.
- 216.
217. Primerica Fin.Services, 338 Columbia St., N.W. V3L 1A8 Brad Girard 521-1203
218. Ad-Vantage Elect Sys 11527 Fraserview St. Mpl Rdg V2X 4Y8 Jackie 463-6566
219. Cracklen Security - 12472-205th St. Mpl.Rdg. V2X OA9 Arleigh 465-0303
220. Beam Vacuum of Canada, 10-2710 Barnet Hwy, Coq. V3B 1B8 Diane 464-3011
- 221.
222. Welsford Interiors/Fine Furniture 2922 Glen Rd. Coq V3B 2P5 Gail 942-4670
223. Entex Door Systems, 1638 Langan Ave., PoCo V3C 1K5 Tom Killoh 941-6251
224. Alpha Security Sys - P.O. Box 306 Surrey, B.C. V3T 5B2 K. Bridgen 583-2542
- 225.
226. Coast Coatings Inc - 684 Swanson Pl. PoCo V3P 2A4 Glen Metcalfe 942-9114
- 227.
- 228.
229. Coquitlam Fine Arts Society Beulau Paugh 931-8255
230. Welcome Wagon Linda Dickenson
231. Halt Portable Security Dev - 10220 Defoe St. Rich. V7E 4G3 Darlene 277-8059
232. Physician's Weight Loss 101-3020 Lincoln Ave Coq V3B 6B4 J.Elsdin 464-0303
233. Coastal Ins. 104-2331 Marpole Poco V3C 2A1 Mike Thompson 944-1700
234. Fifth Avenue Collection - 3309 Queens Ave. Van. V5R 4T7 N Noorani 435-1011
235. Gordell Industry, 3028 Fleet St., Coq. V3C 3S2 Carl Severson 941-5802
236. Western Heating Services 1613 Lincoln Ave. Poco V3B 2J5 D. Lyne 941-5437
237. Happy Pacific Home Ind., 5890 Patrick St., Bby V5J 3B6 Joe 432-6904
238. Sunshine Sewing, 3221 Coast Meridian Rd., PoCoV3B 3N3 Grace Priddle 941-0055
239. Aquacap Enterprises, 2076 Clare Pl., Pt.Coq. V3C 1B5 Stan Witwicki 942-6290
240. Beauticontrol Cosmetics, 11908-285 St., M.R.V2X 8Y6 Laurie Kish 462-0186
241. Investors Syndicate - 337-6th Street New West V3L 3A9 Jim Pettis 526-3725
242. Discovery Toys 8-1195 Falcon Dr. Coq V3E 2H1 T. Deans 941-5380
243. Krystal Clear Keepsakes, 2221 Tolmie Ave., Coq.V3K 3E3 Randy/Cathy 939-4760
244. World Book-Childcraft, 50 Timbercrest Dr., PoMo Gaye Parry 469-7839
245. Dai-Crafts, 1875 Delta Ave., Bby V5B 3G6 Daisy 299-9259
246. Purelife, 11492 - 97A Ave., Surrey V3V 2G2 Jackie Robbins 589-1426
247. Dynamic Interior Cons. 1188 Castle Crs. PoCo V3C 5E1 Christina 941-1131
248. Village Credit Union - 1013 Brunette Ave. Coq V3K 1E6 V. Kish 525-3331
249. Mary Kay Cosmetics, 12169-207A St., M.R. V2X 9T1 - Eva Morse 465-9193
250. Access Lock and Security 2541 Kingsway PocoV3C 1T5 J.LaChappelle 942-1919
251. Port Mann Gas Services, 206-2549 Kingsway, PoCo Dan Heeney 941-6172
- 252.
- 253.

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1991 HOME AND TRADE FAIR

LIST OF BOOTHS SOLD

EXHIBIT HALL "A" - OLD ARENA (con't)

254. Belcan Industries Inc., 1928 Warwick Crs., PoCo V3C 1L8 Bob Herr 942-0279
255.
256. Kinsmen Club of Poco P.O. Box 111 Poco V3C 3V5 Ken McCargor 941-7986
257. Sutton Grp - 118-3030 Lincoln, Coq. V3B 6B4 L.Downie 942-7211

FOOD FAIR - OLD ARENA

1. Sandwich Tyme - 2640 Shaughnessy St. Poco V3J 6H6 A1 or Joey-Lee 941-6131
2. Tara Foods Catering Ltd. 169 W. 7th Ave., Van. V5Y 1L8 M.Sultan Khan 872-8272
3. Coquitlam Inn Conv.Center, 319 North Road, Coq. V3K 3V8 Patti Cowan 939-9011
4. Festival Foods P.O. Box 155 M.R. V2X 5G1 Robert 463-7617
5. Paul's Bakery, 3260 Coast Meridian Rd. Pt. Coq /Meridian Meats 944-2867
6. Two Parrot's Pub Rest., 170 Golden Dr., Coq V3K 6B5 Pam Karabotsos 464-4499

DRAWS WILL BE HELD BY:

Booth #

6. Tupperware - 1549 Fraser Ave. Poco V3B 1M6 Tupperware Products
29. Coastal Training, 2343 Welcher Ave. Poco V3C 1X8 Air Brake Course \$100 value
45. Decorating Den, 536 San Remo Dr. PoMo V3H 4K4 Floral arr./Place Mat Set
75. Tri-City News, 1405 Broadway, Pt. Coq. V3C 5W9 1 night's accom. Whistler
211. Wine Art, 470-3025 Lougheed Hwy Poco Starter Kit
233. Coastal Ins. 104-2331 Marpole Poco V3C 2A1

Food Service Area:

1. Paul's Bakery/Meridian Meats and Tony Cabianca - demos and draws

IN THE PARKING LOT;

Check out the Ronald McDonald House and the Giant Ladder Truck

ENTERTAINMENT:

Friday, May 24:

- 5:00 p.m. Antique Car Parade
5:30 p.m. Opening Ceremonies
7:30 p.m. The Chiasson Dance School

Saturday, May 25:

- 10:00 a.m. Jong Lee Tae Kwon Do Karate School
11:30 a.m. Paul Warwick Cooking Demo/
Meridian Meat cutting demo
2:00 p.m. Hastings Jr. Sec. Band
4:30 p.m. The Chiasson Dance School

Sunday, May 26:

- 1:00 p.m. Town & Country Swingers
1:45 p.m. "Rupert" the Clown & His Magic Hat

SPONSORS:

- Coastal Ins. 104-2331 Marpole Poco V3C 2A1 "Rupert" the Clown
Art Knapp Garden SpctPlants & Flowers
David Hunter Garden Centre.....Baskets & Plants

ID456/1-4

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