

**THE CORPORATION OF THE CITY OF PORT COQUITLAM**

**AUDIT COMMITTEE**

A meeting of the Audit Committee was held in the office of the City Treasurer on November 6, 1987 at 5:00 p.m.

In attendance were Alderman B. Stewart and City Treasurer J. Maitland.

**ITEMS DISCUSSED:**

The Committee discussed the budget report for the month of October 1987.

**Operating Budgets**

The Committee noted that all departments seem to be operating within budget with minor variances but overall within budget.

**Concerns:**


**Page Account No.**

- |    |          |   |
|----|----------|---|
| 3  | 22127    | Legal Fees - The committee reviewed our legal costs and it was pointed out that one of the major items in this account is the legal survey costs associated with the Brown Street road closure which cost \$14,125. |
| 5  | 42621    | City Hall Renovations - The committee would like to see periodic progress reports sent out.   |
| 10 | 22383/84 | The committee's concern is that these jobs are straight forward carpentry jobs and our estimates should be accurate for jobs of this size.  |
| 16 | 45133    | This job is to cover the costs of servicing the City lots on Stafford, the committee would like to know what the expected costs were.   |
| 22 | 22758    | This is the maintenance of the major mechanical systems at Hyde Creek. The committee would like to know if there was some major repair work done.   |
| 23 | 22816    | Ice plant repairs - The costs of this account may include some of the costs of the chiller repairs. The treasurer will check this out and clear out any chiller repair costs to the correct account.                |
| 24 | 22924    | Playgrounds and equipment - This account is well overspent the committee will be requesting a report from the Parks and Recreation Director on this item.   |
| 26 | 43115    | Playground Equipment - This account has a \$5,000 budget and is used to purchase playground equipment, the committee is concerned that the account is overspent.  |

**ADJOURNMENT:**

At 6:45 p.m. the meeting adjourned.

c.c. - Mayor & Aldermen  
- B. Kirk  
- F. Peters  
- J. Taylor  
- R. Freeman

  
NOV 6 - 1987